

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK FEBRUARY 10, 2021 AT 4:00 P.M. AT THE HILTON GARDEN INN SUFFOLK RIVERFRONT, 100 E. CONSTANCE ROAD, SUFFOLK, VA

MEMBERS PRESENT: Wesley King, Chairman
Maria Herbert, Vice Chairman
Margie Wiley, Secretary-Treasurer
George Consolvo
Michael Milteer
Chris Rice
Mary Snyder
BJ Willie

MEMBERS ABSENT: None

STAFF PRESENT: Kevin Hughes, Director of Economic Development
Gregory Byrd, Assistant Director of Economic Development
Deanna Holt, Economic Development Manager
Mitzi Carr, Economic Development Associate
Tealen Hansen, Finance Director
Tim Kelley, Assistant Director, Media & Community Relations

OTHERS PRESENT: Councilman Goldberg
Darius Davenport, Crenshaw, Ware & Martin
Janay Brown, Growf Herbal Bar
Tyler Yates, The Whiting-Turner Contracting Company
Paige Pollard, 139 Main Street LLC

CALL TO ORDER

Mr. King called the meeting to order at 4:00 p.m.

OLD BUSINESS

Minutes.

Mr. Consolvo moved to approve the minutes of the regular meeting of December 9, 2020 with the referenced edits. The motion was seconded by Ms. Herbert and carried the following recorded vote:

Ayes:	Consolvo, Herbert, King, Milteer, Rice, Snyder, Wiley, Willie (8)
Nays:	None (0)
Abstain:	None (0)
Motion Passed	

Financial Report. Mr. King presented the financial reports for the periods ending November 30, 2020 and December 31, 2020. Ms. Hansen responded to several clarifications requested by Mr. Consolvo.

NEW BUSINESS

Accept & Appropriate, City of Suffolk CARES Act Funds. Mr. Hughes briefed the Board on the proposed reimbursement of the EDA for janitorial services at the Health and Human Services Building for COVID-19 sanitation and for the October 2020 COVID-19 Small Business Grant.

Ms. Wiley moved to approve **A RESOLUTION APPROVING THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO ACCEPT AND APPROPRIATE FUNDS TO SUPPORT THE SUFFOLK ECONOMIC DEVELOPMENT AUTHORITY COVID-19 SMALL BUSINESS ASSISTANCE GRANT PROGRAM.** The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Snyder, Wiley, Willie (8)
Nays: None (0)
Abstain: None (0)
Motion Passed

Mr. Consolvo moved to approve **A RESOLUTION APPROVING THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO ACCEPT AND APPROPRIATE CARES ACT FUNDS TO ENHANCE THE ADDITIONAL CLEANING AND SANITIZING FOR COVID-19 DEFENSE OF THE HEALTH AND HUMAN SERVICES BUILDING** The motion was seconded by Ms. Herbert and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Snyder, Wiley, Willie (8)
Nays: None (0)
Abstain: None (0)
Motion Passed

COVID-19 Small Business Grant – February 2021 Distribution. Mr. Byrd briefed the Board on the policies proposed for a Suffolk EDA COVID-19 Small Business Grant, February Distribution. Ms. Herbert moved to approve **A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO APPROVE THE SUFFOLK ECONOMIC DEVELOPMENT AUTHORITY COVID-19 SMALL BUSINESS ASSISTANCE GRANT PROGRAM FEBRUARY 2021 DISTRIBUTION POLICY.** The motion was seconded by Mr. Consolvo and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Snyder, Wiley, Willie (8)
Nays: None (0)
Abstain: None (0)
Motion Passed

Façade Grant Applications. Ms. Holt briefed the Board regarding three façade grant applications: 147 N. Main St., 149 N. Main St. and 3372 Pruden Blvd. Ms. Paige Pollard, with 139 Main Street LLC, addressed questions posed by the EDA Board.

Ms. Wiley moved to approve a \$10,000 façade grant for the building located at 3372 Pruden Blvd. The motion was seconded by Ms. Herbert and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Snyder, Wiley, Willie (8)
Nays: None (0)
Abstain: None (0)
Motion Passed

Ms. Herbert moved to approve a \$10,000 façade grant for the building located at 147 North Main Street. The motion was seconded by Ms. Snyder and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Snyder, Wiley, Willie (8)
Nays: None (0)
Abstain: None (0)
Motion Passed

Ms. Herbert moved to approve a \$6,382 façade grant for the building located at 149 North Main Street. The motion was seconded by Mr. Milteer and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Snyder, Wiley, Willie (8)
Nays: None (0)
Abstain: None (0)
Motion Passed

Downtown Business Development Grant – 201 E. Washington Street. Ms. Holt briefed the Board on an application submitted by Growf Herbal Bar + Shop for a Downtown Business Development Program grant in the amount of \$10,000 for the business located at 201 E. Washington Street. Ms. Janay Brown, with Growf Herbal Bar + Shop, provided the EDA Board with an overview regarding her business' proposed operations. Ms. Wiley moved to approve A **RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO AUTHORIZE THE AWARD OF A DOWNTOWN BUSINESS DEVELOPMENT PROGRAM GRANT TO GROWF HERBAL BAR + SHOP.** The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Snyder, Wiley, Willie (8)
Nays: None (0)
Abstain: None (0)
Motion Passed

The Point at Harbour View – proposed rezoning amendment. Mr. Hughes briefed the Board on a proposed rezoning amendment to the design guidelines for The Point at Harbour View.

Hampton Roads Alliance Marketing Activity Reports. Mr. King presented the November and December 2020 Hampton Roads Alliance Marketing Activity Reports.

Suffolk Marketing Activity Reports. Mr. King presented the December 2020 and January 2021 Suffolk Marketing Activity Reports.

Suffolk E-Newsletters. Mr. King presented the January and February 2021 Suffolk E-Newsletters.

Motion for Closed Meeting. Ms. Herbert moved to reconvene in a closed meeting for the purposes of: A discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community specifically concerning, Project Coastal, pursuant to Virginia Code Section 2.2-3711 (A)(5). The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Snyder, Wiley, Willie (8)
Nays: None (0)
Abstain: None (0)
Motion Passed


A Resolution of Certification of the Closed Meeting. Ms. Herbert moved to approve a resolution of certification of the closed meeting of February 10, 2021. Pursuant to section 2.2.-3712 of the Code of Virginia (1950), as amended. The motion was seconded by Mr. Consolvo and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Snyder, Wiley, Willie (8)
Nays: None (0)
Abstain: None (0)
Motion Passed

Mr. King reminded the Board of the next regular Board meeting on Wednesday, March 10, 2021 at 4:00 p.m. at the Suffolk Municipal Building, 442 West Washington Street, City Council Chambers.

Adjourn. There being no further business, the EDA meeting was adjourned by Chairman King at 5:10 p.m.

Approved: 
Wesley King, Chairman

Teste: 
Margie Wiley, Secretary-Treasurer