

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK FEBRUARY 12, 2020 AT 4:00 P.M. IN THE SUFFOLK MUNICIPAL BUILDING, 442 WEST WASHINGTON STREET, CITY COUNCIL CONFERENCE ROOM

MEMBERS PRESENT: Wesley King, Chairman
Clifton Harrell, Vice Chairman
Stacy Lewis, Secretary-Treasurer
Branch Lawson
Michael Milteer
Margie Wiley
Ray Wittersheim

MEMBERS ABSENT: Maria Herbert

STAFF PRESENT: Scott Mills, Deputy City Manager
Kevin Hughes, Director of Economic Development
Gregory Byrd, Assistant Director of Economic Development
Mitzi Carr, Economic Development Associate
Tealen Hansen, Finance Director
Helivi Holland, City Attorney
Karla Carter, Assistant City Attorney III
Diana Klink, Director, Media & Community Relations

OTHERS PRESENT: Councilman Mike Duman
Jimmy LaRoue, Suffolk News Herald
David Gianascoli, Gee's Group
Nick Baum, Dragas Corporation

CALL TO ORDER

Mr. King called the meeting to order at 4:00 p.m.

REGULAR BUSINESS

Minutes.

Mr. Wittersheim moved to approve the minutes of the regular meeting of January 8, 2020. The motion was seconded by Mr. Lawson and carried the following recorded vote:

Ayes: King, Lawson, Milteer, Wiley, Wittersheim (5)
Nays: None (0)
Abstain: Harrell, Lewis (2)
Motion Passed

Financial Report. Mr. King presented the financial report for the period ending December 31 of 2019 to the Board.

NEW BUSINESS

EDA Legal Representation RFP Update. Ms. Holland provided the Board with an update regarding the process for reviewing applicants seeking to fill the EDA Legal Representative position.

EDIP Agreement-Acesur USA, LLC. Mr. Byrd briefed the Board on the proposed EDIP grant for Acesur USA, LLC. Ms. Wiley moved to approved **A RESOLUTION TO AUTHORIZE THE AWARD OF AN ECONOMIC DEVELOPMENT INVESTMENT PROGRAM GRANT TO ACESUR USA, LLC.** The motion was seconded by Mr. Wittersheim and carried the following recorded vote:

Ayes: King, Lawson, Lewis, Milteer, Wiley, Wittersheim (6)
Nays: None (0)
Abstain: Harrell (1)
Motion Passed

Commonwealth Opportunity Fund Performance Agreement-Acesur USA, LLC. Mr. Byrd briefed the Board on the proposed COF grant agreement for Acesur USA, LLC. Ms. Wiley moved to approved **A RESOLUTION AUTHORIZING THE EXECUTION OF A COMMONWEALTH OPPORTUNITY FUND PERFORMANCE AGREEMENT CONCERNING ACESUR USA, LLC.** The motion was seconded by Mr. Milteer and carried the following recorded vote:

Ayes: King, Lawson, Lewis, Milteer, Wiley, Wittersheim (6)
Nays: None (0)
Abstain: Harrell (1)
Motion Passed

EDA Downtown Business Development Program Agreements. Mr. Byrd presented the Board with a proposal to issue a Downtown Business Development Program grant to The Plaid Turnip. Mr. Harrell moved to approve **A RESOLUTION TO AUTHORIZE THE AWARD OF A DOWNTOWN BUSINESS DEVELOPMENT PROGRAM GRANT TO CAYO HUESO, INC. D/B/A THE PLAID TURNIP.** The motion was seconded by Mr. Wittersheim and carried the following recorded vote:

Ayes: Harrell, King, Lawson, Lewis, Milteer, Wiley, Wittersheim (7)
Nays: None (0)
Abstain: None (0)
Motion Passed

Business Façade Grant Completed – 3464 Pruden Blvd. Mr. Hughes briefed the Board on the completion of the facade improvements to the building at 3464 Prudent Blvd.

EDA Stormwater Property Maintenance Updates. Mr. Hughes briefed the Board on the stormwater BMP maintenance that has been required on various properties owned by the EDA.

Motion for Closed Meeting. Mr. Lewis moved to reconvene in a closed meeting for the purposes of: Pursuant to Virginia Code Section 2.2-3711 (A)(3), the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority, specifically including the Point at Harbour View. The motion was seconded by Mr. Wittersheim and carried the following recorded vote:

Ayes: Harrell, King, Lawson, Lewis, Milteer, Wiley, Wittersheim (7)
Nays: None (0)
Abstain: None (0)
Motion Passed

A Resolution of Certification of the Closed Meeting. Mr. Wittersheim moved to approve a resolution of certification of the closed meeting of February 12, 2020. Pursuant to section 2.2.-3712 of the Code of Virginia (1950), as amended, the Board certified that the closed meeting was conducted in conformity with Virginia Law. The motion was seconded by Mr. Lewis and carried the following recorded vote:

Ayes: Harrell, King, Lawson, Lewis, Milteer, Wiley, Wittersheim (7)
Nays: None (0)
Abstain: None (0)
Motion Passed

Mr. Lewis moved to approve **A RESOLUTION TO AUTHORIZE A FOURTH AMENDMENT TO THE CONTRACT FOR SALE OF LAND BETWEEN THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK AND GEE'S GROUP PARTNERS, LLC** to include a provision for the Economic Development Authority to gain approval authority as a member of the Architectural Review Committee for The Point at Harbour View. The motion was seconded by Mr. Harrell and carried the following recorded vote:

Ayes: Harrell, King, Lawson, Lewis, Milteer, Wiley, Wittersheim (7)
Nays: None (0)
Abstain: None (0)
Motion Passed

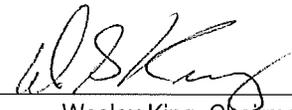
HREDA Marketing Activity Report. Mr. King presented the December 2019 HREDA Marketing Activity Report.

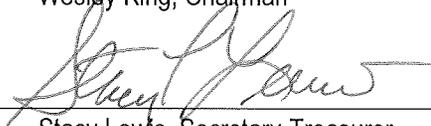
Suffolk Marketing Activity Report. Mr. King presented the January 2020 Suffolk Marketing Activity Report.

Suffolk E-Newsletter. Mr. King presented the February 2020 Suffolk E-Newsletter.

Mr. King reminded the Board that the next meeting will be the Board's annual meeting and will include the election of officers on Wednesday March 11, 2020 at 4:00 p.m. at the Suffolk Municipal Building, 442 West Washington Street, City Council Conference Room. Mr. King also reminded the Board of the upcoming State of the City luncheon on April 21, 2020 at the Hilton Garden Inn.

Adjourn. There being no further business, the EDA meeting was adjourned by Chairman King at 5:34 p.m.

Teste: 
Wesley King, Chairman

Approved: 
Stacy Lewis, Secretary-Treasurer