

**SUFFOLK CITY COUNCIL**  
**MEETING OF APRIL 15, 2020**



**ELECTRONIC EMERGENCY**

**MANAGEMENT MEETING**

**Begins at 2:00 P.M.**

**SUFFOLK CITY COUNCIL AGENDA**  
**Electronic Emergency Management Meeting**  
**April 15, 2020**  
**2:00 p.m.**

1. **Call to Order**
2. On March 12, 2020, Governor Ralph S. Northam declared a State of Emergency for the Commonwealth of Virginia, due to the rapid spread of Novel Coronavirus (COVID-19). Following that declaration, City Manager Patrick G. Roberts declared the City of Suffolk to be in a State of Emergency. Because of the catastrophic nature of the declared emergency, it is impractical and unsafe to assemble a quorum of City Council in a single location. In accordance with the code of Virginia and Suffolk City Code, this Emergency Meeting of Suffolk City Council will be held via video and video conference. The meeting will be broadcasted live on the City's local cable channel (Spectrum Channel 190) and stream via the internet at [http://suffolkva.granicus.com/MediaPlayer.php?publish\\_id=2](http://suffolkva.granicus.com/MediaPlayer.php?publish_id=2)
3. **Resolution** – A resolution to adopt the 2020 edition of the City of Suffolk's Emergency Operations Plan, as amended
4. **Staff Report** – Proposed Fiscal Year 2020-2021 Operating and Capital Budget
5. **Motion** – A motion to schedule a public hearing to be held on May 6, 2020, to receive public comment on the proposed Fiscal Year 2020-2021 Operating and Capital Budget
6. **Motion** – A motion to schedule a public hearing to be held on May 20, 2020, to receive public comment on the proposed Fiscal Year 2020-2021 Citywide effective real estate tax due to the assessment of 1.87%
7. **Motion** – A motion to schedule a public hearing to be held on May 6, 2020, to receive public comment on the proposed FY 2020-2025 Consolidated Plan and the 2020-2021 Annual Action Plan for the City of Suffolk's Community Development Block Grant Program and the Western Tidewater Home Consortium HOME Investment Partnership Grant Program
8. **Update** – The City Council will have an electronic or regular meeting on the regularly scheduled City Council meeting date of May 6, 2020, at 7:00 p.m., unless cancelled. The decision of the type of meeting will be governed by the state of the local emergency or any federal or state order. Notice of the meeting will be provided to the public as soon as practical. Instructions on how citizens may participate in scheduled public hearings for electronic meetings will be provided in the public notice of the electronic meeting
9. **Adjournment**

**AGENDA: April 15, 2020, Electronic Emergency Management Meeting**

**ITEM: Resolution** - A resolution to adopt the 2020 edition of the City of Suffolk's Emergency Operations Plan, as amended

This resolution is to adopt the 2020 City of Suffolk Emergency Operations Plan. This plan is an update of the 2015 Emergency Operations Plan that was originally adopted August 19, 2015. The Code of Virginia § 44-146.19 (E) requires that each jurisdiction perform a comprehensive review and revision of its Emergency Operations Plan. The revised plan shall be formally adopted by the locality's governing body.

**RECOMMENDATION:**

Adopt the attached resolution

**ATTACHMENT:**

Resolution

RESOLUTION NUMBER \_\_\_\_\_

**A RESOLUTION TO ADOPT THE 2020 EDITION OF THE CITY OF SUFFOLK'S EMERGENCY OPERATIONS PLAN, AS REVISED**

WHEREAS, the City Council of Suffolk, Virginia recognizes the need to prepare for, respond to, and recover from natural and manmade disasters; and,

WHEREAS, the City of Suffolk has a responsibility to provide for the safety and well-being of its citizens and visitors; and,

WHEREAS, Section 44-146.19(E) of the Code of Virginia requires localities to prepare and keep current an emergency operations plan; and,

WHEREAS, the City of Suffolk's Office of Emergency Management has prepared an updated Emergency Operations Plan with input from city departments and agencies in accordance with Section 30-102 of the Code of the City of Suffolk.

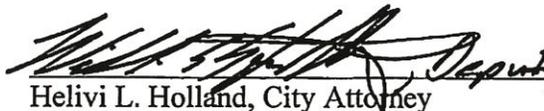
NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Suffolk, Virginia, that they approve and adopt City of Suffolk Emergency Operations Plan, in substantially the same form as the document on file in the City Clerk's Office.

IT IS FURTHER RESOLVED AND ORDERED that the Coordinator of Emergency Management or his/her designee is tasked and authorized to maintain and revise as necessary this document during the next four (4) year period or until such time it be ordered to come before this City Council.

READ AND ADOPTED:

TESTE: \_\_\_\_\_  
Erika S. Dawley, MMC, City Clerk

Approved as to form:

  
Helivi L. Holland, City Attorney

*Deputy City Attorney*

**AGENDA: April 15, 2020, Electronic Emergency Management Meeting**

**ITEM: Staff Report – Proposed Fiscal Year 2020-2021 Operating and Capital Budget**

The Finance Director will present the City Manager's proposed Fiscal Year 2020-2021 Operating and Capital Budget to City Council. The proposed FY 2020-2021 Operating and Capital Budget will be provided under a separate cover.

It is recommended that City Council schedule a public hearing for its May 6, 2020, City Council meeting to receive public comment on the proposed FY2020-2021 Operating and Capital Budget and a public hearing for its May 20, 2020, City Council meeting to receive public comment on the FY2020-2021 Citywide effective real estate tax increase due to reassessment of 1.87%.

The motions to schedule the public hearings have been placed on the agenda under the section entitled "motions" for action by City Council.

**AGENDA: April 15, 2020, Electronic Emergency Management Meeting**

**ITEM: Motion** – A motion to schedule a public hearing to be held on May 6, 2020, to receive public comment on the proposed Fiscal Year 2020-2021 Operating and Capital Budget

A public hearing is required to receive public comment on the proposed FY 2020-2021 Operating & Capital Budget. During the City Council Electronic Emergency Management Meeting, Council received the City Manager's proposed FY 2020-2021 Operating and Capital Budget. The public hearing will be set for the May 6, 2020, City Council meeting.

**RECOMMENDATION:**

Schedule a public hearing for May 6, 2020

**AGENDA: April 15, 2020, Electronic Emergency Management Meeting**

**ITEM: Motion** – A motion to schedule a public hearing to be held on May 20, 2020, to receive public comment on the proposed Fiscal Year 2020-2021 Citywide effective real estate tax due to the assessment of 1.87%

In accordance with State Code Section 58.1-3321 relative to the annual reassessment of real property, the City Council is required to hold a public hearing to receive public comment regarding the proposed Citywide effective real property tax increase which exceeds 1% due to reassessment for the fiscal year 2020-2021. The public hearing will be set for the May 20, 2020, City Council meeting.

**RECOMMENDATION:**

Schedule a public hearing for May 20, 2020

**AGENDA: April 15, 2020, Electronic Emergency Management Meeting**

**ITEM:** **Motion** – A motion to schedule a public hearing to be held on May 6, 2020, to receive public comment on the proposed FY 2020-2025 Consolidated Plan and the 2020-2021 Annual Action Plan for the City of Suffolk’s Community Development Block Grant Program and the Western Tidewater Home Consortium HOME Investment Partnership Grant Program

A public hearing is required to receive public comment on the proposed FY 2020-2025 Consolidated Plan and the 2020-2021 Annual Action Plan for the City of Suffolk’s Community Development Block Grant Program and the Western Tidewater Home Consortium HOME Investment Partnership Grant Program. Should Council elect to do so, adoption of the City’s FY 2020-2025 Consolidated Plan and the 2020-2021 Annual Action Plan may be accommodated at the May 6, 2020, City Council meeting.

**RECOMMENDATION:**

Schedule a public hearing for May 6, 2020

**AGENDA: April 15, 2020, Electronic Emergency Management Meeting**

**ITEM:** **Update** – The City Council will have an electronic or regular meeting on the regularly scheduled City Council meeting date of May 6, 2020, at 7:00 p.m., unless cancelled. The decision of the type of meeting will be governed by the state of the local emergency or any federal or state order. Notice of the meeting will be provided to the public as soon as practical. Instructions on how citizens may participate in scheduled public hearings for electronic meetings will be provided in the public notice of the electronic meeting