

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK MAY 12, 2021 AT 4:00 P.M. IN THE SUFFOLK MUNICIPAL BUILDING, 442 WEST WASHINGTON STREET, CITY COUNCIL CHAMBERS**

**MEMBERS PRESENT:** Wesley King, Chairman  
Maria Herbert, Vice Chairman  
Margie Wiley, Secretary-Treasurer  
George Consolvo  
Michael Milteer  
Chris Rice  
BJ Willie

**MEMBERS ABSENT:** Mary Snyder

**STAFF PRESENT:** Kevin Hughes, Interim Deputy City Manager  
Gregory Byrd, Interim Director of Economic Development  
Deanna Holt, Economic Development Manager  
Mitzi Carr, Economic Development Associate  
Diana Klink, Director, Media & Community Relations

**OTHERS PRESENT:** Councilman Goldberg  
Darius Davenport, Crenshaw, Ware & Martin  
Jimmy LaRoue, Suffolk News Herald

**CALL TO ORDER**

Mr. King called the meeting to order at 4:00 p.m.

Ms. Herbert moved to approve an amendment to the published meeting agenda. The motion was seconded by Mr. Consolvo and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Wiley, Willie (6)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

**OLD BUSINESS**

**Minutes.**

Mr. Consolvo moved to approve the minutes of the regular meeting of March 10, 2021. The motion was seconded by Ms. Herbert and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Wiley, Willie (6)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

**Financial Report.** Mr. King acknowledged the inclusion of financial reports for the periods ending February 28, 2021 and March 31, 2021 in the Board's meeting package.

**NEW BUSINESS**

Proposed FY 21/22 EDA Budget. Ms. Carr provided the Board with a line by line review of the proposed FY 21/22 budget. Ms. Herbert moved to approve **A RESOLUTION APPROVING THE ECONOMIC DEVELOPMENT AUTHORITY'S OPERATING BUDGET AND APPROPRIATING FUNDS FOR EXPENDITURES CONTEMPLATED DURING THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022, AND REGULATING THE PAYMENT OF MONEY.** The motion was seconded by Ms. Wiley and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Wiley, Willie (6)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Accept and Appropriate City of Suffolk CARES Act Funds.

Mr. Consolvo moved to approve **A RESOLUTION APPROVING THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO ACCEPT AND APPROPRIATE CARES ACT FUNDS TO ENHANCE CLEANING AND SANITIZATION OF THE HEALTH AND HUMAN SERVICES BUILDING DUE TO COVID-19.** The motion was seconded by Ms. Herbert and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Wiley, Willie (6)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Ms. Wiley moved to approve **A RESOLUTION APPROVING THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO ACCEPT AND APPROPRIATE CARES ACT FUNDS TO SUPPORT MAINTENANCE FOR COVID-19 DEFENSE IN THE HEALTH AND HUMAN SERVICES BUILDING.** The motion was seconded by Mr. Milteer and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Wiley, Willie (7)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Ms. Herbert moved to approve **A RESOLUTION APPROVING THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO ACCEPT AND APPROPRIATE CARES ACT FUNDS TO SUPPORT THE SUFFOLK ECONOMIC DEVELOPMENT AUTHORITY'S COVID-19 SMALL BUSINESS ASSISTANCE GRANT PROGRAM.** The motion was seconded by Ms. Wiley and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Wiley, Willie (7)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Accept and Appropriate EDIP Funds. Mr. Hughes briefed the Board on the completion status of two projects previously approved by the Board for EDIP grants; Smithfield Foods' location in the Bridgeway Technology Center II building and the location of Layer 9 in the Northrup Grumman building.

Mr. Consolvo moved to approve **A RESOLUTION APPROVING THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO ACCEPT AND APPROPRIATE FUNDS TO PROVIDE AN ECONOMIC DEVELOPMENT INVESTMENT PROGRAM GRANT TO SMITHFIELD SUPPORT SERVICES CORP.** The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Wiley, Willie (7)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Ms. Herbert moved to approve **A RESOLUTION APPROVING THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO ACCEPT AND APPROPRIATE FUNDS TO PROVIDE AN ECONOMIC DEVELOPMENT INVESTMENT PROGRAM GRANT TO LAYER 9, INC.** The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Wiley, Willie (7)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Façade Grants. Ms. Holt briefed the Board regarding two façade grant applications: 3129 Kings Highway and 1256 Carolina Road. Ms. Holt also briefed the Board on the completion status of a façade grant previously approved by the Board for the building located at 273 S. Saratoga Street.

Ms. Wiley moved to approve a \$5,162.50 façade grant for the building located at 3129 Kings Highway. The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Wiley, Willie (7)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Ms. Herbert moved to approve a \$10,000 façade grant for the building located at 1256 Carolina Road. The motion was seconded by Mr. Milteer and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Wiley, Willie (7)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Façade Grant Amendment. Mr. Hughes briefed the Board on a proposed amendment to the Business Façade Improvement Program to facilitate the development planned at 130 S. Saratoga Street.

Downtown Business Development Grants. Ms. Holt briefed the Board regarding a Downtown Business Development Grant application for the business located at 249 Carolina Road. Ms. Holt also briefed the Board on the completion status of a Downtown Business Development Grant previously approved by the Board for the business located at 201 E. Washington Street.

Mr. Consolvo moved to approve **A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO AUTHORIZE THE AWARD OF A DOWNTOWN BUSINESS DEVELOPMENT PROGRAM GRANT TO REYNOLD'S CAFÉ** in the amount of \$10,000. The motion was seconded by Ms. Herbert and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Wiley, Willie (7)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

COVID-19 Small Business Grant – February 2021 Distribution Update and Amendment. Mr. Byrd briefed the Board regarding the number of applications received for the Suffolk EDA COVID-19 Small Business Grant, February Distribution and proposed an amendment to the previously approved Suffolk Economic Development Authority Covid-19 Small Business Assistance Grant Program February 2021 Distribution Policy. Ms. Herbert moved to approve **A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO APPROVE THE SUFFOLK ECONOMIC DEVELOPMENT AUTHORITY COVID-19 SMALL BUSINESS ASSISTANCE GRANT PROGRAM FEBRUARY 2021 DISTRIBUTION FOR ADDITIONAL FUNDS.** The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Wiley, Willie (7)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Hampton Roads Alliance Marketing Activity Report. Mr. King presented the First Quarter 2021 Hampton Roads Alliance Marketing Activity Report.

Suffolk Marketing Activity Report. Mr. King presented the March 2021 and April 2021 Suffolk Marketing Activity Reports.

Suffolk E-Newsletter. Mr. King presented the April 2021 and May 2021 Suffolk E-Newsletters.

Point at Harbour View, Second Amendment to Covenants and Restrictions. Mr. Hughes briefed the Board on a proposed second amendment to the covenants and restrictions for The Point at Harbour View.

Ms. Wiley moved to approve **A RESOLUTION TO CONSENT TO THE SECOND AMENDMENT TO DECLARATION OF COVENANTS AND RESTRICTIONS** regarding The Point at Harbour View. The motion was seconded by Ms. Herbert and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Wiley, Willie (7)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Motion for Closed Meeting. Ms. Wiley moved to reconvene in a closed meeting for the purposes of: "A discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community;" specifically concerning, Project Atlantic, Project Tree, and Project Green, pursuant to Virginia Code Section 2.2-3711 (A)(5) and "A discussion or consideration of acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority" specifically concerning, the Point at Harbour View, pursuant to Virginia Code Section 2.2-3711 (A)(3). The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Wiley, Willie (7)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

A Resolution of Certification of the Closed Meeting. Ms. Wiley moved to approve a resolution of certification of the closed meeting of May 12, 2021. Pursuant to section 2.2.-3712 of the Code of Virginia (1950), as amended. The motion was seconded by Ms. Herbert and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Wiley, Willie (7)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

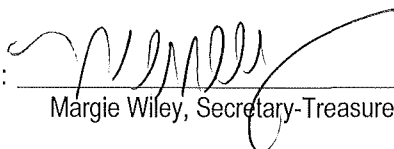
Ms. Herbert moved to approve **A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO AUTHORIZE THE AWARD OF AN ECONOMIC DEVELOPMENT INVESTMENT PROGRAM GRANT TO ATLANTIC CONSTRUCTORS, INC.** The motion was seconded by Mr. Consolvo and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Milteer, Rice, Wiley, Willie (7)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Mr. King reminded the Board of the next regular Board meeting on Wednesday, June 9, 2021 at 4:00 p.m. at the Suffolk Municipal Building, 442 West Washington Street, City Council Chambers.

Adjourn. There being no further business, the EDA meeting was adjourned by Chairman King at 5:45 p.m.

Approved:   
Wesley King, Chairman

Teste:   
Margie Wiley, Secretary-Treasurer