

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK AUGUST 11, 2021 AT 4:00 P.M. AT THE SUFFOLK MUNICIPAL BUILDING, 442 WEST WASHINGTON STREET, CITY COUNCIL CHAMBERS**

**MEMBERS PRESENT:** Wesley King, Chairman  
Maria Herbert, Vice Chairman  
George Consolvo  
Chris Rice  
Mary Snyder  
BJ Willie

**MEMBERS ABSENT:** Margie Wiley, Secretary-Treasurer  
Michael Milteer

**STAFF PRESENT:** Kevin Hughes, Interim Deputy City Manager  
Gregory Byrd, Interim Director of Economic Development  
Deanna Holt, Business Development Manager  
Mitzi Carr, Economic Development Associate  
Diana Klink, Director, Media & Community Relations

**OTHERS PRESENT:** Councilman Goldberg  
C. Wiley Grandy, Crenshaw, Ware & Martin  
Jimmy LaRoue, Suffolk News Herald

**CALL TO ORDER**

Mr. King called the meeting to order at 4:00 p.m.

**OLD BUSINESS**

Minutes.

Ms. Herbert moved to approve the minutes of the regular meeting of July 14, 2021. The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes:	Consolvo, King, Rice, Snyder, Willie (5)
Nays:	None (0)
Abstain:	Herbert (1)
Motion Passed	

Financial Report. Mr. King commented that the most recent financial report was not available.

**NEW BUSINESS**

Façade Grant Application-Monument, SNH Building. Ms. Holt briefed the Board on the proposed modification of the Façade Improvement Program for Monument Development's planned use of the building located at 130 S. Saratoga Street. Ms. Holt followed this briefing with the proposed façade grant application submitted by Monument Development for the same location. Ms. Herbert moved to approve **A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO MODIFY THE BUSINESS FAÇADE IMPROVEMENT PROGRAM FOR MONUMENT DEVELOPMENT, 130 S. SARATOGA STREET.** The motion was seconded by Mr. Consolvo and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Rice, Snyder, Willie (6)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Mr. Rice moved to approve a façade grant in the amount of \$10,000 for Monument Development for the building located at 130 S. Saratoga Street. The motion was seconded by Mr. Consolvo and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Rice, Snyder, Willie (6)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Unilever Tea Manufacturing EDIP Assignment. Mr. Hughes briefed the Board regarding the corporate restructuring of Unilever resulting in a change in the name the local entity's name from Unilever Manufacturing (US) Inc. to Unilever Tea Manufacturing USA LLC. The name change thereby necessitates the need to approve the assignment of the existing EDIP agreement from the former to the current named entity. Mr. Consolvo moved to approve **A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO ACCEPT THE ASSIGNMENT AGREEMENT OF AN ECONOMIC DEVELOPMENT INVESTMENT PROGRAM GRANT TO UNILEVER TEA MANUFACTURING USA, LLC.** The motion was seconded by Ms. Snyder and carried the following recording vote:

Ayes: Consolvo, Herbert, King, Rice, Snyder, Willie (6)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Dominion Easement Agreement for Point at Harborview. Mr. Hughes briefed the Board on the need to enter into a right of way agreement with Dominion Energy Virginia at The Point at Harborview. Ms. Herbert moved to approve **A RESOLUTION AUTHORIZING THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK ("AUTHORITY") TO EXECUTE A RIGHT OF WAY AGREEMENT WITH VIRGINIA ELECTRIC AND POWER COMPANY D/B/A DOMINION ENERGY VIRGINIA ("GRANTEE").** The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Rice, Snyder, Willie (6)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Suffolk Marketing Activity Report. Mr. King presented the July 2021 Suffolk Marketing Activity Report.

Suffolk E-Newsletter. Mr. King presented the August 2021 Suffolk E-Newsletter.

Motion for Closed Meeting. Mr. Rice moved to reconvene in a closed meeting for the purposes of: "A discussion or consideration of acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority" specifically concerning, the property in Obici Place and Point at Harborview, pursuant to Virginia Code Section 2.2-3711 (A)(3); and "A discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community" specifically concerning, Project Mike and Project Clean, pursuant to Virginia Code Section 2.2-3711 (A)(5). The motion was seconded by Mr. Consolvo and carried the following recorded vote:


Ayes: Consolvo, Herbert, King, Rice, Snyder, Willie (6)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed


A Resolution of Certification of the Closed Meeting. Ms. Herbert moved to approve a resolution of certification of the closed meeting of August 11, 2021. Pursuant to section 2.2.-3712 of the Code of Virginia (1950), as amended. The motion was seconded by Ms. Snyder and carried the following recorded vote:

Ayes: Consolvo, Herbert, King, Rice, Snyder, Willie (6)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Mr. King reminded the Board of the next regular Board meeting on Wednesday, September 8, 2021 at 4:00 p.m. at the Suffolk Municipal Building, 442 West Washington Street, City Council Conference Room.

Adjourn. There being no further business, the EDA meeting was adjourned by Chairman King at 5:00 p.m.

Approved:   
Maria Herbert, Vice-Chair

Teste:   
Kevin Hughes, Deputy Secretary-Treasurer