SUFFOLK CITY COUNCIL

MEETING OF JUNE 3, 2020

REGULAR SESSION

Begins at 7 P.M.

Work Session of the Suffolk City Council was held in the City Council Chamber, 442 West Washington Street, on Wednesday, January 15, 2020, 6:00 p.m.

PRESENT
Council Members -
Leroy Bennett, Vice Mayor, presiding
Michael D. Duman
Roger W. Fawcett
Donald Z. Goldberg
Timothy J. Johnson
Curtis R. Milteer, Sr.
Lue R. Ward, Jr.

Patrick G. Roberts, City Manager
Helivi L. Holland, City Attorney
Erika S. Dawley, City Clerk

ABSENT
Linda T. Johnson, Mayor (excused)

CSX RAILWAY – RAIL MAINTENANCE UPDATE

Utilizing a PowerPoint presentation, Public Works Director Louis Hansen gave a report on the above referenced item.

Referring to the presentation, Council Member Goldberg called for additional information about any potential traffic congestion as a result of the anticipated railroad crossing closures in downtown. Public Works Director Hansen explained that staff has worked to minimize any possible traffic congestion as a result of the anticipated roadway crossing closures. He further explained that the City asked CSX about the viability of closing the railroad crossings in phases, but the nature of the maintenance does not make that proposal feasible.

Referring to the presentation, Council Member Fawcett queried about any potential impact on public safety vehicles as a result of the anticipated railroad crossing closures. Public Works Director Hansen advised that both Suffolk Police Department and Suffolk Fire and Rescue Department were consulted about the railroad crossing closures, and they reported no issues.

Vice Mayor Bennett sought information about the ownership of the railroad crossing at Nansemond Parkway, near Suffolk Meadows. Public Works Director Hansen stated that railroad crossing is owned by Commonwealth Railway.

Vice Mayor Bennett announced there was no motion for a Closed Meeting.

Vice Mayor Bennett advised that Mayor Johnson was excused from tonight's proceedings.

Vice Mayor Bennett announced City Council would reconvene for its Regular Meeting at 7:00 p.m.

As there was no Closed Meeting, the Work Session adjourned at 6:07 p.m.

Teste: _____
Erika S. Dawley, MMC, City Clerk

Approved: _____
Leroy Bennett, Vice Mayor

Regular Meeting of the Suffolk City Council was held in the City Council Chamber, 442 West Washington Street, on Wednesday, January 15, 2020, at 7:00 p.m.

PRESENT
Council Members -
Leroy Bennett, Vice Mayor, presiding
Michael D. Duman
Roger W. Fawcett
Donald Z. Goldberg
Timothy J. Johnson
Curtis R. Milteer, Sr.
Lue R. Ward, Jr.

Patrick G. Roberts, City Manager
Helivi L. Holland, City Attorney
Erika S. Dawley, City Clerk

ABSENT
Linda T. Johnson, Mayor (excused)

CALL TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE

Vice Mayor Bennett called the meeting to order and led a moment of silence and the Pledge of Allegiance.

Vice Mayor Bennett announced that Mayor Johnson was excused from tonight's proceedings.

APPROVAL OF THE MINUTES

Council Member Goldberg, on a motion seconded by Council Member Fawcett, moved to approve the minutes from the November 20, 2019, Regular Session, as presented, by the following vote:

AYES:	Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	7
NAYS:	None (Mayor Johnson was excused.)	0

SPECIAL PRESENTATIONS

There were no items under this portion of the agenda.

REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND ADOPTION OF THE AGENDA

Vice Mayor Bennett asked City Manager Roberts to present the following item for addition to tonight's agenda. City Manager Roberts stated that a motion was in order to amend the agenda to add the following item: a resolution amending Resolution Number 19-R-046 entitled reaffirming the City of Suffolk's commitment to the Constitutions of the United States and the Commonwealth of Virginia.

Council Member Fawcett, on a motion seconded by Council Member Duman, to amend the agenda to add the aforementioned resolution for consideration and adopt the remainder of the agenda, as presented, by the following vote:

AYES:	Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	7
NAYS:	None (Mayor Johnson was excused.)	0

AGENDA SPEAKERS

There were no speakers under this portion of the agenda.

CONSENT AGENDA

City Clerk Dawley presented the following Consent Agenda items:

Consent Agenda Item #7 - An ordinance to accept and appropriate funds from the Virginia Department of Emergency Management for the Suffolk Department of Fire and Rescue

Consent Agenda Item #8 - An ordinance to accept and appropriate funds from the Obici Healthcare Foundation in support of the Economic Development Tourism Division

Consent Agenda Item #9 - An ordinance to accept and appropriate additional funds from the Virginia Department of Criminal Justice Services for the Fifth Judicial District Community Corrections Program

Consent Agenda Item #10 - An ordinance to accept and appropriate funds from the Suffolk Foundation for the Suffolk Public Library

Consent Agenda Item #11 - An ordinance to accept and appropriate funds from Walmart for the Suffolk Public Library

Consent Agenda #12 - A resolution confirming the appointment of Janey Culpepper as Deputy City Assessor

Referring to Consent Agenda Items #7 through #12 City Manager Roberts submitted a review of the background information as printed in the official agenda.

Council Member Goldberg, on a motion seconded by Council Member Fawcett, moved to approve the Consent Agenda, as presented, by the following vote:

AYES:	Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	7
NAYS:	None (Mayor Johnson was excused.)	0

Referring to the distributed handout, City Clerk Dawley presented the following item: a resolution amending Resolution Number 19-R-046 entitled reaffirming the City of Suffolk's commitment to the Constitutions of the United States and the Commonwealth of Virginia.

Council Member Fawcett, on a motion seconded by Council Member Duman, moved to approve the resolution, as presented, by the following vote:

AYES:	Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	7
NAYS:	None (Mayor Johnson was excused.)	0

A RESOLUTION AMENDING RESOLUTION NUMBER 19-R-046 ENTITLED REAFFIRMING THE CITY OF SUFFOLK'S COMMITMENT TO THE CONSTITUTIONS OF THE UNITED STATES AND THE COMMONWEALTH OF VIRGINIA

PUBLIC HEARINGS

Public Hearing – A public hearing regarding an ordinance authorizing the acquisition of real property in fee simple and/or permanent and temporary easements, either by agreement or condemnation, for the Nansemond Parkway Intersection Improvements Project

Utilizing a PowerPoint presentation, Public Works Director Louis Hansen provided a report on the background information as printed in the official agenda.

The following individuals spoke in opposition to the proposed ordinance:

Dwight Nixon, 3637 Nansemond Parkway, Pastor, Saint Mary's Church of God in Christ.

Trevon Boone, 3621 Nansemond Parkway, Pastor, Tabernacle Baptist Church.

Annette Ridley Bremer, 3624 Nansemond Parkway, representing self.

Edwin Owens, 1532 Wilkins Drive, representing self, opined about recycling. Vice Mayor Bennett advised Mr. Owens that this public hearing was about the above referenced item and his comments were out of order.

The following individuals spoke in opposition to the proposed ordinance:

Sherrell Harris, 102 Ashford Drive, representing self.

Kelly Randolph, 507 Kemp Landing, representing self.

Carl Hale, 2047 Indian Point Trail, representing self.

Hearing no additional speakers, the public hearing was closed.

Referring to the presentation, Council Member Goldberg sought information about the proposed route between Bennett's Pasture Road and Nansemond Parkway, as it relates to the impact on the churches in the area. Public Works Director Hansen reported that staff hopes to move the ingress and egress to the rear of the property to mitigate the impact on the churches in the area.

Referring to the presentation, Council Member Goldberg called for clarification about additional wetlands in the back of the area near Tabernacle Baptist Church that can be used for additional parking without adverse impact on wetlands. Public Works Director Hansen explained that it is difficult to predict the potential impacts on the properties under consideration, and the City is not able to ascertain the church's options for parking.

Referring to the presentation, Council Member Duman queried about alternative options to the proposed project and the impact of the left turn lane on to Nansemond Parkway, as it relates to Nansemond River High School. Public Works Director Hansen stated that the current staff recommendation is the safest option. He added that the recommendation to move the signal to Sleepy Hole Road is based on the fact that most people entering and leaving Nansemond River High School come from the north, and no other viable options are under consideration. City Manager Roberts added that the option that has been suggested by residents would more than likely disturb some graves on Bennett's Pasture Road, and the distance is insignificant.

Referring to the presentation, Council Member Fawcett opined about the feasibility of the City assisting the two churches that would be impacted by the proposed project with their future parking needs. Public Works Director Hansen said that the City will pay the two churches for any property that is acquired for the project, but the City has not done a parking study on private land for the proposed project.

Referring to the presentation, Council Member Fawcett inquired about the ability of the two churches to expand in the future, as it relates to the proposed project. Public Works Director Hansen stated that he is unable to speculate on the churches' abilities to expand in the future.

Referring to the presentation, Council Member Fawcett solicited a comparison of the current traffic load versus the potential traffic load, as it relates to the proposed project. Public Works Director Hansen replied that there are no traffic load generation numbers, as this proposed project is not a rezoning.

Referring to the presentation, Council Member Ward asked about the amount of property at Tabernacle Baptist Church impacted by the proposed project. Public Works Director Hansen indicated that five acres of property will still remain on the parcel at Tabernacle Baptist Church, should the proposed project move forward.

Referring to the presentation, Council Member Ward opined about the development value of the property that the City would need to purchase from Tabernacle Baptist Church in comparison to the development value of the remaining property, as it relates to the proposed project. City Manager Roberts explained that when the City designs a road project, staff does not perform topographical or wetlands surveys on property that the City does not plan to acquire.

Council Member Ward called for clarification about the questions raised at the community meeting about the proposed project. Public Works Director Hansen said that most of the questions posed at the community meeting were about the potential impact on current parking, not future parking expansion options. He added that there were also questions about the impact of drainage and the proximity of the new road.

Council Member Ward queried about the timeline regarding the start of the proposed project. Public Works Director Hansen reported that the inception of the proposed project started in 2016.

Council Member Fawcett moved to continue consideration of the proposed ordinance to the February 19, 2020, City Council Meeting. The motion failed for lack of a second.

Referring to the presentation, Council Member Johnson asked about the rationale behind the proposed project's route. Public Works Director Hansen stated that the colocation of Sportsman Boulevard is the best engineering practice the insure safety, as it relates to the proposed project. He concluded there are no other viable options, as it relates to the location or the impact on the property owners.

Council Member Fawcett, on a motion seconded by Council Member Duman, moved to continue consideration of the proposed ordinance to the February 19, 2020, City Council meeting.

Referring to the motion, City Manager Roberts asked Public Works Director Hansen if staff could be prepared to address the issues raised tonight as it relates to the proposed ordinance at the February 5, 2020, City Council meeting. Public Works Director Hansen replied in the affirmative.

Council Member Ward called on staff to meet with the pastors from the churches that are in the area of the proposed project. City Manager Roberts said that staff would meet with the pastors prior to the February 5, 2020, City Council meeting.

Council Member Fawcett, on an amended motion seconded by Council Member Duman, moved to continue consideration of the proposed ordinance to the February 5, 2020, City Council meeting, by the following vote:

AYES:	Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	7
NAYS:	None (Mayor Johnson was excused.)	0

City Council recessed at 8:28 p.m. and reconvened at 8:32 p.m.

ORDINANCES

There were no items under this portion of the agenda.

RESOLUTIONS

There were no items under this portion of the agenda.

STAFF REPORTS

There were no items under this portion of the agenda.

MOTIONS

Motion - A motion to schedule a City Council Work Session for Wednesday, February 5, 2020, at 4:00 p.m., unless cancelled

Council Member Fawcett, on a motion seconded by Council Member Ward, moved to schedule a City Council Work Session for Wednesday, February 5, 2020, at 4:00 p.m., unless cancelled,

AYES:	Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	7
NAYS:	None (Mayor Johnson was excused.)	0

NON-AGENDA SPEAKERS

Council Member Johnson, on a motion seconded by Council Member Duman, moved to suspend the City Council's Rules of Order and Procedure to grant all individuals registered to speak under the Non Agenda Speakers three minutes to address City Council, by the following vote:

AYES:	Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	7
NAYS:	None (Mayor Johnson was excused.)	0

The following individuals opined about the Second Amendment:

Brooke Corson, 300 Babbtown Road, representing self.

Wyatt Corson, 300 Babbtown Road, representing self.

Cindy Chafin, 2125 Piedmont Drive, was not present when called.

Brianne Ihlenburg, 3420 Archers Mill Road, representing self.

Kevin Ihlenburg, 3420 Archers Mills Road, representing self.

Larry Horne, 111Springfield Terrance, was not present when called.

Gary Crossfield, 4540 Stracher Court, representing self.

Brian Ashpole, 112 Chapel Hill Court, representing self.

Karen Hurd, 1024 Centerbrooke Lane, F-180, representing self.

Scott Chafin, 2125 Piedmont Drive, was not present when called.

Rick Lampkin, 3015 Kempton Park Road, representing self.

Troy Jean 6625 Crittenden Road, representing self.

Todd Criner, 124 Beechwood Drive, was not present when called.

Miller Cary, 1002 Macarthur Drive, representing self.

Travis McKinney, 2804 Lake Cahoon Road, representing self.

Doug Long, 104 Springfield Terrace, was not present called.

Wesley Gross, 201 Benton Road, representing self.

Leslie Jacobs, 2123 Brians Lane, was not present when called.

William Turner, 1541 Lake Speight Drive, representing self.

Garrett Stoll, 7801 Quaker Drive, representing self.

Tom Palmer, 304 Linden Avenue, representing self.

Ron Tominich, 130 Holloway Drive, Smithfield, Virginia, was not present when called.

William Davis, 3505 Lingfield Cove, representing self.

Janet McKinney, 2804 Lake Cahoon Road, representing self.

Garrett Staats, 3816 Deer Path Road, was not present when called.

Mark Ashley, 2225 Shipyard Road, Chesapeake, Virginia, was not present when called.

Scott Coombe, 207 John Deere Street, representing self.

Sanny Cogliandro, 1882 White Marsh Road, was not present when called.

Norman Ashburn, 1309 Freeman Mill Road, was not present when called.

Rick Ashburn, 4100 Dock Landing Road, Chesapeake, Virginia, was not present when called.

Robert Grimes, 1403 Planters Drive, was not present when called.

Jason Woolridge, 4580 Desert Road, representing self.

Christopher Watkins, 6029 Vineyard Lane, representing self.

Mathias Adams, 500 Oak Grove Court, representing self.

Michael Garrison, 5972 Indian Trail, representing self.

Penny Harcum, 5774 Greenwood Road, was not present when called.

Teri Bauder, 8447 Pine View Road, representing self.

George Mears, 4304 Ainslie Court South, representing self.

Casey Ohmsen, 509 Oscar Babb Lane, representing self.

Gary Harvey, 1915 Jenkins Mill Road, was not present when called.

Kelly Hengler, 9345 Eclipse Drive, representing Crittenden-Eclipse-Hobson Heritage Civic League, opined about storm water needs.

The following individuals opined about the Second Amendment:

Shawn Howell, 117 Foxwood Road, was not present when called.

Cindy Albertson, 6212 Apple Street, was not present when called.

Jacob Murbach, 228 Great Fork Road, representing self.

Colette Cogliandro, 1882 White Marsh Road, was not present when called.

Rodney Patton, 405 Sycamore Circle, representing self.

Karl Pinto, 6990 Holy Neck Road, was not present when called.

NEW BUSINESS

City Manager Roberts presented the following item for City Council's consideration: a motion to schedule a joint work session with the Suffolk School Board for Wednesday, February 5, 2020, at 4:00 p.m., unless cancelled.

Council Member Goldberg, a motion seconded by Council Member Fawcett, moved to schedule a joint Work Session with the Suffolk School Board for Wednesday, February 5, 2020, at 4:00 p.m., unless cancelled, by the following vote:

AYES:	Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	7
NAYS:	None (Mayor Johnson was excused.)	0

ANNOUNCEMENTS AND COMMENTS

Utilizing a PowerPoint presentation, Media and Community Relations Assistant Director Timothy Kelley reported on the following: the Finance Department's receipt of the Distinguished Budget Presentation Award from the Government Finance Officers Association; the Suffolk Public Library's receipt of the Walmart Foundation Local Community Grant; the Hampton Roads Recruit Fire Academy Class Sixteen Graduation; and the City's observance of Lee-Jackson Day and Martin Luther King, Jr. Day holidays.

Council Member Fawcett announced he attended the Suffolk Sheriff's Department Promotional Ceremony.

Council Member Fawcett acknowledged the following: the Finance Department's receipt of the Distinguished Budget Presentation Award from the Government Finance Officers Association and the Suffolk Public Library's receipt of the Walmart Foundation Local Community Grant.

Council Member Milteer acknowledged the speakers who were in attendance.

Council Member Duman acknowledged the speakers who were in attendance.

Council Member Duman opined about the Suffolk Humane Society Fundraiser.

Council Member Ward acknowledged the speakers who were in attendance.

Council Member Johnson thanked City Manager Roberts for the extension of the City's recycling program.

Council Member Johnson opined about the funds from the Obici Healthcare Foundation in support of the City's Farmers Market.

Council Member Johnson acknowledged the Suffolk Police Department's ranking in the Old Dominion University survey regarding satisfaction with public safety.

Council Member Johnson acknowledged the new Deputy City Assessor Janey Culpepper.

Council Member Johnson acknowledged the speakers who were in attendance.

Vice Mayor Bennett acknowledged the speakers who were in attendance.

Council Member Fawcett, on a motion seconded by Council Member Johnson, moved to adjourn, by the following vote:

AYES:	Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	7
NAYS:	None (Mayor Johnson was excused.)	0

There being no further business to come before City Council, the regular meeting was adjourned at 9:57 p.m.

Teste: _____
Erika S. Dawley, MMC, City Clerk

Approved: _____
Leroy Bennett, Vice Mayor

A Joint Work Session of the Suffolk City Council and the Suffolk School Board was held in the City Council Chamber on Wednesday, February 5, 2020, at 4:00 p.m.

PRESENT
Council Members -
Linda T. Johnson, Mayor, presiding
Leroy Bennett, Vice Mayor
Michael D. Duman
Roger W. Fawcett
Donald Z. Goldberg
Timothy J. Johnson
Curtis R. Milteer, Sr.
Lue R. Ward, Jr.

Patrick G. Roberts, City Manager
Helivi L. Holland, City Attorney
Erika S. Dawley, City Clerk

ABSENT
None

The following members of the Suffolk School Board were present:
Phyllis Byrum, Chairman
Dr. Judith Brooks-Buck, Vice Chairman
Karen L. Jenkins
Lorita W. Mayo
David P. Mitnick
Tyron D. Riddick
Sherri D. Story

Also present from School Administration:
Dr. John B. Gordon III, School Superintendent
Wendell Waller, School Board Attorney
Tarshia L. Gardner, Clerk of the School Board

JOINT WORK SESSION OF THE CITY COUNCIL AND THE SCHOOL BOARD

Mayor Johnson and Ms. Byrum offered introductory remarks. Utilizing a PowerPoint presentation and the distributed handout, Duane Harver, President/Director of K12 Project Overview, RRMM Architects, the City's architectural consultants, provided an overview of the process to be used for the joint facilities study. Finance Director Tealen Hansen gave supplemental information regarding school capital funding transfers.

Referring to the presentation, Mr. Mitnick queried about the inclusion of school rezoning in the joint facilities study. Mr. Harver advised that RRMM's mandate did not call for a redistricting study, but the information acquired may be helpful in a future rezoning.

Referring to the presentation, Council Member Johnson asked if the previously approved housing developments would be included in the joint facilities study. Mr. Harver said those developments would be included in the joint facilities study.

Referring to the presentation, Council Member Johnson solicited information about the period of time covered by the joint facilities study. Mr. Harver offered that the joint facilities study can extend to the standard five years, but ten years is the maximum length of time.

Referring to the presentation, Mayor Johnson sought clarification about the feasibility of the School Board using the joint facilities study's results for a future school rezoning review. Mr. Harver replied in the affirmative.

Referring to the presentation, Council Member Duman inquired about the inclusion of the technical education facilities in the joint facilities study. Mr. Harver said there would be technical educational facilities included in the joint facilities study.

Referring to the presentation, Ms. Story requested an explanation of the projects that would be funded by City Council's proposed ordinance to authorize the transfer of capital project funds from the Florence Bowser Elementary School and Colonel Fred Cherry Middle School projects to the Schools Major Repairs/Systems Replacement project. Dr. Gordon said that the funding could be used for security and information technology investments. F. Terry Napier, Director of Facilities and Planning, added that fuels tanks will be installed at Colonel Fred Cherry Middle School and Florence Bowser Elementary School, as the infrastructure was installed, but not the fuel tanks, when the schools were originally constructed.

Ms. Story asked if the School Administration Building was included in the joint facilities study. Dr. Gordon replied in the negative. City Manager Roberts explained that the future of the School Administration Building will be considered in the City's Capital Improvement Program.

Ms. Story solicited information about the timeline for the completion of the new School's Maintenance Facility. Mr. Napier said that Phase 1 will be completed around May 2020, and Phase 2 will concentrate on relocating the maintenance functions to the former Mount Zion Elementary School site. Mr. Roberts added that the City has funded the School Maintenance Facility over two years.

Council Member Fawcett opined about the feasibility of the City acquiring the former Driver Elementary School for use as a recreation center. Mr. Napier said that the former Driver Elementary School site is being used to store surplus items. He added that moving those item to the current School's Maintenance Facility Finney Avenue site is not feasible at this time.

Council Member Fawcett called for information about the percentage of the former Driver Elementary School that is being used for the storage of surplus items. Mr. Napier replied that 75% of the building is being used for storage.

Council Member Fawcett asked about the amount of heating and cooling being used at former Driver Elementary School. Mr. Napier reported that only partial heating and cooling is being used at the building, as its being used for the storage of surplus.

Council Member Fawcett inquired about the cost to operate the former Driver Elementary School. Mr. Napier explained the costs are minimal, and the value is in the savings that would otherwise be paid for storage.

Referring to the presentation, Council Member Duman solicited information about the inclusion of joint use facilities in the joint facilities study. Mr. Harver advised that joint use facilities are not a part of the joint facilities study.

Referring to the presentation, Mr. Mitnick asked whether Colonel Fred Cherry Middle School and Florence Bowser Elementary School would be included in the joint use study. Mr. Harver replied that the facilities would not be included in the study, as they were recently constructed.

Ms. Story asked whether quarterly meetings could be planned at this time. Mr. Roberts and Dr. Gordon explained that future meetings would be planned based on the bodies' shared concerns.

The Joint Work Session of the City Council and School Board adjourned and City Council recessed at 4:56 p.m. and reconvened at 5:10 p.m.

FISCAL YEAR 2021-2030 CAPITAL IMPROVEMENTS PROGRAM & PLAN

Utilizing a PowerPoint presentation, Finance Director Hansen gave a summation of the above referenced. Public Utilities Director Albert Moor gave supplementary information.

City Clerk Dawley presented the Closed Meeting motion for City Council's consideration:

1. Pursuant to Virginia Code Sections 2.2-3711(A)(8) and (A)(1), the consultation with legal counsel employed by a public body regarding specific legal matters requiring the legal advice of such counsel, and the discussion, consideration, or interviews of prospective candidates for appointment and the assignment, appointment, and performance of specific public officers or appointees of the City, specifically the appointments as shown on the attached list for vacancies or term expirations for Agricultural Advisory Committee, Early Childhood Development Commission, Economic Development Authority of the City of Suffolk, Fine Arts Commission, Human Services Advisory Board, Local Board of Building Code Appeals, Tidewater Youth Services Commission and Wetlands Board.

Council Member Fawcett, on a motion seconded by Vice Mayor Bennett, moved that City Council convene in a closed meeting for the above referenced purpose, by the following roll call vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

City Council convened in Closed Meeting at 5:51 p.m. The Closed Meeting concluded at 6:01 p.m.

Teste: _____
Erika S. Dawley, MMC, City Clerk

Approved: _____
Linda T. Johnson, Mayor

Regular Meeting of the Suffolk City Council was held in the City Council Chamber, 442 West Washington Street, on Wednesday, February 5, 2020, at 7:00 p.m.

PRESENT
Council Members -
Linda T. Johnson, Mayor, presiding
Leroy Bennett, Vice Mayor
Michael D. Duman
Roger W. Fawcett
Donald Z. Goldberg
Timothy J. Johnson
Curtis R. Milteer, Sr.
Lue R. Ward, Jr.

Patrick G. Roberts, City Manager
Helivi L. Holland, City Attorney
Erika S. Dawley, City Clerk

ABSENT
None

CALL TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Johnson called the meeting to order. Council Member Milteer offered the Invocation and led the Pledge of Allegiance.

FREEDOM OF INFORMATION CERTIFICATION

City Clerk Dawley presented a resolution certifying the Closed Meeting of February 5, 2020, pursuant to Section 2.2-3712 of the Code of Virginia (1950), as amended.

Council Member Fawcett, on a motion seconded by Vice Mayor Bennett, moved to approve the resolution, as presented, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

A RESOLUTION OF CERTIFICATION OF THE CLOSED MEETING OF FEBRUARY 5, 2020, PURSUANT TO SECTION 2.2-3712 OF THE CODE OF VIRGINIA (1950), AS AMENDED

APPROVAL OF THE MINUTES

Council Member Duman, on a motion seconded by Council Member Johnson, moved to approve the minutes from the December 4, 2019, Work Session, as presented, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

SPECIAL PRESENTATIONS

There were no items under this portion of the agenda.

REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND ADOPTION OF THE AGENDA

Mayor Johnson advised that a motion was in order at this time to adopt the agenda.

Vice Mayor Bennett, on a motion seconded by Council Member Fawcett, to remove adopt the agenda, as presented, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

AGENDA SPEAKERS

There were no speakers under this portion of the agenda.

CONSENT AGENDA

City Clerk Dawley presented the following Consent Agenda items:

Consent Agenda Item #7 - An ordinance to accept and appropriate funds from the Virginia Department of Housing and Community Development in support of the Suffolk Department of Economic Development

Consent Agenda Item #8 - An ordinance to accept and appropriate funds from the Target Corporation for the Suffolk Parks and Recreation Department

Consent Agenda Item #9 - An ordinance to establish the Schools Facilities Assessment and Master Plan project and to authorize the transfer of available funds from the completed Colonel Fred Cherry Middle School project and the Department of Planning and Community Development Professional Services Line Item

Consent Agenda Item #10 – An ordinance to authorize the transfer of capital project funds from the Florence Bowser Elementary School and Colonel Fred Cherry Middle School projects to the Schools Major Repairs/Systems Replacement project

Consent Agenda Item #11 – An ordinance to appropriate funds from the General Fund Unassigned Fund Balance for one-time expenditures and to transfer funds to the Capital Projects Fund

Consent Agenda Item #12 – An ordinance to accept and appropriate funds from Walmart for the Suffolk Public Library

Consent Agenda Item #13 – A resolution authorizing the City Manager to amend the James River Shoreline Design & Engineering Services Agreement

Referring to Consent Agenda Items #7 through #13, City Manager Roberts submitted a review of the background information as printed in the official agenda.

Council Member Fawcett, on a motion seconded by Vice Mayor Bennett, moved to approve the Consent Agenda, as presented, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

PUBLIC HEARINGS

Public Hearing – A public hearing regarding an ordinance to rezone and amend the official zoning map of the City of Suffolk in order to amend the previously approved proffered conditions for the Foxfield Meadows Development located at 1241 Pitchkettle Road, Zoning Map 34, Parcel 24A; RZN2019-007 (Conditional)

Utilizing a PowerPoint presentation, Planning and Community Development Director David Hainley provided a report on the background information as printed in the official agenda.

Whitney Saunders, 705 West Washington Street, representing NVR, Incorporated, applicant, spoke in support of the proposed ordinance.

Kelly Hengler, 9345 Eclipse Drive, representing self, opined about the proposed design standards.

Bill Blankenship, 321 Great Bridge Boulevard, Chesapeake, Virginia, representing Cloverleaf Development, LLC, property owner, spoke in support of the proposed ordinance.

Eric Shirey, no address given, representing NVR, Incorporated, applicant, spoke in support of the proposed ordinance.

Hearing no additional speakers, the public hearing was closed

Council Member Milteer, on a motion seconded by Council Member Fawcett, moved to approve the ordinance, as presented.

Council Member Duman asked about the condominium form of ownership. Mr. Saunders replied that there is a land condominium form of ownership for single family, detached homes where the surrounding land is owned communally.

Council Member Duman asked about the difference between the condominium association and a homeowners association. Mr. Whitney advised that maintenance standards are more uniform but are similar in fee structure.

Council Member Duman opined about differing transitional design standards. Mr. Whitney checked with the applicants.

City Attorney Holland asked for clarification of Council Member Duman's comments. Council Member Duman advised he was asking for an explanation about the applicant's proposed design standards as the matter was raised at the Planning Commission meeting.

City Attorney Holland, Mayor Johnson and Council Member Duman clarified that the request for information was not a solicitation for a proffer. Mr. Saunders replied that the applicant did not interpret Council Member Duman's comments as a solicitation for a proffer.

Mr. Saunders offered the following additional voluntary proffered conditional language to address the matter that was raised at the Planning Commission meeting cited by Council Member Duman: "The Owner/Applicant will construct all homes adjacent to the Foxfield Parkway and Terrywood Drive of Hardie Plank or L.P. Smartside siding with optional partial stone or brick veneer offered for front elevations."

Referring to the presentation, Council Member Johnson opined about the type of proposed development. City Manager Roberts and Planning and Community Development Director Hainley offered supplemental information about the type of proposed development.

City Clerk Dawley called for clarification of the inclusion of the language regarding the additional voluntary proffered conditional in the motion to approve the proposed ordinance. It was the consensus of Council Member Milteer and Council Member Fawcett to include the language regarding the additional voluntary proffered conditional language in the motion to approve the proposed ordinance.

Council Member Milteer, on an amended motion seconded by Council Member Fawcett, moved to approve the ordinance, with the additional voluntary proffered condition: "The Owner/Applicant will construct all homes adjacent to the Foxfield Parkway and Terrywood Drive of Hardie Plank or L.P. Smartside siding with optional partial stone or brick veneer offered for front elevations":

AYES:	Mayor L. Johnson, and Council Members Duman, Fawcett, Goldberg, Milteer and Ward	6
NAYS:	Vice Mayor Bennett and Council Member T. Johnson	2

AN ORDINANCE TO REZONE AND AMEND THE OFFICIAL ZONING MAP OF THE CITY OF SUFFOLK IN ORDER TO AMEND THE PREVIOUSLY APPROVED PROFFERED CONDITIONS FOR THE FOXFIELD MEADOWS DEVELOPMENT LOCATED AT 1241 PITCHKETTLE ROAD, ZONING MAP 34, PARCEL 24A; RZN2019-007 (CONDITIONAL), AS AMENDED

Public Hearing – A public hearing regarding an ordinance to grant a Conditional Use Permit to establish a Day Care, Child Day Center, on property located at 361 E. Washington Street, Zoning Map 34G25(A), Parcel B; CUP2019-007

Utilizing a PowerPoint presentation, Planning and Community Development Director Hainley gave a summary of the background information as printed in the official agenda.

The following individuals spoke in support of the proposed ordinance:

Shamica Bullock, no address given, applicant.

Robert Hobbs, 206 Locust Street, representing Metropolitan Baptist Church. He also recognized supporters in attendance.

Marcus Williams, 156 West Washington Street, owner, Boogie's Soul Food, representing self.

Hearing no additional speakers, the public hearing was closed.

Council Member Duman, on a motion seconded by Council Member Milteer, moved to approve the ordinance, with conditions, as presented.

Referring to the presentation, Council Member Fawcett asked about the age of the building. Planning and Community Development Director Hainley indicated that he did not know the specific age of the building, but he thought it would qualify as a historical structure.

Council Member Fawcett solicited information about applicable fire code provision, as it relates to the proposed child day care center. Planning and Community Development Director Hainley advised that the Conditional Use Permit is the first step, and the applicant will have to meet other fire code requirements applicable to child day care operations.

Council Member Duman, on a motion seconded by Council Member Milteer, moved to approve the ordinance, with conditions, as presented, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

AN ORDINANCE TO GRANT A CONDITIONAL USE PERMIT TO ESTABLISH A DAY CARE, CHILD DAY CENTER, ON PROPERTY LOCATED AT 361 E. WASHINGTON STREET, ZONING MAP 34G25(A), PARCEL B; CUP2019-007

Public Hearing – A public hearing regarding an ordinance to grant a Conditional Use Permit to establish a public assembly not otherwise enumerated (banquet facility with live entertainment), on property located at 127 East Washington Street, Zoning Map 34G18(A), Parcel 284; CUP2019-017

Utilizing a PowerPoint presentation, Planning and Community Development Director Hainley supplied a report on the background information as printed in the official agenda.

Valencia Ballard, 6018 Spinnaker Court, property owner, spoke in support of the proposed ordinance.

Hearing no additional speakers, the public hearing was closed.

Referring to the presentation, Council Member Milteer queried about the number of available parking spaces. Ms. Ballard said that there is adequate parking located behind the building and across the street.

Referring to the presentation, Council Member Duman asked about the number of security officers required, as outlined in condition number four in the proposed ordinance. Planning and Community Development Director Hainley replied that there would be at least one security officer required, but the applicant must comply with the standards as required by the Suffolk Police Department. He added that this is standard number of security officers for similar existing banquet halls.

Referring to the presentation, Council Member Johnson solicited information about the number of people allowed in the proposed banquet facility. Planning and Community Development Director Hainley offered that the number of people in the space would depend on the set up configuration. He estimated that close to 100 people would be the maximum.

Referring to the presentation, Mayor Johnson called for clarification about the difference between a dance floor and a public dance hall. City Manager Roberts explained that a public dance hall is akin to a nightclub open to the general public.

Referring to the presentation, Vice Mayor Bennett opined about the applicant's willingness to comply with all of the conditions included in the proposed ordinance. Planning and Community Development Director Hainley advised that the applicant has been advised of all of the conditions included in the proposed ordinance and has indicated that she will comply as required.

Council Member Milteer, on a motion seconded by Vice Mayor Bennett, moved to approve the ordinance, as presented, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, T. Johnson, Milteer and Ward	7
NAYS:	Council Member Goldberg	1

AN ORDINANCE TO GRANT A CONDITIONAL USE PERMIT TO ESTABLISH A PUBLIC ASSEMBLY NOT OTHERWISE ENUMERATED (BANQUET FACILITY WITH LIVE ENTERTAINMENT), ON PROPERTY LOCATED AT 127 E. WASHINGTON STREET, ZONING MAP 34G18(A), PARCEL 284; CUP2019-017

ORDINANCES

Ordinance – An ordinance authorizing the acquisition of real property in fee simple and/or permanent and temporary easements, either by agreement or condemnation, for the Nansemond Parkway Intersection Improvements Project (This item was continued from the January 15, 2020, City Council Meeting.)

Utilizing a PowerPoint presentation, Public Works Director Louis Hansen submitted a report on the background information as printed in the official agenda.

Vice Mayor Bennett, on a motion seconded by Council Member Milteer, moved to deny the ordinance, as presented.

Referring to the presentation, Council Member Johnson solicited information about the placement of the Nansemond River High School entrance. Public Works Director Hansen advised that placing the entrance on Sleepy Hole Road rather than Nansemond Parkway would have been impractical.

Vice Mayor Bennett, on a motion seconded by Council Member Milteer, moved to deny the ordinance, as presented, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

RESOLUTIONS

There were no items under this portion of the agenda.

STAFF REPORTS

There were no items under this portion of the agenda.

MOTIONS

Motion – A motion to schedule a City Council Work Session for Wednesday, February 19, 2020, at 4:00 p.m., unless cancelled

Council Member Fawcett, on a motion seconded by Vice Mayor Bennett, moved to schedule a Work Session for Wednesday, February 19, 2020, at 4:00 p.m., unless cancelled, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

Motion – A motion to schedule a public hearing to be held on February 19, 2020, to receive public comment on the Proposed Fiscal Year 2021-2030 Capital Improvements Program and Plan

Council Member Ward, on a motion seconded by Council Member Fawcett, moved to schedule a public hearing to be held on February 19, 2020, to receive public comment on the Proposed Fiscal Year 2021-2030 Capital Improvements Program and Plan, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

NON-AGENDA SPEAKERS

Shedrick Roberts, 103 Sandy Lake Drive, representing self, was not present when called.

Shirley Bowen, 5853 Bernhowe Manor Lane, representing self, was not present when called.

Troy H. Jean, 6625 Crittenden Road, representing self, opined about transportation patterns on Bennetts Pasture Road, Wilroy Road and Nansemond Parkway.

Kelly Hengler, 9345 Eclipse Drive, representing Crittenden-Eclipse-Hobson Heritage Civic League, spoke about the mitigation of impacts to the villages of Crittenden and Eclipse.

NEW BUSINESS

City Clerk Dawley presented the following board and commission nomination for City Council's consideration: Mike Ellis, Agricultural Advisory Committee (Farm Service Agency Local Administrative Area – Cypress representative).

Council Member Duman, on a motion seconded by Council Member Johnson, moved to nominate and appoint the above referenced individual to the aforementioned body, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

ANNOUNCEMENTS AND COMMENTS

Utilizing a PowerPoint presentation, Media and Community Relations Director Diana Klink reported on the following: Exhibit of Excellence: Suffolk Student Art 2020 at the Suffolk Art Gallery; 32nd Annual Young Artists and Authors Showcase at the Suffolk Center for Cultural Arts; Free Family Movies showing of The Princess and the Frog by Suffolk Tourism; Suffolk Fire & Rescue 3rd Annual Citizens' Fire and Rescue Academy; and the City's observance of Presidents Day.

Council Member Johnson reported he attended the Hampton Roads Fire Academy Graduation.

Council Member Johnson recognized the donation from the Believers Church to reduce student lunch debt in Suffolk Public Schools.

Council Member Ward announced he attended the following events: the Hampton Roads Fire Academy Graduation; Suffolk Ministers Wives and Widows Breakfast at Tabernacle Baptist Church; and Martin Luther King, Jr. celebration at East End Baptist Church.

Council Member Ward opined about the Nansemond Parkway project denial.

Council Member Duman reported he attended the Martin Luther King, Jr. celebration at East End Baptist Church and Hampton Roads Fire Academy Graduation.

Council Member Duman opined about the Suffolk Humane Society's PAWS for the Arts fundraiser.

Council Member Milteer invited residents to attend the Capital Improvement Plan public hearing.

Council Member Fawcett announced he attended the Hampton Roads Fire Academy Graduation.

Council Member Fawcett opined about the Nansemond Parkway project.

Council Member Fawcett acknowledged the donation from the Believers Church to reduce student lunch debt in Suffolk Public Schools.

Council Member Fawcett recognized the Suffolk Ruritan Club for its fundraiser.

Council Member Goldberg acknowledged the Suffolk Art League for their efforts.

Council Member Goldberg encouraged residents to attend the upcoming Suffolk Sister Cities Young Artists and Authors Showcase.

Vice Mayor Bennett congratulated the Hampton Roads Fire Academy graduates.

Vice Mayor Bennett recognized the retirement of Lieutenant John Meston from the Suffolk Police Department.

Vice Mayor Bennett opined about constituent concerns about higher bills from Charter Cable.

Vice Mayor Bennett reported he attended the Martin Luther King, Jr. event at East End Baptist Church.

Vice Mayor Bennett opined about the upcoming events: the Sickle Cell Banquet; NAACP Freedom Fund Banquet and Mothers Against Violence Luncheon.

Mayor Johnson extended her appreciation for expressions of concerned her family received for her grandson.

Mayor Johnson acknowledged the graduates of the Hampton Roads Fire Academy.

Mayor Johnson reported on a recent meeting with General Assembly legislators and representatives from State agencies about regional transportation issues.

Mayor Johnson opined about the joint City/Schools facilities study.

Mayor Johnson encouraged residents to attend the upcoming Suffolk Sister Cities Young Artists and Authors Showcase.

Council Member Milteer, on a motion seconded by Vice Mayor Bennett, moved to adjourn, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

There being no further business to come before City Council, the regular meeting was adjourned at 9:31 p.m.

Teste: _____
Erika S. Dawley, MMC, City Clerk

Approved: _____
Linda T. Johnson, Mayor

Work Session of the Suffolk City Council was held in the City Council Chamber, 442 West Washington Street, on Wednesday, February 19, 2020, 5:30 p.m.

PRESENT
Council Members -
Linda T. Johnson, Mayor, presiding
Leroy Bennett, Vice Mayor
Michael D. Duman
Roger W. Fawcett
Donald Z. Goldberg
Timothy J. Johnson
Curtis R. Milteer, Sr.
Lue R. Ward, Jr.

Patrick G. Roberts, City Manager
Helivi L. Holland, City Attorney
Erika S. Dawley, City Clerk

ABSENT
None

SUFFOLK EXECUTIVE AIRPORT

Utilizing a PowerPoint presentation, Economic Development Director Kevin Hughes gave a report on the above referenced item.

Referring to the presentation, Council Member Fawcett called for information about the replacement of the fuel dispenser at the Suffolk Executive Airport. Economic Development Director Hughes replied that this project will be replacing the existing technology at the Suffolk Executive Airport. He added that the fuel dispenser will be located in the exact same place.

CLOSED MEETING

City Clerk Dawley presented the Closed Meeting motion for City Council's consideration:

1. Pursuant to Virginia Code Sections 2.2-3711(A)(8) and (A)(1), the consultation with legal counsel employed by a public body regarding specific legal matters requiring the legal advice of such counsel, and the discussion, consideration, or interviews of prospective candidates for appointment and the assignment, appointment, and performance of specific public officers or appointees of the City, specifically the appointments as shown on the attached list for vacancies or term expirations for Agricultural Advisory Committee, Early Childhood Development Commission, Economic Development Authority of the City of Suffolk, Fine Arts Commission, Human Services Advisory Board, Local Board of Building Code Appeals, Tidewater Youth Services Commission and Wetlands Board; and

2. Pursuant to Virginia Code Sections 2.2-3711(A)(5) and (7), the discussion of a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, specifically concerning an Economic Deveopment Incentive Program proposal regarding Project Boot.

Council Member Dumant, on a motion seconded by Council Member Johnson, moved that City Council convene in a closed meeting for the above referenced purposes, by the following roll call vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

City Council convened in Closed Meeting at 5:41 p.m. The Closed Meeting concluded at 5:56 p.m.

Teste: _____
Erika S. Dawley, MMC, City Clerk

Approved: _____
Linda T. Johnson, Mayor

Regular Meeting of the Suffolk City Council was held in the City Council Chamber, 442 West Washington Street, on Wednesday, February 19, 2020, at 7:00 p.m.

PRESENT
Council Members -
Linda T. Johnson, Mayor, presiding
Leroy Bennett, Vice Mayor
Michael D. Duman
Roger W. Fawcett
Donald Z. Goldberg
Timothy J. Johnson
Curtis R. Milteer, Sr.
Lue R. Ward, Jr.

Patrick G. Roberts, City Manager
Helivi L. Holland, City Attorney
Erika S. Dawley, City Clerk

ABSENT
None

CALL TO ORDER/INVOCATION/PLEDGE OF ALLEGIANCE

Mayor Johnson called the meeting to order. Council Member Milteer offered the Invocation and led the Pledge of Allegiance.

FREEDOM OF INFORMATION CERTIFICATION

City Clerk Dawley presented a resolution certifying the Closed Meeting of February 19, 2020, pursuant to Section 2.2-3712 of the Code of Virginia (1950), as amended.

Council Member Fawcett, on a motion seconded by Council Member Duman, moved to approve the resolution, as presented, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

A RESOLUTION OF CERTIFICATION OF THE CLOSED MEETING OF FEBRUARY 19, 2020, PURSUANT TO SECTION 2.2-3712 OF THE CODE OF VIRGINIA (1950), AS AMENDED

APPROVAL OF THE MINUTES

Council Member Milteer, on a motion seconded by Vice Mayor Bennett, moved to approve the minutes from the December 4, 2020, Regular Meeting, as presented, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

SPECIAL PRESENTATIONS

There were no items under this portion of the agenda.

REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND ADOPTION OF THE AGENDA

Mayor Johnson advised that a motion was in order at this time to adopt the agenda, as presented.

Council Member Fawcett, on a motion seconded by Council Member Goldberg, to adopt the agenda, as presented, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

AGENDA SPEAKERS

There were no speakers under this portion of the agenda.

CONSENT AGENDA

City Clerk Dawley presented the following Consent Agenda items:

Consent Agenda Item #7 - A resolution to accept a donation of personal property for the Suffolk Department of Fire and Rescue

Consent Agenda Item #8 - An ordinance to accept and appropriate funds from the Commonwealth of Virginia Department of Aviation for the Suffolk Executive Airport

Consent Agenda Item #9 - An ordinance to accept and appropriate funds from the United States Department of Agriculture for the Summer Food Service Program

Consent Agenda #10 - An ordinance amending the Agricultural Advisory Committee

Referring to Consent Agenda Items #7 through #10, City Manager Roberts submitted a review of the background information as printed in the official agenda.

Mayor Johnson acknowledged representatives from the Project Lifesaver Search and Rescue that were in attendance.

Council Member Milteer, on a motion seconded by Council Member Fawcett, moved to approve the Consent Agenda, as presented, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

PUBLIC HEARINGS

Public Hearing - A resolution to adopt the Capital Improvements Program and Plan for Fiscal Years 2020-2021 through 2029-2030

Utilizing a PowerPoint presentation, Finance Director Tealen Hansen provided a summary of the background information as printed in the official agenda.

Art Graves, 5821 Bernhowe Manor Lane, representing self, called for funding for the installation of a deceleration lane into Bernhowe Manor.

The following individuals spoke in support for the funding for the new downtown library as included in the proposed resolution:

Sean Bilby, 5252 Pruden Boulevard, representing the Library Board.

Margaret Cross, 2304 Kings Fork Road, representing self.

Katherine Cross, 2304 Kings Fork Road, representing self.

Edna Graves, 5821 Bernhowe Manor Lane, representing self, spoke in support of the installation of a deceleration lane into Bernhowe Manor.

Larry Arrington, 5832 Bernhowe Manor Lane, representing self, spoke in support of the installation of a deceleration lane into Bernhowe Manor.

Claudia Holland, 9351 Rivershore Drive, representing the Crittenden-Eclipse-Hobson Heritage Civic League, called for funding for Eclipse.

Sheronda Robinson, 5821 Bernhowe Manor Lane, representing self, spoke in support of the installation of a deceleration lane into Bernhowe Manor.

Shirley Bowen, 5853 Bernhowe Manor Lane, representing self, spoke in support of the installation of a deceleration lane into Bernhowe Manor.

Hearing no additional speakers, the public hearing was closed.

Council Member Duman queried about a traffic study to determine the feasibility of the installation of a deceleration lane into Bernhowe Manor. City Manager Roberts explained that the City has asked the Virginia Department of Transportation to expand the scope of their study of the Route 17 Corridor to include Bernhowe Manor to the City of Chesapeake line which could potentially result in funding for the installation of a deceleration lane into Bernhowe Manor.

Council Member Duman inquired about the possibility of including the installation of a deceleration lane into Bernhowe Manor in next year's Capital Improvement Plan. City Manager Roberts said that the City should be able to seek funding after receiving the study from the Virginia Department of Transportation, which should happened before next year's Capital Improvement Plan.

Council Member Duman called for a timeline about the new recreation center in the northern part of the City. City Manager Roberts replied that the building has not been turned over from the United States National Guard. He added that additional environmental surveys required before the project could be put out to bid.

Referring to the presentation, Council Member Duman opined the proposed increase in the funding for the Human Resources Building Renovation – School Administration project, specifically the relocation of the School Administrative Offices from their current leased space. City Manager Roberts stated that the funding in the first year of the proposed plan will be used for a space lease study of the current leased space.

Referring to the presentation, Council Member Duman opined about the relationship between the funding for the Schools Major Repairs/Systems Replacement as included in the proposed plan, as it relates to the joint City/Schools facilities study. He called for information regarding the funds spent by Suffolk Public Schools for major repairs and system replacements.

Council Member Fawcett sought clarification about the funding source for the lanes near Bridgeport. Public Works Director Louis Hansen reported that the developer funded those lanes.

Council Member Johnson asked for information regarding the funds spent by Suffolk Public Schools for major repairs and system replacements.

Vice Mayor Bennett called for the City to publicize any detours as a result of railroad track repairs.

Council Member Fawcett, on a motion seconded by Council Member Goldberg, moved to approve the resolution, as presented, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

A RESOLUTION TO ADOPT THE CAPITAL IMPROVEMENTS PROGRAM AND PLAN FOR FISCAL YEARS 2020-2021 THROUGH 2029-2030

Public Hearing - An ordinance to grant a Conditional Use Permit to establish a place of worship, small, under 6,000 square feet in the main sanctuary, on property located at 2484 Pruden Boulevard, Zoning Map 25A(7) Parcels B*1 and B*2; CUP2019-018

Utilizing a PowerPoint presentation, Planning and Community Development Director David Hainley offered a summation of the background information as printed in the official agenda.

David Taylor, 2901 Lynnhaven Parkway, Virginia Beach, Virginia, Timmons Group, representing William Gross, applicant and agent, spoke in support of the proposed ordinance, as presented.

Hearing no additional speakers, the public hearing was closed.

Council Member Duman, on a motion seconded by Council Member Johnson, moved to approve the ordinance, with conditions, as presented, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

AN ORDINANCE TO GRANT A CONDITIONAL USE PERMIT TO ESTABLISH A PLACE OF WORSHIP, SMALL, UNDER 6,000 SQUARE FEET IN THE MAIN SANCTUARY, ON PROPERTY LOCATED AT 2484 PRUDEN BOULEVARD, ZONING MAP 25A(7) PARCELS B*1 AND B*2; CUP2019-018

Public Hearing – An ordinance to rezone and amend the official zoning map to the City of Suffolk to change the zoning from M-2, Heavy Industrial zoning district, to RU, Residential Urban zoning district, and B-2, General Commercial zoning district, for property located at 611 and 711 Factory Street, Zoning Map 35H(3), Parcels X14, X*14A, and X17; RZN2019-012 (Conditional)

Council Member Duman announced that he abstain from voting on the above referenced item in order to avoid any appearance of impropriety based on a potential investment endeavor related to this matter.

Utilizing a PowerPoint presentation, Planning and Community Development Director Hainley gave a synopsis of the background information as printed in the official agenda,

The following individuals spoke in support of the proposed ordinance:

Whitney Saunders, 705 West Washington Street, agent, representing Goodman Square, LLC, and Goodman Developers, Incorporated, property owners.

Betty Montgomery, 911 Barbour Crescent, Assistant Pastor, Greater First Baptist Church Orlando.

Lilton Pitts, 416 Collier Crescent, Deacon, Greater First Baptist Church Orlando.

Ephraim Goodman, address inaudible, Virginia Beach, Virginia, Goodman Square, LLC, and Goodman Developers, Incorporated, property owners.

Moses Ware, 501 Sawgrass Court, Pastor, Greater First Baptist Church Orlando.

William Hill, 117 Halifax Street, representing self.

Hearing no additional speakers, the public hearing was closed.

Council Member Fawcett, on a motion seconded by Vice Mayor Bennett, moved to approve the ordinance, with proffers, as presented, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Fawcett, Goldberg, T. Johnson, Milteer and Ward	7
NAYS:	None	0
ABSTAIN:	Council Member Duman	1

AN ORDINANCE TO REZONE AND AMEND THE OFFICIAL ZONING MAP TO THE CITY OF SUFFOLK TO CHANGE THE ZONING FROM M-2, HEAVY INDUSTRIAL ZONING DISTRICT, TO RU, RESIDENTIAL URBAN ZONING DISTRICT, AND B-2, GENERAL COMMERCIAL ZONING DISTRICT, FOR PROPERTY LOCATED AT 611 AND 711 FACTORY STREET, ZONING MAP 35H(3), PARCELS X14, X*14A, AND X17; RZN2019-012 (CONDITIONAL)

ORDINANCES

Ordinance – An ordinance to rezone and amend the official zoning map of the City of Suffolk in order to amend the previously approved proffered conditions of Bennett's Creek Quarter residential development for properties located at 3347 Bridge Road, Zoning Map 12, Parcels 32 and 55*1J; RZN2020-001 (Conditional)

Utilizing a PowerPoint presentation, Planning and Community Development Director Hainley provided a report of the background information as printed in the official agenda.

Council Member Fawcett, on a motion seconded by Council Member ***, moved to approve the ordinance, as presented, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

AN ORDINANCE TO REZONE AND AMEND THE OFFICIAL ZONING MAP OF THE CITY OF SUFFOLK IN ORDER TO AMEND THE PREVIOUSLY APPROVED PROFFERED CONDITIONS OF BENNETT'S CREEK QUARTER RESIDENTIAL DEVELOPMENT FOR PROPERTIES LOCATED AT 3347 BRIDGE ROAD, ZONING MAP 12, PARCELS 32 AND 55*1J; RZN2020-001 (CONDITIONAL)

RESOLUTIONS

There were no items under this portion of the agenda.

STAFF REPORTS

There were no items under this portion of the agenda.

MOTIONS

Motion – A motion to schedule a City Council Work Session for Wednesday, March 4, 2020, at 4:00 p.m., unless cancelled

Vice Mayor Bennett, on a motion seconded by Council Member Johnson, moved to schedule a Work Session for Wednesday, March 4, 2020, at 4 p.m., unless cancelled, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

Motion – A motion to schedule a public hearing on March 4, 2020, to consider the adoption of an ordinance authorizing the acquisition of right of way and easements for the Pruden Boulevard/Prudence Road Intersection Improvement Project

Council Member Goldberg, on a motion seconded by Vice Mayor Bennett, moved to schedule a public hearing on March 4, 2020, to consider the adoption of an ordinance authorizing the acquisition of right of way and easements for the Pruden Boulevard/Prudence Road Intersection Improvement Project, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

NON-AGENDA SPEAKERS

Claudia Holland, 9351 Rivershore Drive, was not present when called.

NEW BUSINESS

City Clerk Dawley presented the following board and commission nominations to the respective bodies: Agricultural Advisory Committee (Forestry Industry representative); Economic Development Authority of the City of Suffolk (Cypress Borough) – Wesley King; and Farm Service Agency Local Administrative Area – Chuckatuck representative; and Human Services Advisory Board – Margret Jones.

Council Member Fawcett, on a motion seconded by Vice Mayor Bennett, moved to nominate and appoint the above referenced individuals to the aforementioned bodies, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

ANNOUNCEMENTS AND COMMENTS

Utilizing a PowerPoint presentation, Media and Community Relations Assistant Director Timothy Kelley reported on the following: the acquisition of new cardiopulmonary resuscitation equipment; open burn law and upcoming Suffolk Humane Society adopt-a-thons.

Council Member Duman reported he attended a reception at Riddick's Folly and the Nansemond-Suffolk Branch of the NAACP Freedom Fund Banquet.

Council Member Duman recognized Council Member Ward's receipt of an award from the Nansemond-Suffolk Branch of the NAACP Freedom Fund and Marie Hill's birthday.

Council Member Duman acknowledged City Manager Roberts' response to a constituent concern.

Council Member Ward announced he attended the Nansemond-Suffolk Branch of the NAACP Freedom Fund Banquet.

Council Member Ward recognized Marie Hill's birthday.

Council Member Ward reported he attended a Valentine's Day event at Mount Gethsemane Church.

Council Member Fawcett encouraged residents to register for the City's new emergency notification system.

Council Member Fawcett announced he attended the Nansemond-Suffolk Branch of the NAACP Freedom Fund Banquet.

Vice Mayor Bennett recognized Marie Hill's birthday.

Mayor Johnson acknowledged the Public Works Department for their responsiveness.

Mayor Johnson reported she attended the Nansemond-Suffolk Branch of the NAACP Freedom Fund Banquet and acknowledged Council Member Ward's receipt of an award from the organization.

Mayor Johnson recognized Marie Hill's birthday.

Mayor Johnson opined about the ongoing General Assembly Session, specifically as it relates to transportation funding.

Council Member Goldberg, on a motion seconded by Vice Mayor Bennett, moved to adjourn, by the following vote:

AYES:	Mayor L. Johnson, Vice Mayor Bennett, and Council Members Duman, Fawcett, Goldberg, T. Johnson, Milteer and Ward	8
NAYS:	None	0

There being no further business to come before City Council, the regular meeting was adjourned at 8:47 p.m.

Teste: _____
Erika S. Dawley, MMC, City Clerk

Approved: _____
Linda T. Johnson, Mayor

Special Presentations

Removal of Items from the Consent Agenda and Adoption of the Agenda

Agenda Speakers

AGENDA: **June 3, 2020, Regular Session**

ITEM: **Consent Agenda** – An ordinance to accept and appropriate funds from the Commonwealth of Virginia Department of Aviation for the Suffolk Executive Airport

The City has received $1,479.76 in funding from the Commonwealth of Virginia Department of Aviation in support of the Suffolk Executive Airport for Fiscal Year 2019-2020. The funding will be used to assist with the replacement of the existing underground wire for the self-serve fuel farm.

Adoption of the attached ordinance is necessary to accept and appropriate these funds to the appropriate line item in the Aviation Facilities Fund budget for Fiscal Year 2019-2020.

BUDGET IMPACT:

Adoption of the ordinance will increase the planned revenues and expenditures of the Aviation Facilities Fund budget by $1,479.76 for the above-noted purpose and requires $3,004.35 in local fund support which is provided for in the FY2019-2020 Aviation Facilities Fund budget.

RECOMMENDATION:

Adopt the attached ordinance

ATTACHMENTS:

Ordinance
Award Letter

ORDINANCE NUMBER _____

AN ORDINANCE TO ACCEPT AND APPROPRIATE FUNDS FROM THE COMMONWEALTH OF VIRGINIA DEPARTMENT OF AVIATION FOR THE SUFFOLK EXECUTIVE AIRPORT

WHEREAS, the City has received funds in the amount of $1,479.76 from the Commonwealth of Virginia Department of Aviation in support of the Suffolk Executive Airport; and,

WHEREAS, the funds received need to be accepted and appropriated to the Aviation Facilities Fund budget for Fiscal Year 2019-2020 to assist with the replacement of the existing underground wire for the self-serve fuel farm.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Suffolk, Virginia, that:

1. The sum of $1,479.76 shall be reflected as budgeted in the following accounts in the Fiscal Year 2019-2020 Aviation Facilities Fund budget:

Revenue		
220_424140.110	Categorical Aid-State Airport Maintenance Funds	$1,479.76
Expenditure		
220-150000_53300.110	Repair & Maintenance State Funds	$1,479.76

2. The fund amount totaling $1,479.76 is hereby appropriated for use as referenced in this ordinance and the budget approved by Ordinance Number 19-O-033, as amended. The City Manager be, and is hereby authorized and directed to do all things necessary to effectuate this action.

3. This ordinance shall be effective upon passage and shall not be published.

READ AND PASSED: _____

TESTE: _____
Erika S. Dawley, City Clerk

Approved as to Form:

_____
Helivi L. Holland, City Attorney

Department of Aviation Commonwealth of Virginia

Project Information Summary

Suffolk Executive Airport

Project Title: Fuel Farm Wiring Repair

Program Year: 2020
Request Year:
Project Type: Maintenance
Project Category: Construction

Project Number: MT0050-52
Contract Number:
Item Number:
AIP Grant Number:
Project Status: Granted

Federal Priority Score: 0
State Priority Score: 80

Project Description: Existing underground wire for self serve fuel farm must be replaced. The original wire was not sized nor installed correctly. This faulty wiring is causing more and more circuit breaker trips to the point where it ruined the existing breaker. We have located an unused conduit under the taxiway which we will utilize to feed new wire to the island. Labor will be performed in-house.

Project Notes: Please contact DOAV to coordinate any costs above the allocation amount before the costs are incurred. Costs incurred before DOAV approval can't be reimbursed.

Budget Summary by Budget Item:

Budget Item	Original Budget	Current Budget
Request	$0.00	$4,484.11
Project Total:	**$0.00**	**$4,484.11**

Budget Summary by Funding Source:

Funding Source	Original Budget	Current Budget
FAA	$0.00	$0.00
Local	$0.00	$3,004.35
State\AC/R Discretionary	$0.00	$0.00
State\AC/R Discretionary\2019	$0.00	$0.00
State\Air Service Development	$0.00	$0.00
State\Aviation Promotion	$0.00	$0.00
State\F&E	$0.00	$0.00
State\GA Discretionary	$0.00	$0.00
State\GA Discretionary\2019	$0.00	$0.00
State\Maintenance	$0.00	$1,479.76
State\Security	$0.00	$0.00
Project Total:	**$0.00**	**$4,484.11**

Project Miscellaneous Items:

Miscellaneous Item	Date	Comment
VAB Remarks		
TA approved		
application received		
grant offer date		
effective date	03/09/2020	
expiration date	06/01/2020	
project closed		
process closeout		
obligation expiration		

AGENDA: **June 3, 2020, Regular Session**

ITEM: **Consent Agenda** - An ordinance to accept and appropriate funds from the Virginia Department of Forestry for the Playground Shade Tree Project for the Department of Parks and Recreation

The City has received a $3,300 grant from the Virginia Department of Forestry in support of the Playground Shade Tree Project for the Department of Parks and Recreation. The funds will be used to purchase and plant shade trees at various playgrounds throughout the City.

Adoption of the attached ordinance is necessary to accept and appropriate these funds to the appropriate line item in the Consolidated Grants Fund budget for Fiscal Year 2019-2020.

BUDGET IMPACT:

Adoption of the ordinance will increase the planned revenues and expenditures of the Consolidated Grants Fund by $3,300 for the above noted purpose and requires a local cash match of $400 and an in-kind match of $2,905.80 which is provided for in the Parks & Recreation Fiscal Year 2019-2020 operating budget.

RECOMMENDATION:

Adopt the attached ordinance

ATTACHMENTS:

Ordinance
Award Letter

ORDINANCE NUMBER _____

AN ORDINANCE TO ACCEPT AND APPROPRIATE FUNDS FROM THE VIRGINIA DEPARTMENT OF FORESTRY FOR THE PLAYGROUND SHADE TREE PROJECT FOR THE DEPARTMENT OF PARKS AND RECREATION

WHEREAS, the City has received funds in the amount of $3,300 from the Virginia Department of Forestry in support of the Playground Shade Tree Project for the Department of Parks and Recreation; and,

WHEREAS, the funds received need to be accepted and appropriated to the Consolidated Grants Fund budget for Fiscal Year 2019-2020 to assist with the purchase and planting of shade trees at various playgrounds throughout the City.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Suffolk, Virginia, that:

1. The sum of $3,300 shall be reflected as budget in the following accounts in the Fiscal Year 2019-2020 Consolidated Grants Fund Budget:

Revenue		
211-71350-202058-424070	VDOFPlaygroundShadeTree#20;12/20	$3,300
Expenditure	VDOFPlaygroundShadeTree#20;12/20	
211-71350-2022058-56014	Other Operating Supplies	$3,300

2. The fund amount totaling $3,300 is hereby appropriated for use as referenced in this ordinance and the budget approved by Ordinance Number 19-O-033, as amended. The City Manager be, and is hereby authorized and directed to do all things necessary to effectuate this action.

3. This ordinance shall be effective upon passage and shall not be published.

READ AND PASSED: _____

TESTE: _____
Erika S. Dawley, City Clerk

Approved as to Form:

_____, Deputy City Attorney
Helivi L. Holland, City Attorney

Rob Farrell
State Forester

COMMONWEALTH of VIRGINIA

Department of Forestry

900 Natural Resources Drive, Suite 800 • Charlottesville, Virginia 22903
(434) 977-6555 • Fax: (434) 296-2369 • www.dof.virginia.gov

January 29, 2020

Michael J. Kelly
134 South 6th Street
Suffolk, VA 23434

Re: Playground Shade Tree Project– 20VTCW11

Dear Mr. Michael J. Kelly,

On behalf of the Virginia Department of Forestry, and the USFS Chesapeake Watershed Forestry Program and VA DCR Water Quality Improvement Funds it is my pleasure to notify you that a grant for **$3,300.00** has been awarded to the **City of Suffolk Dept. of Parks and Recreation** for its *Playground Shade Tree Project*. This award represents a **full** award of your original request. Your project has been assigned number **20VTCW11** which should be used in any future correspondence.

Attached is paperwork that is required to **activate** the grant. Please fill out and return within 30 days of the date of this letter. If your paperwork is not received in this time period, funds will be awarded to another project (we will allow an extension if you notify us with valid reason for the delay.)

Also, attached is a Request for Reimbursement form that must be submitted for all approved project expenses. Please read the instructions provided for completing the form. Also please read the Memorandum of Agreement that describes your record keeping and expense documentation responsibilities. We cannot reimburse your organization for expenses without proper expense documentation! ***Please remember to include your grant award* #20VTCW11 *on all documentation.***

If you have any questions or need further assistance, please feel free to contact me at 434.220.9185 or by email at lara.johnson@dof.virginia.gov or Molly O'Liddy at 434-220-9041 or by email at molly.oliddy@dof.virginia.gov. Congratulations on your grant award and I wish you every success in the implementation of your project!

Sincerely,

Lara Johnson

Urban and Community Forestry Program Manager

c: 20VTCW11

2020 Virginia Trees for Clean Water
BUDGET WORKSHEET

Applicant: City of Suffolk, Department of Parks and Recreation

Project Name: Playground Shade Tree Project

Grant Number:

ITEM	*Grant Share* Direct Expenses or Cash Purchases	*Applicant* Direct Expenses or Cash Purchases	*Applicant* In-Kind* Personal Services: Volunteer & Staff hrs.	*Applicant* In-Kind Donated: Services, Supplies or Equipment use	Total
Plant Materials *No Ash trees, invasive trees or invasive shrubs will be funded*					
33 Shade Trees (15 can)@$100/Tree	$ 3,300.00				$ 3,300.00
Hardwood Mulch 10 CY @ $40/CY		$ 400.00			$ 400.00
Planner Admin (4 Hrs.) $50/Hr				$ 200.00	$ 200.00
Supervisor (8 Hrs.) $35/Hr				$ 280.00	$ 280.00
Auger Holes (8 Hrs.) $50/Hr				$ 400.00	$ 400.00
Pick up material (4 Hrs) $25/Hr				$ 100.00	$ 100.00
30 Volunteers at 2 Hours each			$ 1,525.80		$ 1,525.80
Planner/Coordinator (8 Hrs) $50/Hr			$ 400.00		$ 400.00
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
TOTAL	$ 3,300.00	$ 400.00	$ 1,925.80	$ 980.00	$ 6,605.80

NOTE: All grantees are required to maintain and submit written records that fully document all expenses.

* For the 2020 grants, $25.43 is the federally accepted base rate for volunteers. You may use a higher value for a professional who volunteers his/her professional services. Children should be at the minimum wage rate.

Form 17.2
08/01/2016

VIRGINIA DEPARTMENT OF FORESTRY

VIRGINIA TREES FOR CLEAN WATER GRANT PROGRAM APPLICATION

Project Number (VDOF Use Only): _____

SECTION 1 – Applicant Information

Project Title: Playground Shade Tree Project

Location (City/Community): Suffolk, Virginia

Watershed: Nansemond River/ James River

Property Owner (if applicable): City of Suffolk

Applicant Name: City of Suffolk, Department of Parks and Recreation

Applicant Address: 134 South 6th Street

City: Suffolk State: Virginia Zip: 23434

Contact Person: Michael J. Kelly Daytime Phone No.: 757-514-7258

E-mail: mkelly@suffolkva.us Organization's Federal ID No.: 54-6001686

Does your city/community have an Urban Tree Canopy Assessment? ☐ Yes ☒ No

SECTION 2 – Project Information

Brief Description of Project: Planting shade trees around 7 new playgrounds . A total of 33 trees are proposed. Voluteers from the Nansemond River Preservation Alliance and the Clean Community Commission will be used.

(a) VTCW Funds Requested $ 3300.00

(b) Local Dollar Match Provided $ 400.00

(c) Value of In-Kind Match $ 2905.80

Total Project Amount (a+b+c) $ 6605.80

Timetable: Starting Date: 3/15/2020 Ending Date: Prior to December 31, 2020

Volunteer/Organization Involvement [Name of Group(s)]: Nansemond River Preservation Alliance Clean Community Commission

SECTION 3 – Signature

Mark W. Furlo, CPRE
Authorized Representative Name (Print)

Director of Parks and Recreation
Authorized Representative Title

Authorized Representative Signature

January 7, 2020
Date

If application is approved for financial assistance, grantees will be assigned a grant number and a maximum grant amount.

AGENDA: **June 3, 2020, Regular Session**

ITEM: **Consent Agenda** – An ordinance to accept and appropriate funds from the Library of Virginia for the Suffolk Public Library

The City has received a $1,200 grant from the Library of Virginia in support of the Suffolk Public Library. Funds will be used to participate in Lift Every Voice: Why African American Poetry Matters. The funding will be used to purchases supplies to host two African American Poetry sessions for the public (in person or virtual).

Adoption of the attached ordinance is necessary to accept and appropriate these funds to the appropriate line item in the Consolidated Grants Fund for Fiscal Year 2019-2020.

BUDGET IMPACT:

Adoption of the ordinance will increase the planned revenues and expenditures of the Consolidated Grants Fund by $1,200 for the above-noted purpose and does not require local fund support.

RECOMMENDATION:

Adopt the attached ordinance

ATTACHMENTS:

Ordinance
Award Notification

ORDINANCE NUMBER _____

AN ORDINANCE TO ACCEPT AND APPROPRIATE FUNDS FROM THE LIBRARY OF VIRGINIA FOR THE SUFFOLK PUBLIC LIBRARY

WHEREAS, the City has received funds in the amount of $1,200 from the Library of Virginia in support of the Suffolk Public Library; and,

WHEREAS, the funds received need to be accepted and appropriated to the Consolidated Grants Fund Budget for Fiscal Year 2019-2020 to assist with the purchase of supplies to host two African American Poetry sessions for the public.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Suffolk, Virginia, that:

1. The sum of $1,200 shall be reflected as budget in the following accounts in the Fiscal Year 2019-2020 Consolidated Grants Fund budget:

Revenue		
211- 73100- 202024_418990	LibraryofAmerica:02/21	$1,200
Expenditure	LibraryofAmerica:02/21	
211- 73100- 202024_56014	Other Operating Supplies	$1,200

2. The fund amount totaling $1,200 is hereby appropriated for use as referenced in this ordinance and the budget approved by Ordinance Number 19-O-033, as amended. The City Manager be, and is hereby authorized and directed to do all things necessary to effectuate this action.

3. This ordinance shall be effective upon passage and shall not be published.

READ AND PASSED: _____

TESTE: _____
Erika S. Dawley, City Clerk

Approved as to Form:

_____
Helivi L. Holland, City Attorney

Presented in partnership with

Schomburg Center
for Research
in Black Culture
The New York Public Library

and

The Academy of American Poets

Cave Canem Foundation

Center for African American Poetry and Poetics

The National Book Foundation

The Poetry Foundation

Poetry Society of America

Poets House

Project Director
Max Rudin
Publisher & President
Library of America

Principal Humanities Advisor
Kevin Young
Director, *Schomburg Center for Research in Black Culture at theNew York Public Library*

Library of America

April 30, 2020

Dear Lift Every Voice Applicant,

We are delighted to inform you that you have been selected to receive a Lift Every Voice programming grant in the amount of $1,200. This award has been made possible with support from the National Endowment for the Humanities, the Andrew W. Mellon Foundation, and Emerson Collective.

Yours is one of fifty institutions around the country chosen to participate in **Lift Every Voice: Why African American Poetry Matters,** a national public humanities program dedicated to enhancing appreciation of the extraordinary range and richness of the 250 year-long African American poetic tradition. **Its principal objective is to engage participants in a multifaceted exploration of the tradition, the perspectives it offers on American history and the struggle for racial justice, and the universality of its imaginative response to the personal experiences of African Americans over three centuries.**

Your award includes:

- **A $1,200 grant** to support free public programming, presented either online or in person. Grants may be used for: stipends for a local poet and/or scholar; travel expenses; honoraria; actors/performers fees; publicity and advertising; refreshments; or other costs associated with programming.
- A copy of ***African American Poetry: 250 Years of Struggle and Song***, a hardcover anthology edited by Kevin Young to be published by Library of America in September 2020.
- **The Lift Every Voice Reader (PDF)**, available for free download at the project website, launching this summer.
- Multimedia resources for public programming and individual discovery at the project website, **www.africanamericanpoetry.org**, including video readings and commentary by distinguished scholars, poets, actors, and others; the free downloadable reader of key poems, with commentary and questions for discussion; a calendar of events; and links to other resources.
- An **online site support notebook**, with tools for planning and publicizing programs, including downloadable press releases.
- An **orientation webinar** for site coordinators and scholars/facilitators covering interpretive materials, public relations, and logistics, as well as the special issues involved in presenting programming dealing with race. Tentatively scheduled for July 1, 2020.
- **Programming support** throughout the grant period.

(over)

Major funding provided by

NATIONAL ENDOWMENT FOR THE Humanities

THE ANDREW W. MELLON FOUNDATION

Emerson Collective

By accepting this award you commit to:

- **Host a minimum of two public programs** related to the Lift Every Voice humanities themes and including participation by poet and scholars.
- Appoint one staff member as the site coordinator.
- Offer these programs to the general public free of charge, either in person or online.
- Provide required reports to **LiftEveryVoice@loa.org:**
  - o **Preliminary Report:** describing program dates and details, due 60 days prior to the start of scheduled programs.
  - o **Final Report:** due 30 days after last scheduled program.

We understand that this notification comes at a challenging time, with many institutions closed to the public and most of us working from home. The current plan for the initiative calls for public programming to begin in September 2020 and carry on through February 2021. **It would greatly assist us in our planning if you could let us know whether you still anticipate being able to produce your events—either as in-person or online virtual events—despite current or projected closings, or if you plan to participate on a postponed schedule.**

You will receive your programming stipend from Library of America on or before June 15. Please review the organization name and address in the attached acceptance form and confirm that is it correct, and that you will be able to receive mail at that date. If the check payee is an entity other than the organization name, or if there are revisions to the name, please send all changes to **LiftEveryVoice@loa.org**.

To ensure prompt distribution of grant awards, please confirm receipt of this letter via the project email address by **May 15, 2020.** Please also sign and mail the attached acceptance letter to

Mary Sutton
Library of America
14 East 60th Street
New York, NY 10022

If you are not able to print out the form, please let us know via email.

Thank you. We very much look forward to working with you on this exciting and historic project!

Sincerely yours,

Max Rudin, Project Director
Lift Every Voice

AGENDA: **June 3, 2020, Regular Session**

ITEM: **Consent Agenda** – An ordinance to accept and appropriate funds from Walmart for the Suffolk Public Library

The City has received $1,000 in funding from Walmart in support of the Suffolk Public Library. Funds will be used to support the Back to School Resource Fair and the True Dedication Mentoring Program. The funding will be used to purchase school supplies for the fair and supplies for the mentoring program.

Adoption of the attached ordinance is necessary to accept and appropriate these funds to the appropriate line item in the Consolidated Grants Fund for Fiscal Year 2019-2020.

BUDGET IMPACT:

Adoption of the ordinance will increase the planned revenues and expenditures of the Consolidated Grants Fund by $1,000 for the above-noted purpose and does not require local fund support.

RECOMMENDATION:

Adopt the attached ordinance

ATTACHMENTS:

Ordinance
Award Notifications

ORDINANCE NUMBER _____

AN ORDINANCE TO ACCEPT AND APPROPRIATE FUNDS FROM WALMART FOR THE SUFFOLK PUBLIC LIBRARY

WHEREAS, the City has received funds in the amount of $1,000 from Walmart in support of the Suffolk Public Library; and,

WHEREAS, the funds received need to be accepted and appropriated to the Consolidated Grants Fund Budget for Fiscal Year 2019-2020 to assist with purchasing program supplies for the Back to School Resource Fair and the True Dedication Mentoring Program.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Suffolk, Virginia, that:

1. The sum of $1,000 shall be reflected as budgeted in the following accounts in the Fiscal Year 2019-2020 Consolidated Grants Fund budget:

Revenue		
211-73100-202069_418990	WalmartBacktoSchoolGrant;12/20	$500
211-73100-202071_418990	WalmartMentoringProgrmGrant;12/20	500
		$1,000

	WalmartBacktoSchoolGrant;12/20	
Expenditure	WalmartMentoringProgrmGrant;12/20	
211-73100-202069_56014	Other Operating Supplies	$500
211-73100-202071_56014	Other Operating Supplies	500
		$1,000

2. The fund amount totaling $1,000 is hereby appropriated for use as referenced in this ordinance and the budget approved by Ordinance Number 19-O-033, as amended. The City Manager be, and is hereby authorized and directed to do all things necessary to effectuate this action.

3. This ordinance shall be effective upon passage and shall not be published.

READ AND PASSED: _____

TESTE: _____
Erika S. Dawley, City Clerk

Approved as to Form:

_____
Helivi L. Holland, City Attorney

From:	cgadmin@cybergrants.com
To:	Monica Patterson
Subject:	Walmart Facility# 1687 Community Grant Request Status: Request ID 59564527
Date:	Wednesday, March 11, 2020 9:36:49 PM

Dear Grantseeker,

Congratulations! Facility # 1687 has recommended your Community Grant application, Request ID 59564527, to receive a $500.00 grant.

Please allow 4-6 weeks for delivery. If you do not receive your check in that time, please contact the facility manager to make further inquiries. For your reference we have provided the check information and address below:

Invoice # 61009347
Address:
443 West Washington Street
Suffolk, VA 23434

You will also receive a final confirmation notice once the application has passed final review with the additional payment details, but we wanted to keep you informed on the status of your request.

We appreciate your efforts to help people live better and wish you success.

Sincerely,

The Walmart Community Grants Team

CG/JMAIL/181328781

From:	cgadmin@cybergrants.com
To:	Monica Patterson
Subject:	Walmart Facility# 3214 Community Grant Request Status: Request ID 59564541
Date:	Saturday, February 29, 2020 8:27:06 PM

Dear Grantseeker,

Congratulations! Facility # 3214 has recommended your Community Grant application, Request ID 59564541, to receive a $500.00 grant.

Please allow 4-6 weeks for delivery. If you do not receive your check in that time, please contact the facility manager to make further inquiries. For your reference we have provided the check information and address below:

Invoice # 60733283
Address:
443 West Washington Street
Suffolk, VA 23434

You will also receive a final confirmation notice once the application has passed final review with the additional payment details, but we wanted to keep you informed on the status of your request.

We appreciate your efforts to help people live better and wish you success.

Sincerely,

The Walmart Community Grants Team

CG/JMAIL/180282233

AGENDA: **June 3, 2020, Regular Session**

ITEM: **Consent Agenda -** An ordinance to accept and appropriate funds from the Virginia 9-1-1 Services Board Public Safety Answering Point Grant Program for the Suffolk Police Department

The City has received $215,602.64 in funding from the Virginia 9-1-1 Services Board Public Safety Answering Point Grant Program in support of the Next Generation 9-1-1 project. This project will be used to purchase equipment to implement Next Generation capabilities at the Emergency Communication Center.

Adoption of the attached ordinance is necessary to accept and appropriate these funds to the appropriate line item in the Consolidated Grants Fund budget for Fiscal Year 2019-2020.

BUDGET IMPACT:

Adoption of the ordinance will increase the planned revenues and expenditures of the Consolidated Grants Fund budget by $215,602.64 for the above-noted purpose and does not require local fund support.

RECOMMENDATION:

Adopt the attached ordinance

ATTACHMENTS:

Ordinance
Award Letter

ORDINANCE NUMBER _____

AN ORDINANCE TO ACCEPT AND APPROPRIATE FUNDS FROM THE VIRGINIA 9-1-1 SERVICES BOARD PUBLIC SAFETY ANSWERING POINT GRANT PROGRAM FOR THE SUFFOLK POLICE DEPARTMENT

WHEREAS, the City has received funds in the amount of $215,602.64 from the Virginia 9-1-1 Services Board Public Safety Answering Point Grant Program in support of the Suffolk Police Department's Next Generation 9-1-1 project; and,

WHEREAS, the funds received need to be accepted and appropriated to the Consolidated Grants Fund budget for Fiscal Year 2019-2020 to purchase equipment for the Next Generation 9-1-1 Project for the Emergency Communication Center.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Suffolk, Virginia, that:

1. The sum of $215,602.64 shall be reflected as budget in the following accounts in the Fiscal Year 2019-2020 Consolidated Grants Fund budget:

Revenue		
211-31400-202082_433010	NG911-118;02/23	$215,602.64
Expenditure	NG911-118;02/23	
211-31400-202082_58200	Capital Outlay	$215,602.64

2. The fund amount totaling $215,602.64 is hereby appropriated for use as referenced in this ordinance and the budget approved by Ordinance Number 19-O-033, as amended. The City Manager be, and is hereby authorized and directed to do all things necessary to effectuate this action.

3. This ordinance shall be effective upon passage and shall not be published.

READ AND PASSED:_____

TESTE: _____
Erika S. Dawley, City Clerk

Approved as to Form:

_____ Jr., Deputy City Attorney
Helivi L. Holland, City Attorney

COMMONWEALTH of VIRGINIA

Virginia 9-1-1 Services Board

Jeffrey D. Stern
Chairman
VDEM

Hon Kevin W. Hall
Sheriff
Vice Chairman
City of Covington

David A. Von Moll
Treasurer
Comptroller

Mary M. Blowe
Chief Financial Officer
City of Winchester

Gary Critzer
Emergency Mgmt/ EMS Dir
City of Waynesboro

Bruce Edwards
City of Franklin

Terry Ellis
Comcast

R. Scott Garber
Fire Chief
City of Staunton

Danny Garrison
Richmond Ambulance Authority

Pete Hatcher
AT&T

Jeffrey T. Merriman
Verizon Communications

Lee W. Miller III
Major
Virginia State Police

Nelson P. Moe
CIO - VITA

Seth Weise
Sprint

Kelvin Wright
Chief of Police
City of Chesapeake

Jolana Young
Twin County

Shawn Talmadge
Office of the Governor
Advisor

Dorothy Spears-Dean
PSC Coordinator
(804) 416-6201

Terry D. Mayo
Board Administrative Assistant
(804) 416-6197

February 6, 2020

Suffolk PSAP:

This letter serves as confirmation of the Virginia 9-1-1 Services Board (the "Board") approval of the City of Suffolk PSAP's NG9-1-1 funding request for costs needed for NG9-1-1 implementation. The amount awarded is listed below and is based on estimated costs and related information contained in the version of your NG9-1-1 Migration Proposal (also listed below) referenced in your funding request:

PSAP Name and Funding ID	Suffolk NG911-118
Date of Award by the 9-1-1 Services Board	February 6, 2020
End of funding period for your grant award (36 months from date of award unless granted an extension by the Board)	February 6, 2023
NG9-1-1 Deployment – Amount Awarded	$215,602.64
PSAP preference for Board payment on behalf of PSAP for incurred eligible NG9-1-1 expenses: Yes – Direct payment where possible No – Full reimbursement basis	Yes

Migration Proposal Date	November 1, 2018
Migration Proposal NG9-1-1 Service Provider	AT&T
Contract Vehicle upon which the Migration Proposal is based	Fairfax County contract w/ AT&T
Deadline for executing a contract vehicle with the NG9-1-1 Service Provider listed above (3 months after date of award)	May 6, 2020
Scheduled NG9-1-1 Deployment Window	Q4 2020

Funding awards are non-binding until a locality selects an NG9-1-1 solutions provider by executing a contract. The Board recognizes this is a local decision. If you wish to accept this funding request using the NG9-1-1 solutions provider listed above, the Board expects your locality to execute a contract vehicle with the identified NG9-1-1 solutions provider within three months of the date of your award, unless the Board grants an extension. However, if requested by the PSAP, ISP staff can prepare a migration proposal for a different NG9-1-1 solution provider and the locality can also submit a funding request using this new migration proposal.

The Board is committed to a statewide deployment of NG9-1-1 that is consistent with NENA's i3 standard and reserves the right to add subsequent conditions to your migration proposal and revise the funding award for this purpose. Funding for any additional non-recurring costs related to these conditions will be considered by the Board and you will receive a revised award letter, if approved.

Since NG9-1-1 deployments will be occurring by selective router regions over a multi-year period, portions of your funding may not be immediately available and may be distributed over different fiscal years. The spending plan below is based on your scheduled NG9-1-1 deployment window listed above and in your migration proposal. This plan lays out when approved funding for each category will be available. The goal is to complete all identified NG9-1-1 ready implementation items (CHE equipment and GIS data) at least three months in advance of your PSAP's scheduled deployment time period.

NOTE: Before contracting for a service or committing any local funding, you should consult this spending plan and coordinate expenditures with your Regional Coordinator. This action will ensure that you will be reimbursed for any local funds spent for items identified in your migration proposal.

Depending on the preference you selected in your Proposal Acceptance Letter, the Board may pay some of your NG9-1-1 deployment costs on your behalf. If applicable, the specific costs will be identified in your spending plan included in this letter. Payment for the remaining NG9-1-1 deployment costs will be made on a reimbursement basis.

Fiscal Year	Category	Amount	Payer
FY20	NG9-1-1 NRC	$ 4,000.00	Board
FY19	CHE i3 Services	$ 30,000.00	Locality
FY24	CHE Replacement	$ 0.00	Locality
FY19	Text to 9-1-1	$ 0.00	Locality
FY19	Voice Logging	$ 0.00	Locality
FY19	ECaTS NRC	$ 1,000.00	Board
FY19	Rack	$ 0.00	Locality
FY19	Diversity	$ 38,078.28	Board
FY19	GIS Data	$ 0.00	Locality
FY20	Legacy 9-1-1	$ 13,677.00	Board
FY20	Monthly Delta	$ 64,423.68	Locality
FY21	Monthly Delta	$ 64,423.68	Locality

Finally, funding for approved equipment and services may not be immediately available to the PSAP. ISP staff will provide a spending plan, specific to the PSAP's deployment schedule, that details in which year of the deployment period funding will be available to the PSAP.

If you have any questions, please do not hesitate to contact your Regional Coordinator or me via email.

Sincerely,

Lisa Nicholson

Lisa Nicholson
Public Safety Program Manager

AGENDA: **June 3, 2020, Regular Session**

ITEM: **Consent Agenda** – A resolution requesting the Virginia Department of Transportation make certain additions and deletions to the Urban Highway System

The streets that are listed on the attached U-1 Forms entitled, "Local Assistance Division VDOT Request for Street Additions and Deletions for Street Payments Section 33.2-319 Code of Virginia," have been reviewed by the City and found to meet the requirements for additions into the State Urban Highway System in accordance with Section 33.2-319 of the 1950 Code of Virginia, as amended.

RECOMMENDATION:

Approve the resolution

ATTACHMENTS:

Resolution
U-1 Forms (4 pages)
Supporting Map Documents (38 pages)

RESOLUTION NO._____

A RESOLUTION REQUESTING THE VIRGINIA DEPARTMENT OF TRANSPORTATION MAKE CERTAIN ADDITIONS AND DELETIONS TO THE URBAN HIGHWAY SYSTEM

WHEREAS, it is a requirement of the City of Suffolk Resolution Number 07-R-009 that the City Manager shall make the request to the Virginia Department of Transportation for all additions to the Urban Highway System in said City; and,

WHEREAS, the streets listed on the attached Form U-1, entitled "Local Assistance Division VDOT Request for Street Additions and Deletions for Street Payments Section 33.2-319 Code of Virginia," have been reviewed by the City and found to meet the requirements for additions to the State Urban Highway System in accordance with Section 33.2-319 of the 1950 Code of Virginia, as amended.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Suffolk, Virginia, that:

1. The City Manager is authorized to request that 6.64 centerline miles, or 13.28 total lane miles of existing collector/local streets, be added into the State Urban Highway System as reflected on the above-mentioned U-1 Forms.

BE IT FURTHER RESOLVED that a copy of this request be forwarded to the Virginia Department of Transportation.

READ AND ADOPTED:_____

TESTE:_____
Erika S. Dawley, City Clerk

Approved as to Form:

_____, Deputy City Attorney
Helivi L. Holland, City Attorney

Appendix B
Form U-1 (Rev. 10-1-2014)

LOCAL ASSISTANCE DIVISION
VDOT
REQUEST FOR STREET ADDITIONS AND DELETIONS
FOR STREET PAYMENTS
SECTION 33.2-319
CODE OF VIRGINIA

MUNICIPALITY Suffolk

STREET NAME ROUTE NUMBER *	TERMINI FROM	TERMINI TO	R/W WIDTH (FEET)	PAVEMENT WIDTH (FEET)	CENTER-LANE MILES	NUMBER OF LANES	LANE MILES	FUNC. CLASS. (T&MPD USE ONLY)
Farmall Dr	Godwin Blvd	Station Dr	50	26	.11	2	.22	
Station Dr	Massey Dr	End	50	32	.29	2	.58	
Massey Dr	Station Dr	Tassell Cres	50	24	.07	2	.14	
Tassell Cres	Massey Dr	Station Dr	50	24	.14	2	.28	
McCormick Dr	Station Dr	Benthal Dr	50	24	.14	2	.28	
Benthal Dr	McCormick Dr	Kensington Blvd	50	24	.04	2	.08	
Kensington Blvd	Jester Cir	Benthal Dr	50	26	.10	2	.20	
Dabney Ln	Golden Maple Dr	Cul-de-sac	50	26	.18	2	.36	
Blossom Ct	Dabney Ln	Cul-de-sac	50	26	.03	2	.06	
Golden Maple Dr	Dabney Ln	Cul-de-sac	50	26	.03	2	.06	
Brookside Ln	Terrywood Ln	Reservoir Ln	50	26	.22	2	.44	
Terrywood Dr	Foxfield Pkwy	Cul-de-sac	50	26	.35	2	.70	
Foxfield Pkwy	Pitchkettle Rd	Terrywood Ln	60	26	.21	2	.42	

*Council Resolution and Map Attached

SIGNED _____
AUTHORIZED VDOT OFFICIAL DATE

SIGNED _____
MUNICIPAL OFFICIAL DATE

CLASSIFIED BY _____
T&MPD ENGINEER DATE

Submit to: District Point of Contact in triplicate Appendix B

Form U-1 (Rev. 10-1-2014)

LOCAL ASSISTANCE DIVISION
VDOT
REQUEST FOR STREET ADDITIONS AND DELETIONS
FOR STREET PAYMENTS
SECTION 33.2-319
CODE OF VIRGINIA

MUNICIPALITY Suffolk

STREET NAME ROUTE NUMBER *	TERMINI FROM	TERMINI TO	R/W WIDTH (FEET)	PAVEMENT WIDTH (FEET)	CENTER-LANE MILES	NUMBER OF LANES	LANE MILES	FUNC. CLASS. (T&MPD USE ONLY)
Reservoir Ln	Brookside Ln	Terrywood Ln	50	26	.15	2	.30	
Bristlegrass Ct	Woodfern Ln	Cul-de-sac	50	26	.11	2	.22	
Woodfern Ln	Eclipse Dr	Cul-de-sac	50	26	.12	2	.24	
Spikerush Dr	Woodfern Ln	Bristlegrass Ct	50	26	.04	2	.08	
Raven Hill Rd	Ravine Gap Dr	Ravine Gap Dr	50	24	.14	2	.28	
Ravine Gap Dr	Redgate Dr	Ravine Gap Dr	50	24	.99	2	1.98	
Patriots Walke Dr	Nansemond Pkwy	Declaration Ln	50	32	.67	2	1.34	
Declaration Ln	Patriots Walke	Ravine Gap Dr	50	32	.33	2	.66	
Independence Ct	Declaration Ln	Cul-de-sac	50	24	.16	2	.32	
Musket Cir	Declaration Ln	Cul-de-sac	50	24	.12	2	.24	
Civil Ct	Declaration Ln	Cul-de-sac	50	24	.06	2	.12	
Freedom Ln	Patriots Walke	Declaration Ln	50	25	.14	2	.28	
Hillpoint Blvd	Hillpoint Rd	Sandcastle Cir	50	26	1.03	2	2.06	

*Council Resolution and Map Attached

SIGNED _____
AUTHORIZED VDOT OFFICIAL DATE

SIGNED _____
MUNICIPAL OFFICIAL DATE

CLASSIFIED BY _____
T&MPD ENGINEER DATE

Submit to: District Point of Contact in triplicate
Appendix B

Form U-1 (Rev. 10-1-2014)

LOCAL ASSISTANCE DIVISION
VDOT
REQUEST FOR STREET ADDITIONS AND DELETIONS
FOR STREET PAYMENTS
SECTION 33.2-319
CODE OF VIRGINIA

MUNICIPALITY Suffolk

STREET NAME ROUTE NUMBER *	TERMINI FROM	TERMINI TO	R/W WIDTH (FEET)	PAVEMENT WIDTH (FEET)	CENTER-LANE MILES	NUMBER OF LANES	LANE MILES	FUNC. CLASS. (T&MPD USE ONLY)
Sandcastle Cir	Hillpoint Blvd	Cul-de-Sac	50	26	.25	2	.50	
Sandalwood Ln	Sandcastle Cir	Sandcastle Cir	50	26	.09	2	.18	
Farrand Dr	Jaclyn Dr	Cul-de-sac	50	26	.17	2	.34	
Bowman Dr	Karen Ln	Farrand Dr	50	26	.11	2	.22	
Norfleet Ln	Hillpoint Blvd	Dix St	50	24	.22	2	.44	
Dix St	Peck Ln	Norfleet Ln	50	24	.05	2	.10	
Peck Ln	Huger Dr	Dix St	50	24	.19	2	.38	
Huger Dr	Norfleet Ln	Hillpoint Blvd	50	24	.15	2	.30	
Blessing Cir	Kings Fork Rd	Kings Fork Rd	50	26	.23	2	.46	
Restful Ct	Blessing Cir	Cul-de-sac	50	26	.05	2	.10	

*Council Resolution and Map Attached

SIGNED _____
AUTHORIZED VDOT OFFICIAL DATE

SIGNED _____
MUNICIPAL OFFICIAL DATE

CLASSIFIED BY _____
T&MPD ENGINEER DATE

Submit to: District Point of Contact in triplicate
Appendix B

Form U-1 (Rev. 10-1-2014)

LOCAL ASSISTANCE DIVISION
VDOT
REQUEST FOR STREET ADDITIONS AND DELETIONS
FOR STREET PAYMENTS
SECTION 33.2-319
CODE OF VIRGINIA

--------DELETIONS--------

MUNICIPALITY Suffolk

STREET NAME ROUTE NUMBER *	TERMINI FROM	TERMINI TO	R/W WIDTH (FEET)	PAVEMENT WIDTH (FEET)	CENTER-LANE MILES	NUMBER OF LANES	LANE MILES	FUNC. CLASS. (T&MPD USE ONLY)
Hillpoint Blvd	Hillpoint Rd	Dead End		18	.56	2	1.12	
Ravine Gap Dr	Redgate Dr	.28 N Redgate Dr	60	32	.28	2	.56	

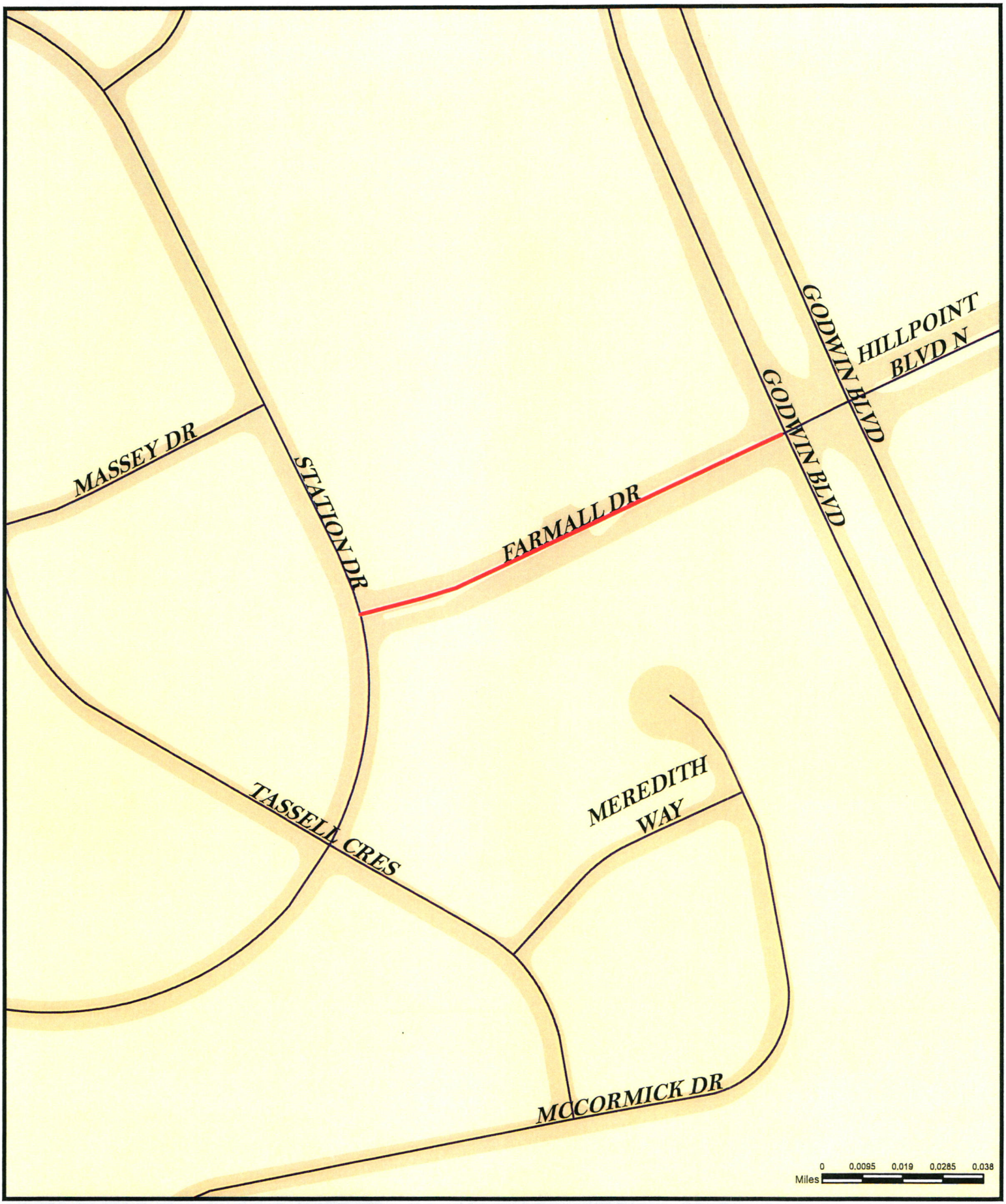
*Council Resolution and Map Attached

SIGNED _____
AUTHORIZED VDOT OFFICIAL DATE

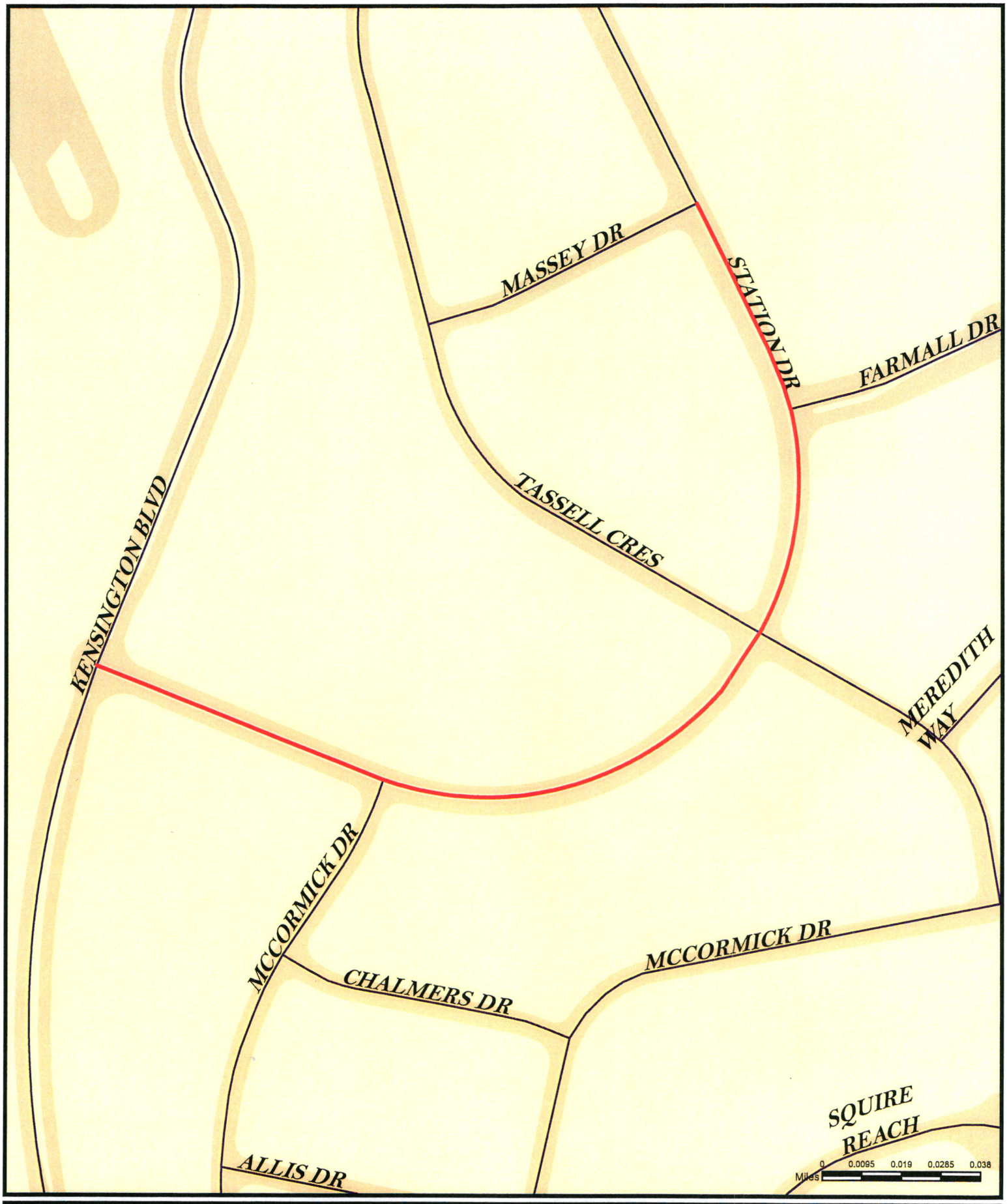
SIGNED _____
MUNICIPAL OFFICIAL DATE

CLASSIFIED BY _____
T&MPD ENGINEER DATE

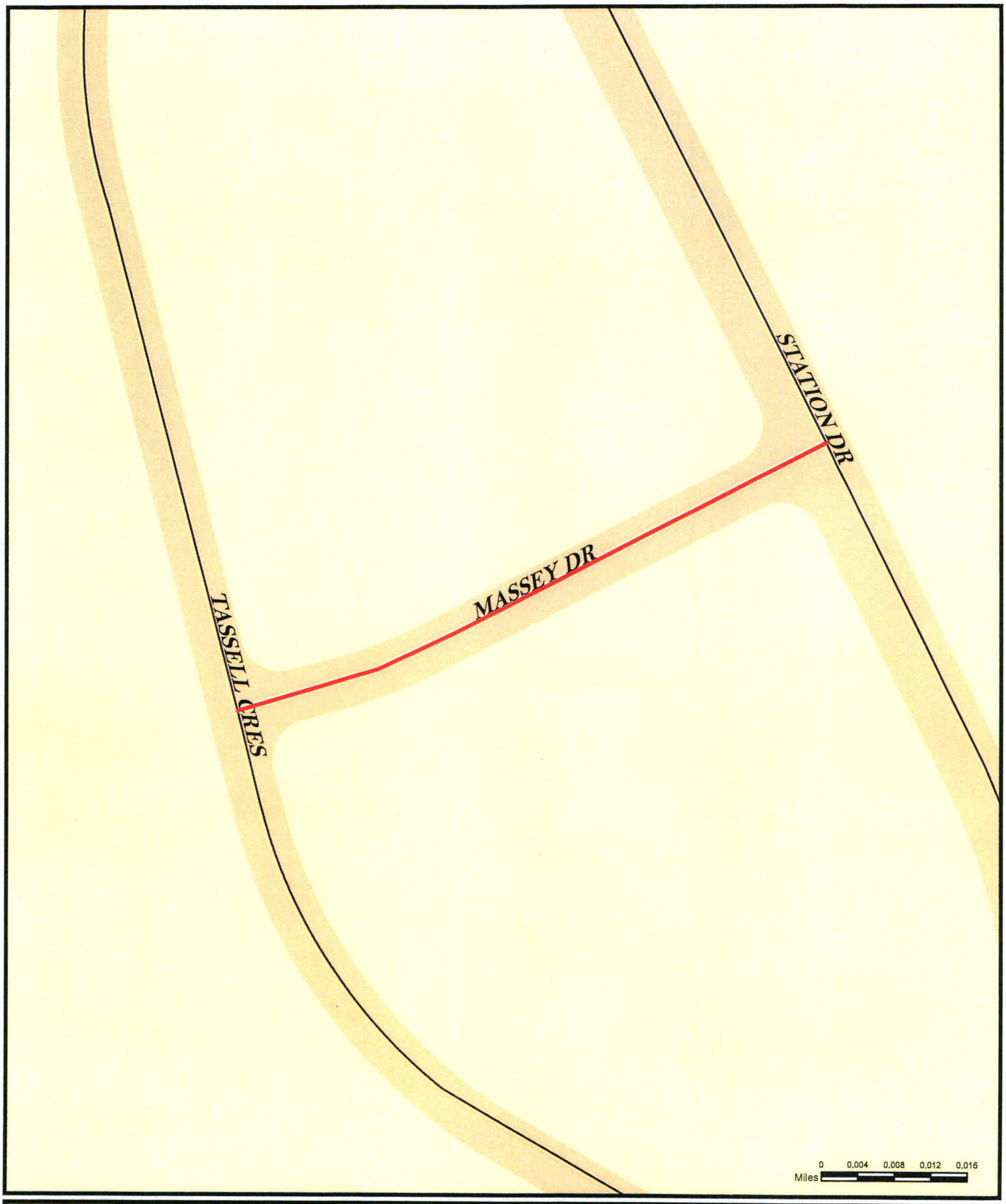
Submit to: District Point of Contact in triplicate



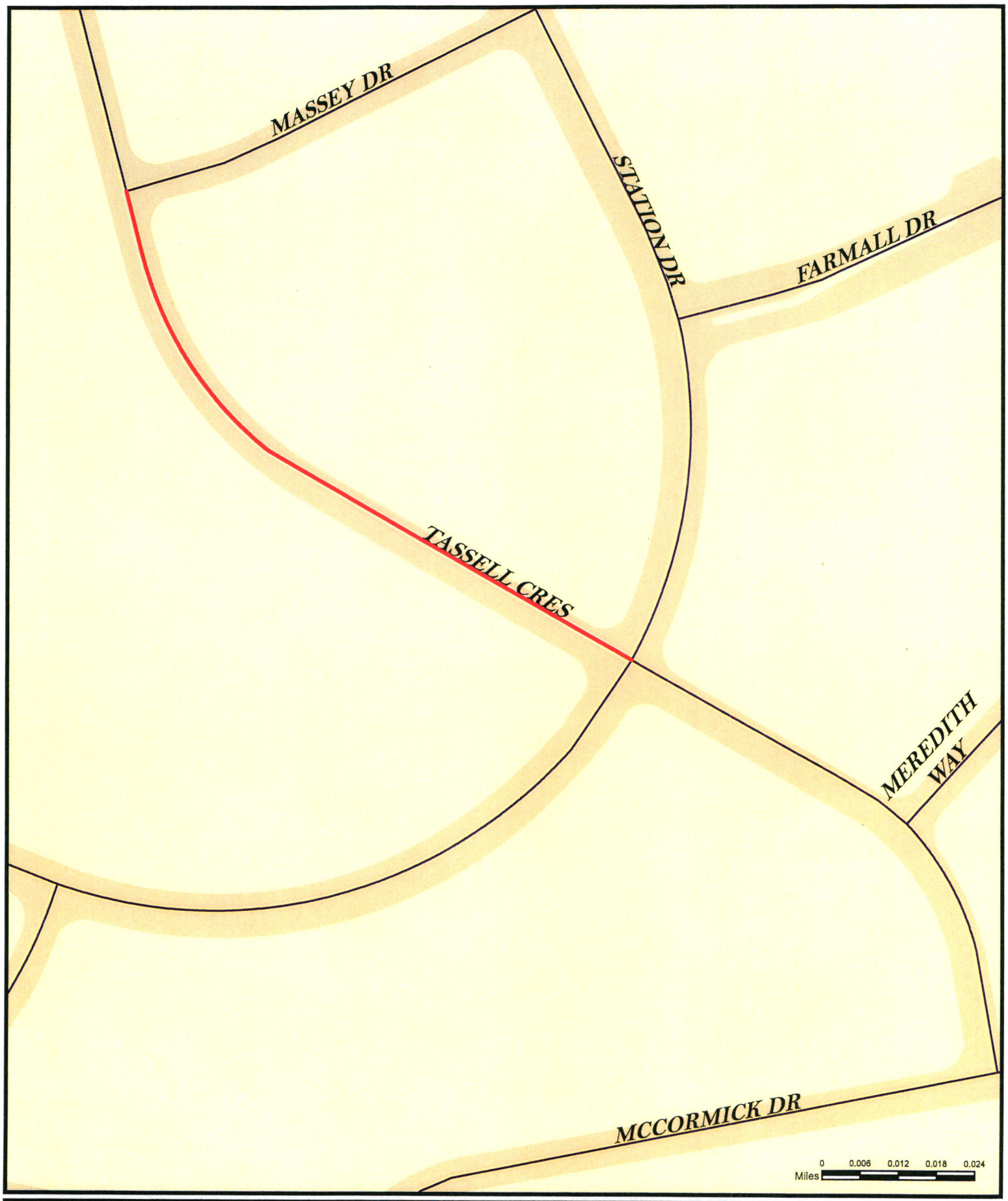
2020-2021 U1 Additions
Farmall Drive



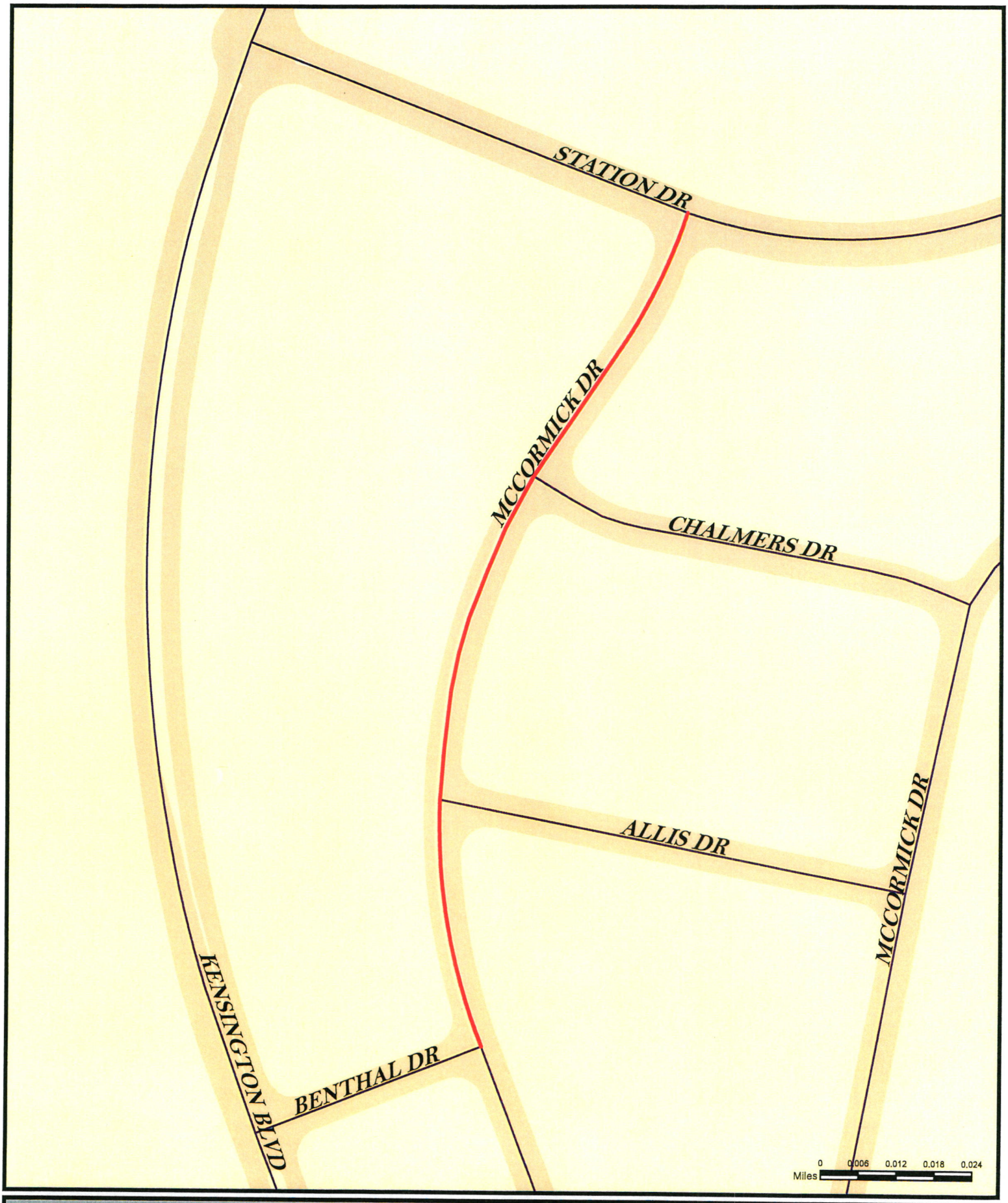
2020-2021 U1 Additions
Station Drive



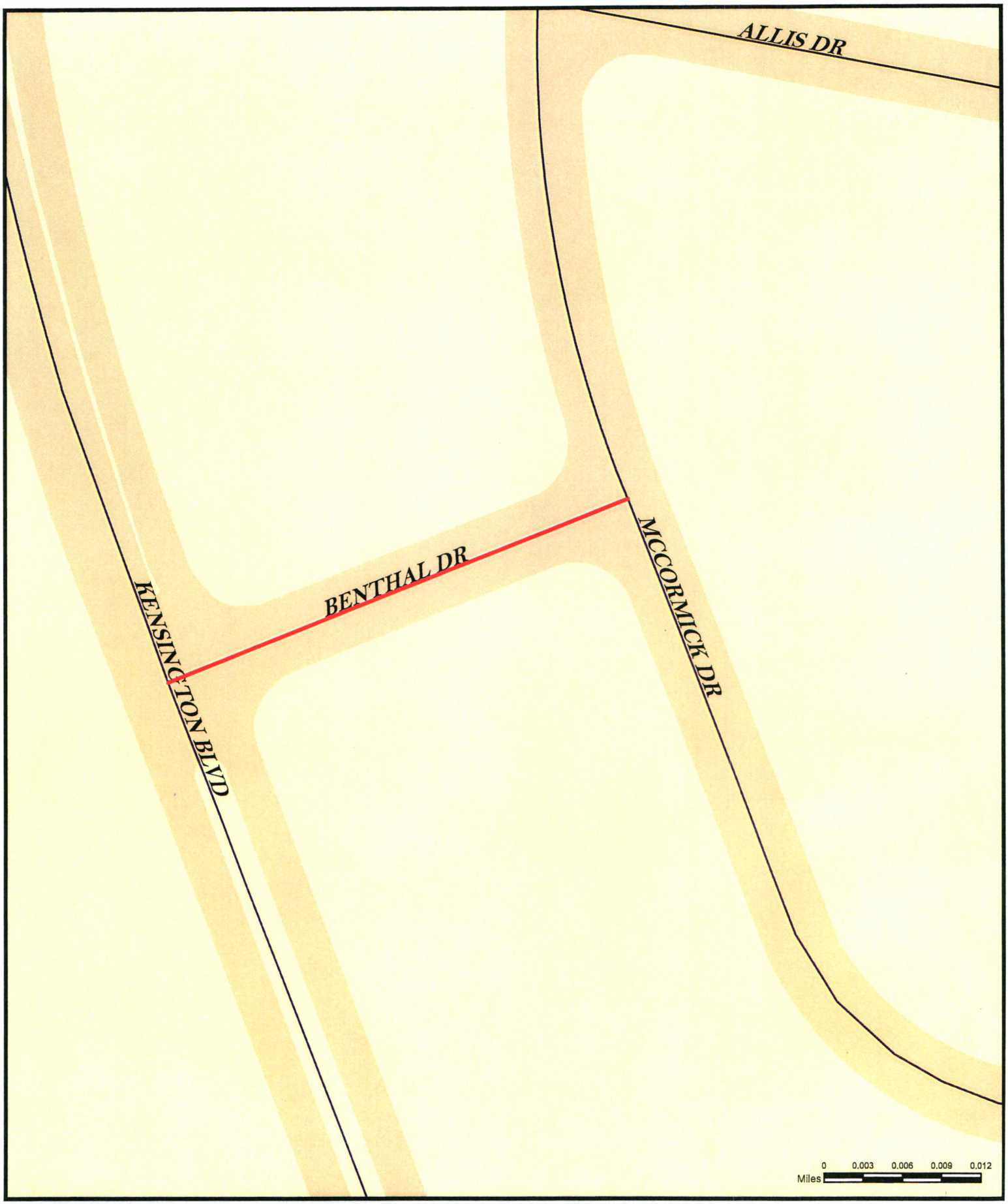
2020-2021 U1 Additions
Massey Drive



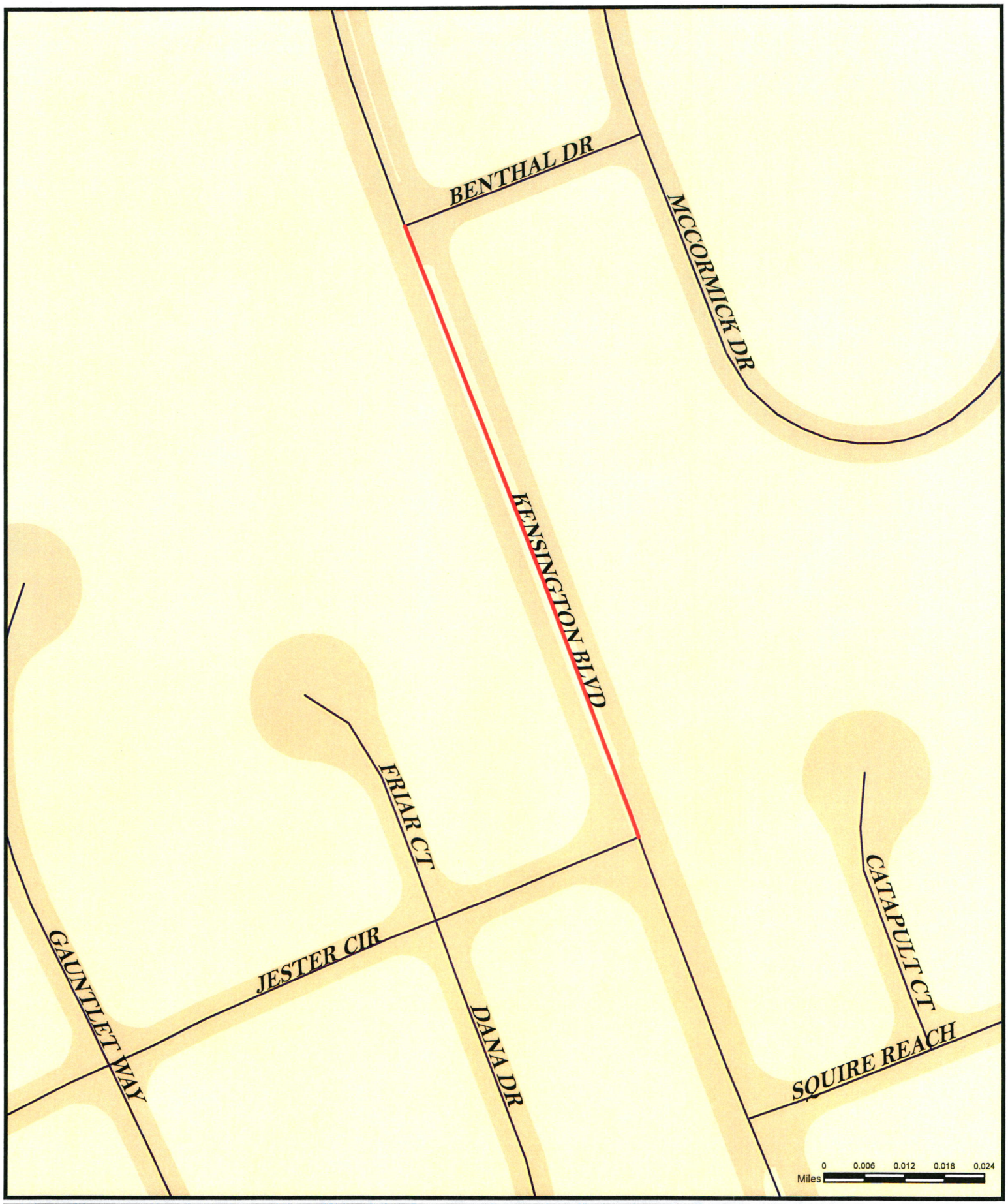
2020-2021 U1 Additions
Tassell Drive



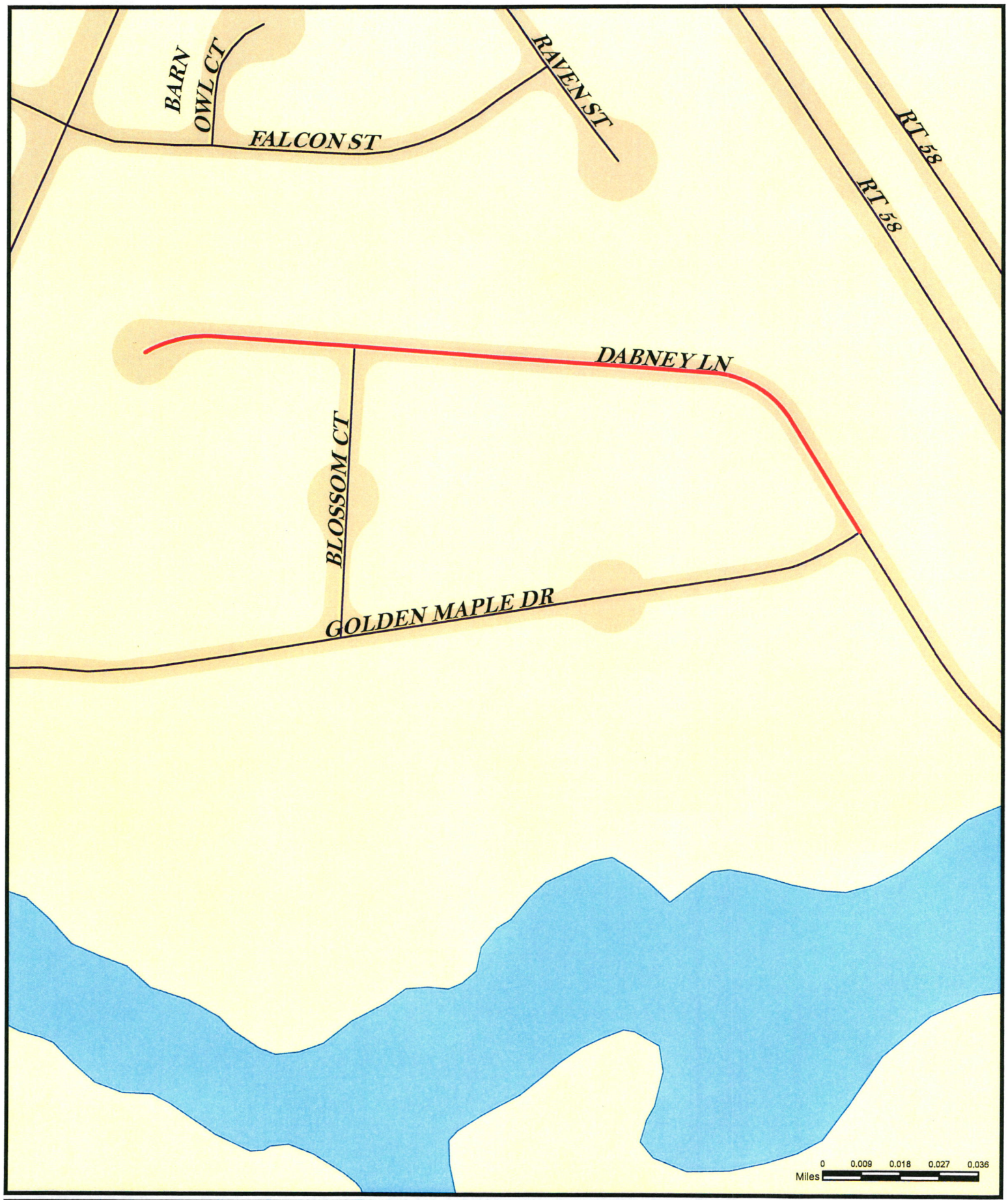
2020-2021 U1 Additions
McCormick Drive



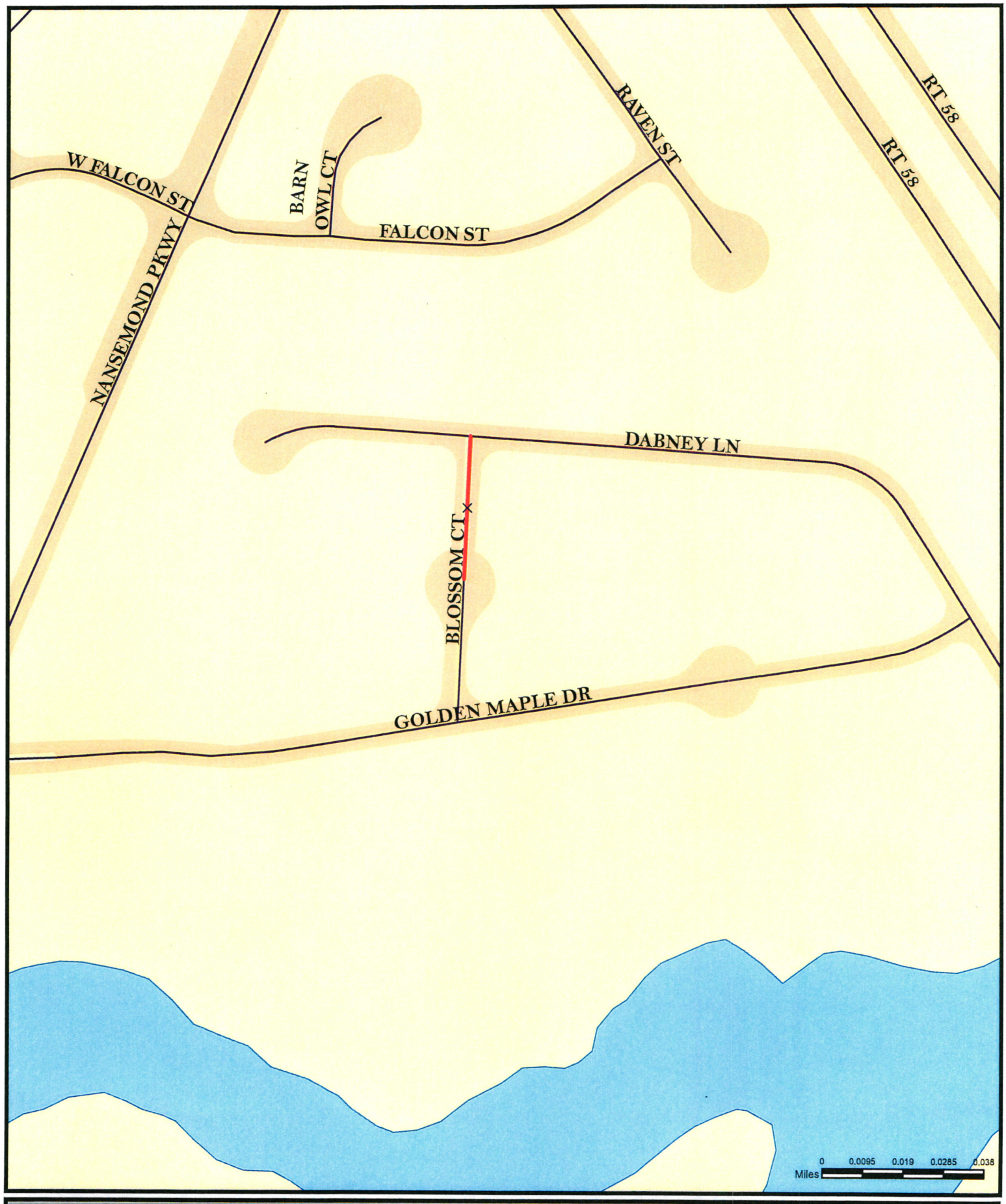
2020-2021 U1 Additions
Benthal Drive



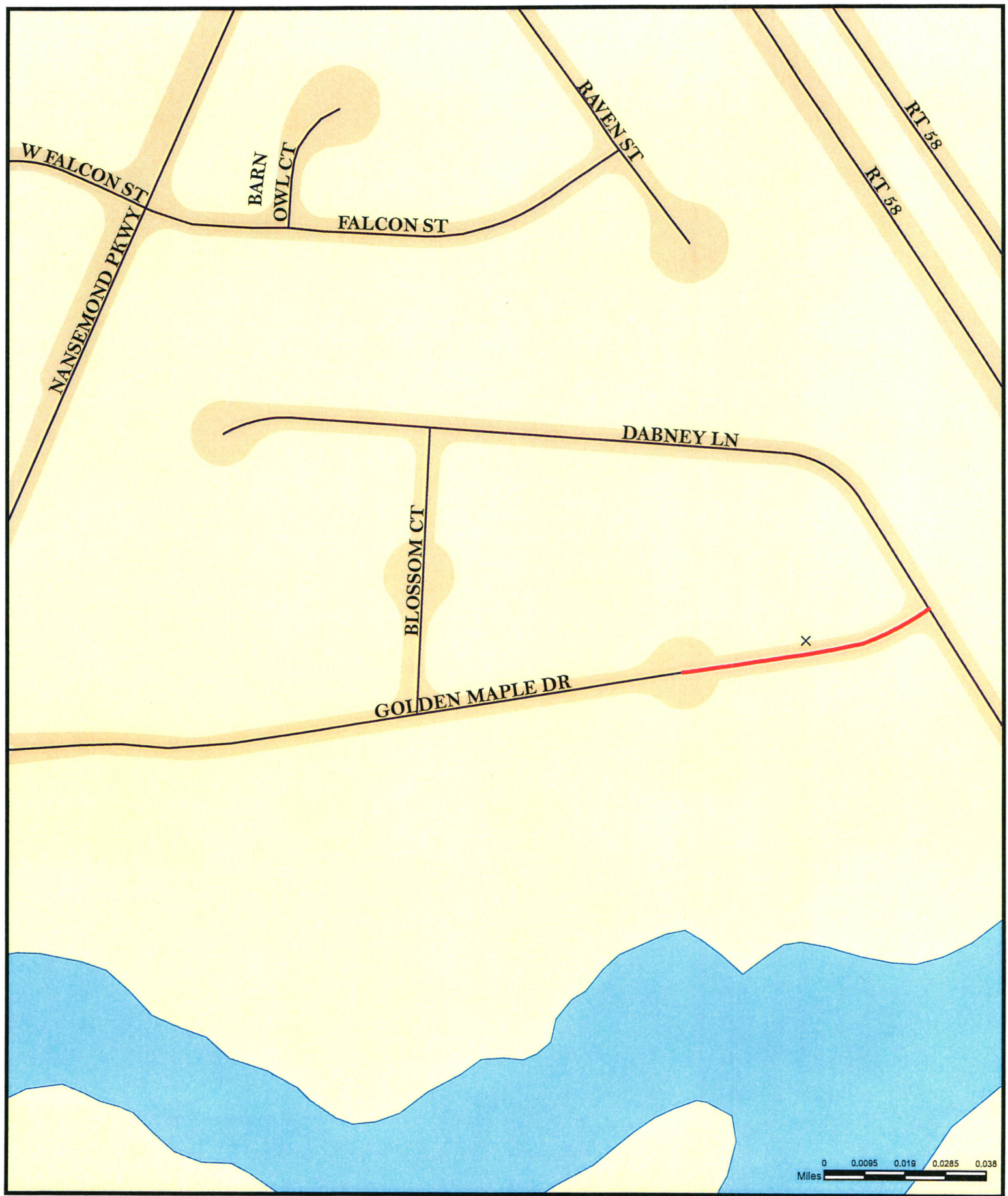
2020-2021 U1 Additions
Kensington Boulevard



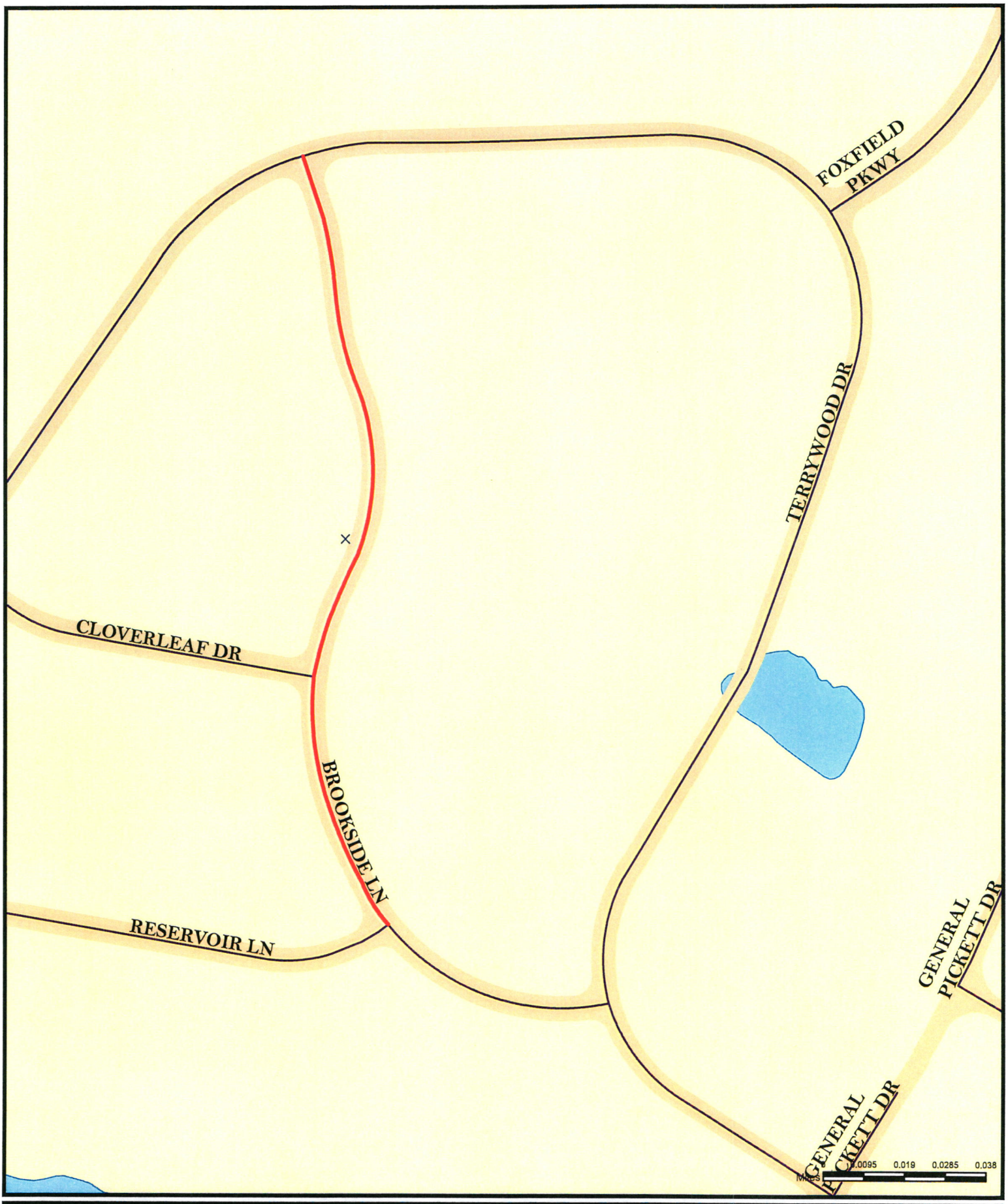
2020-2021 U1 Additions
Dabney Lane



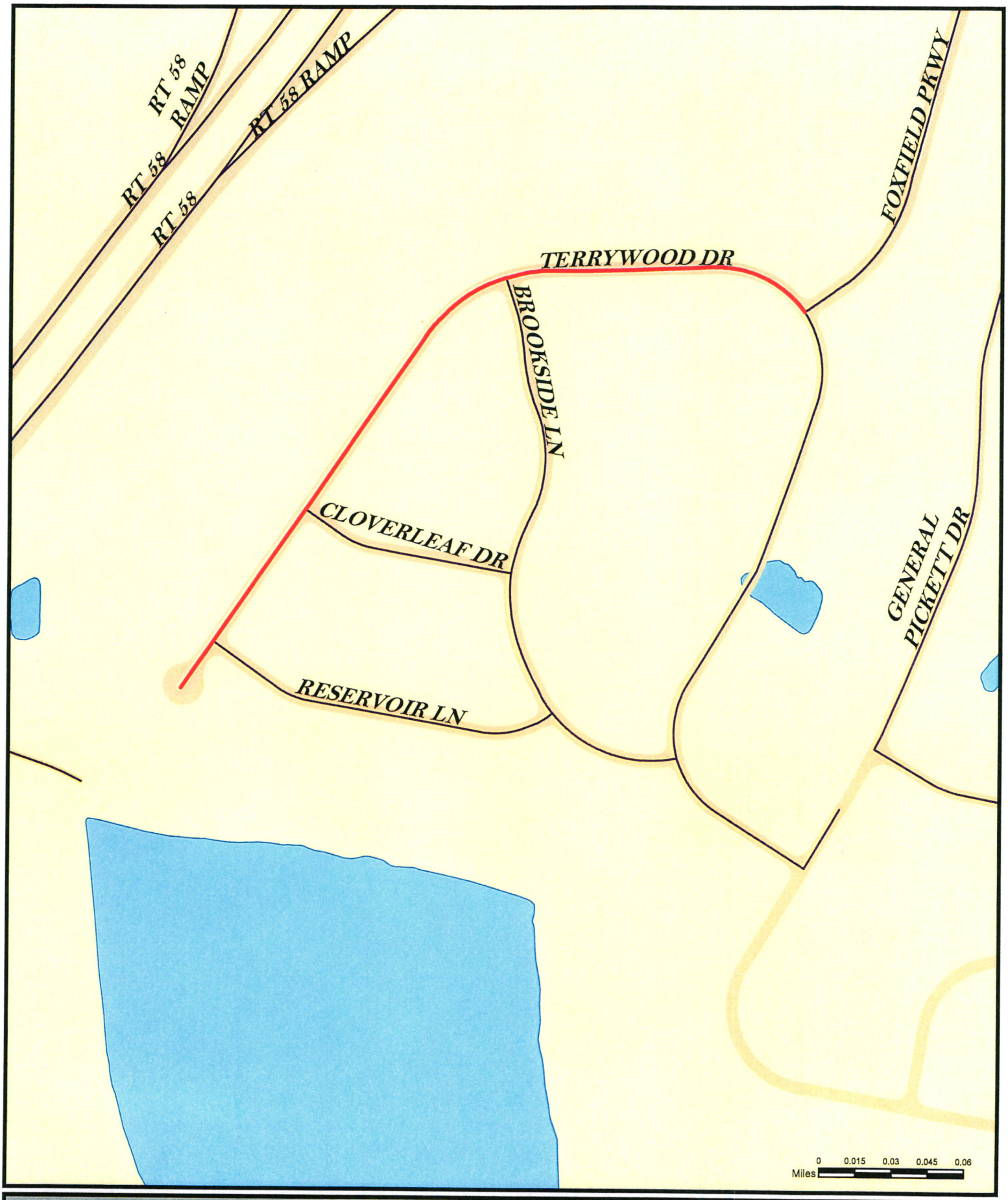
2020-2021 U1 Additions
Blossom Court



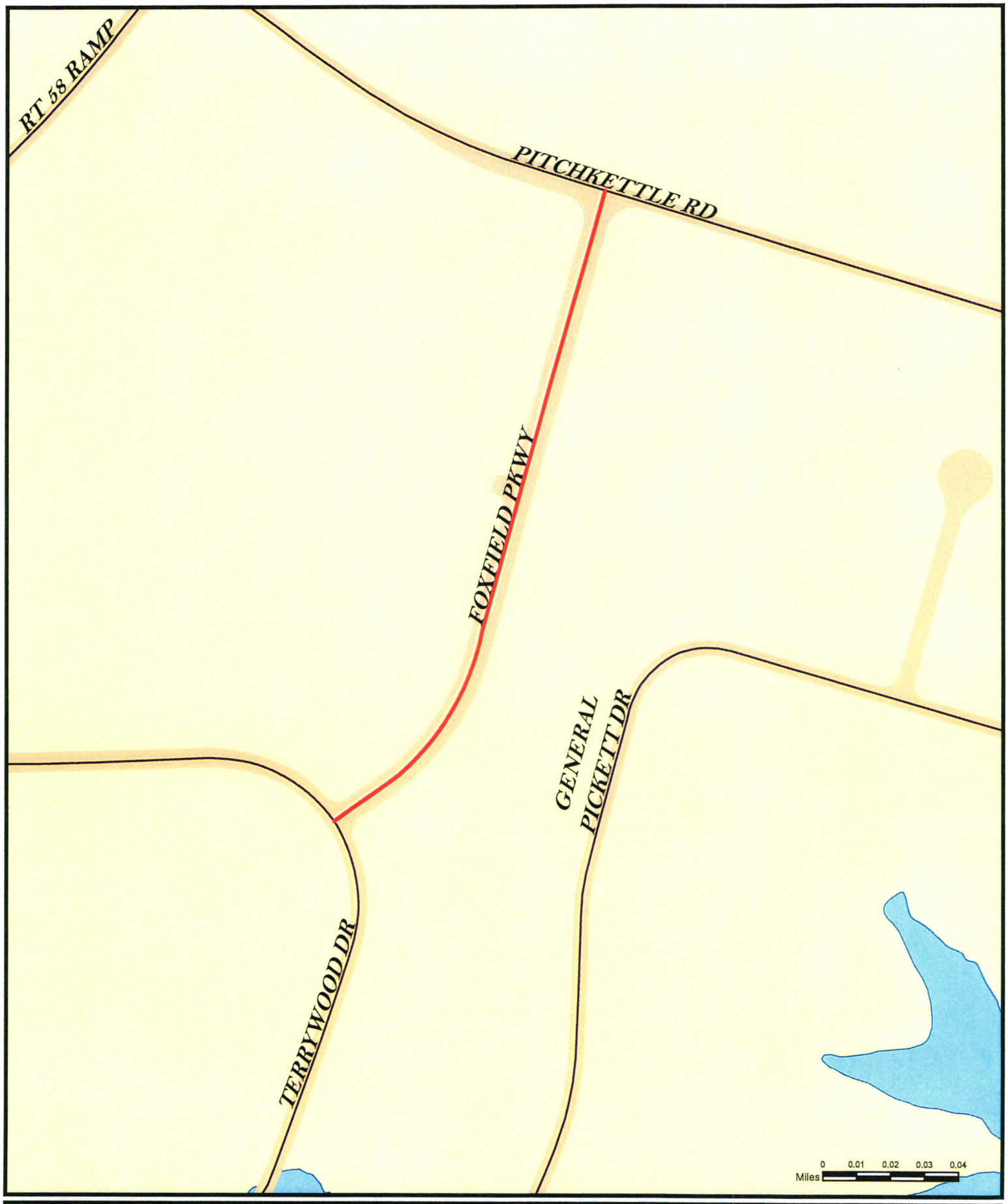
2020-2021 U1 Additions
Golden Maple Drive



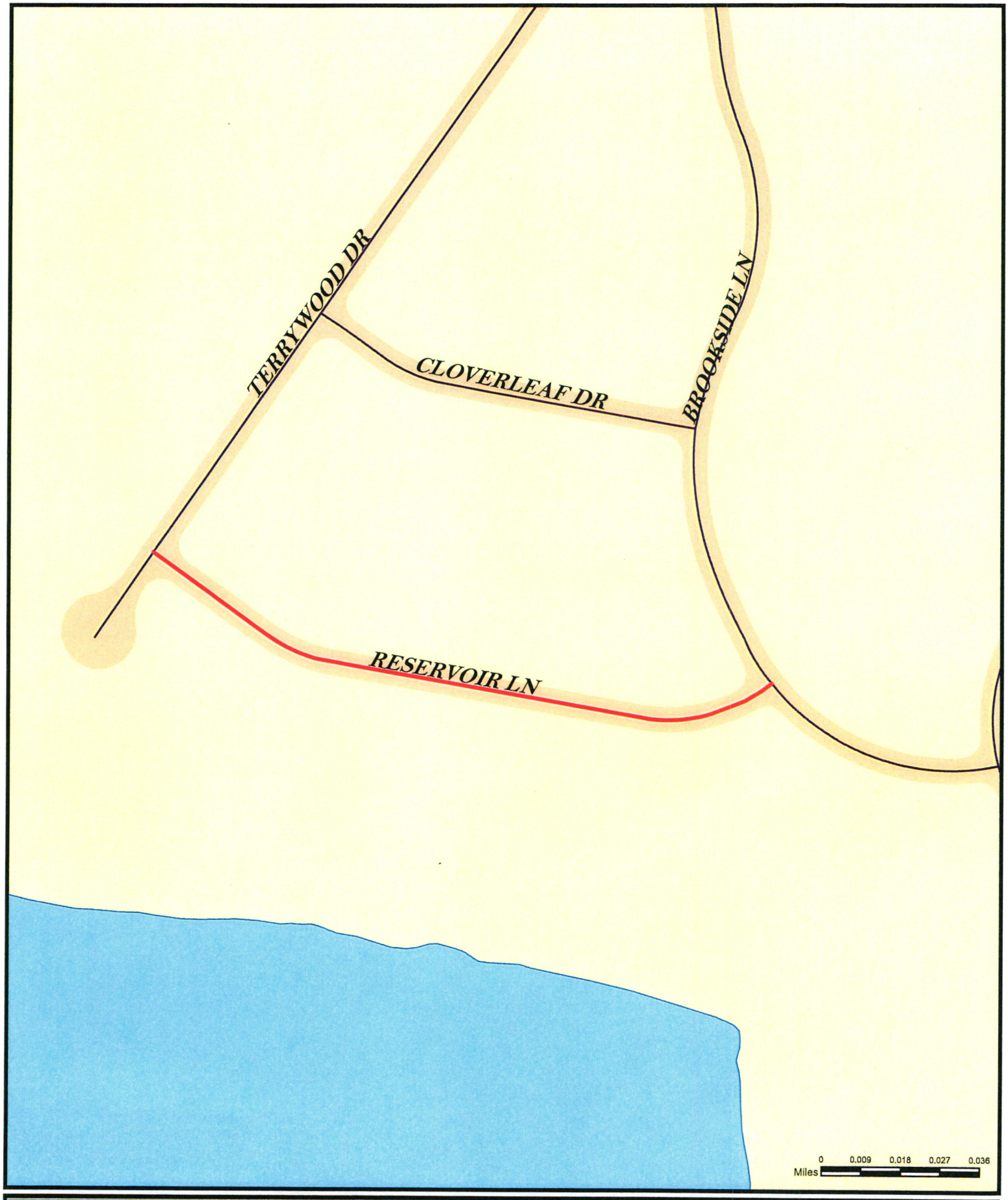
2020-2021 U1 Additions
Brookside Lane



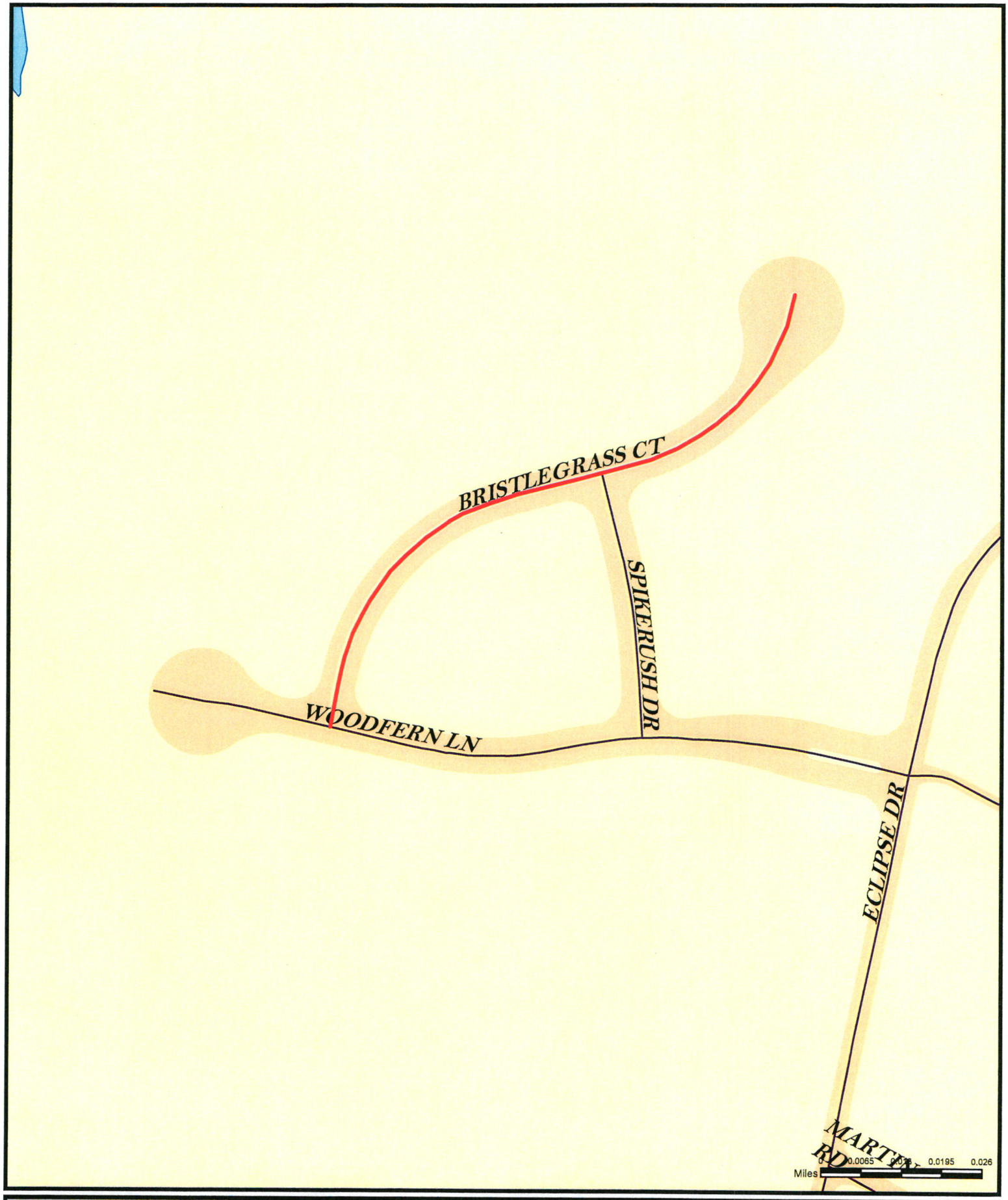
2020-2021 U1 Additions
Terrywood Drive



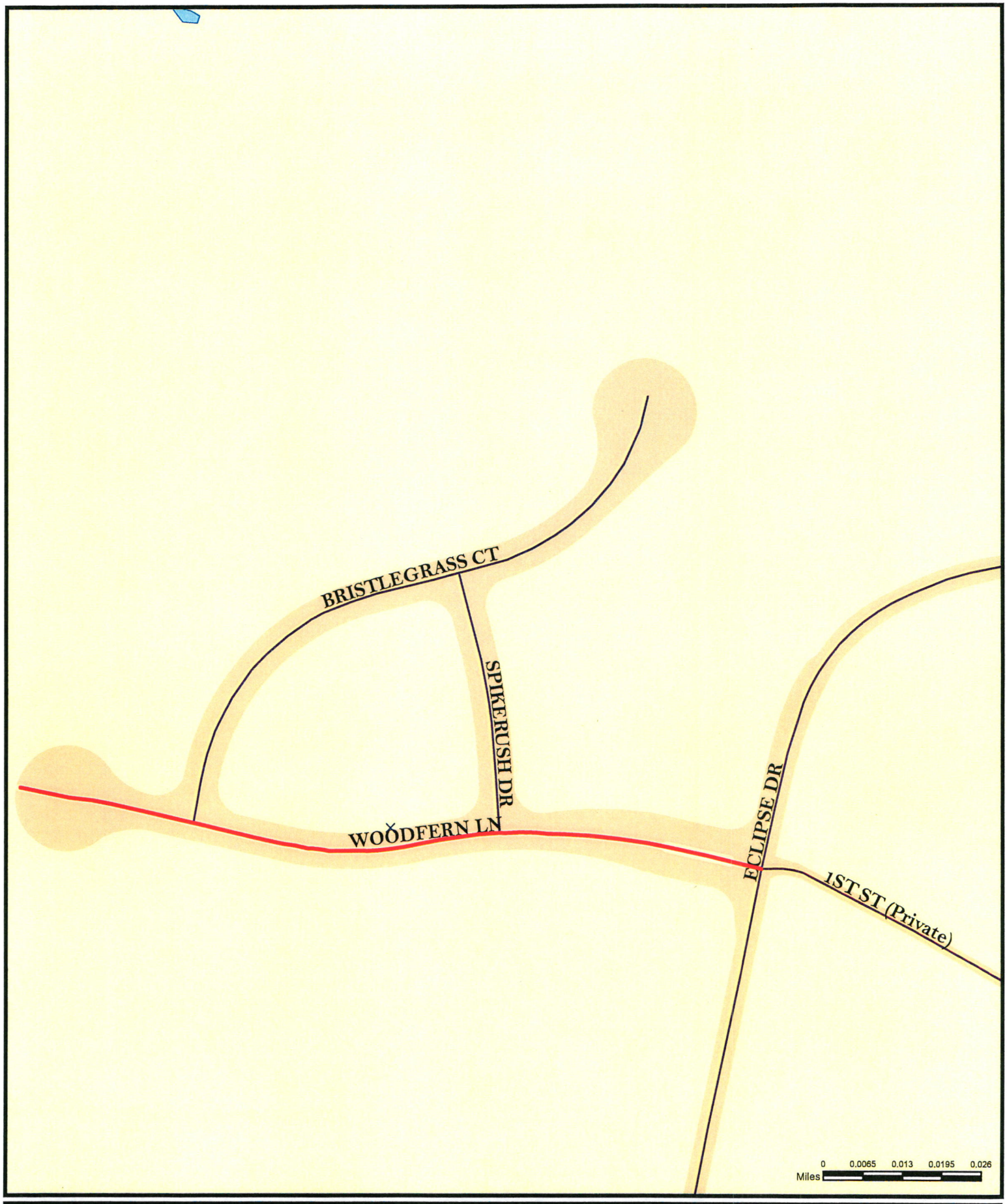
2020-2021 U1 Additions
Foxfield Parkway



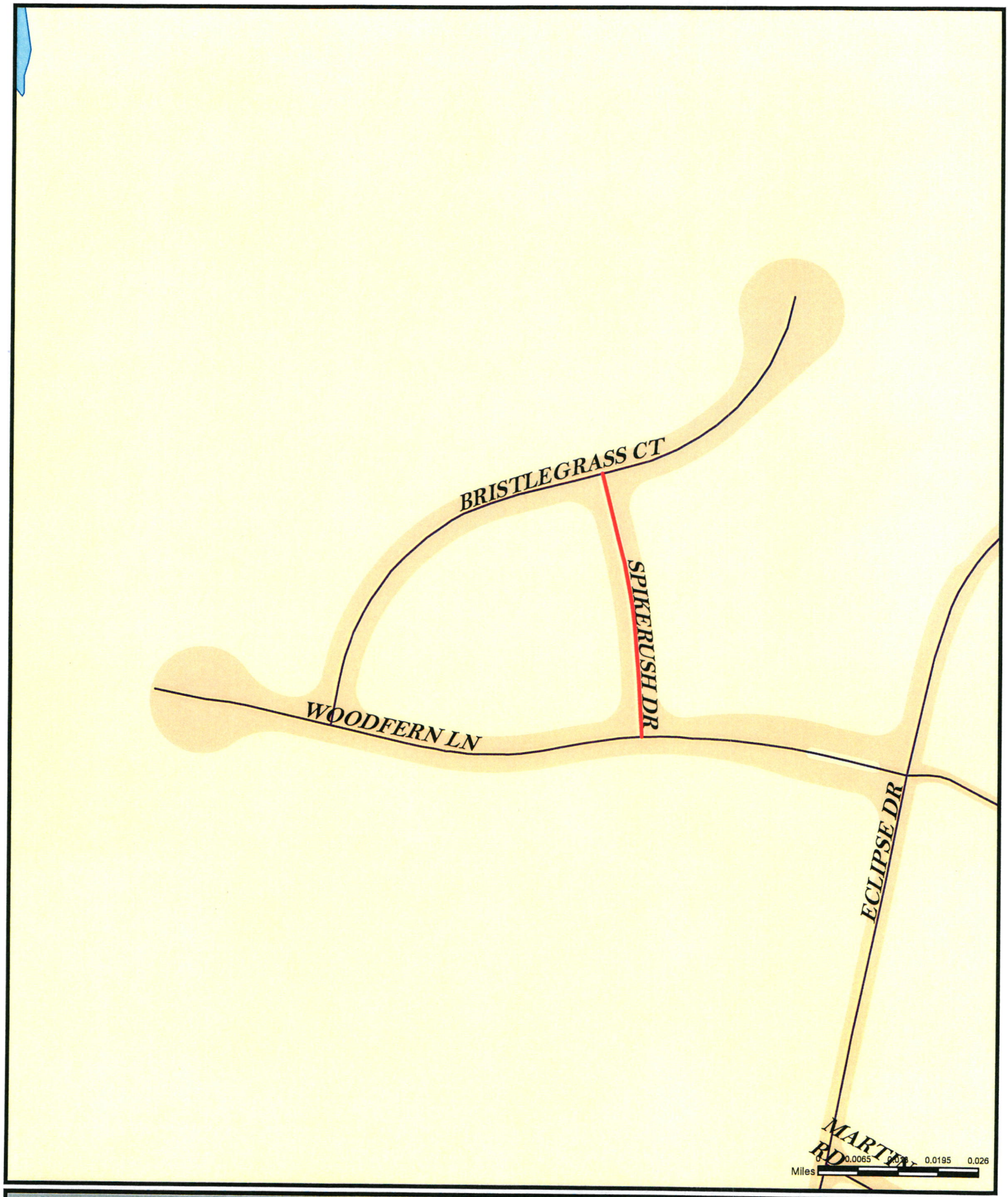
2020-2021 U1 Additions
Reservoir Lane



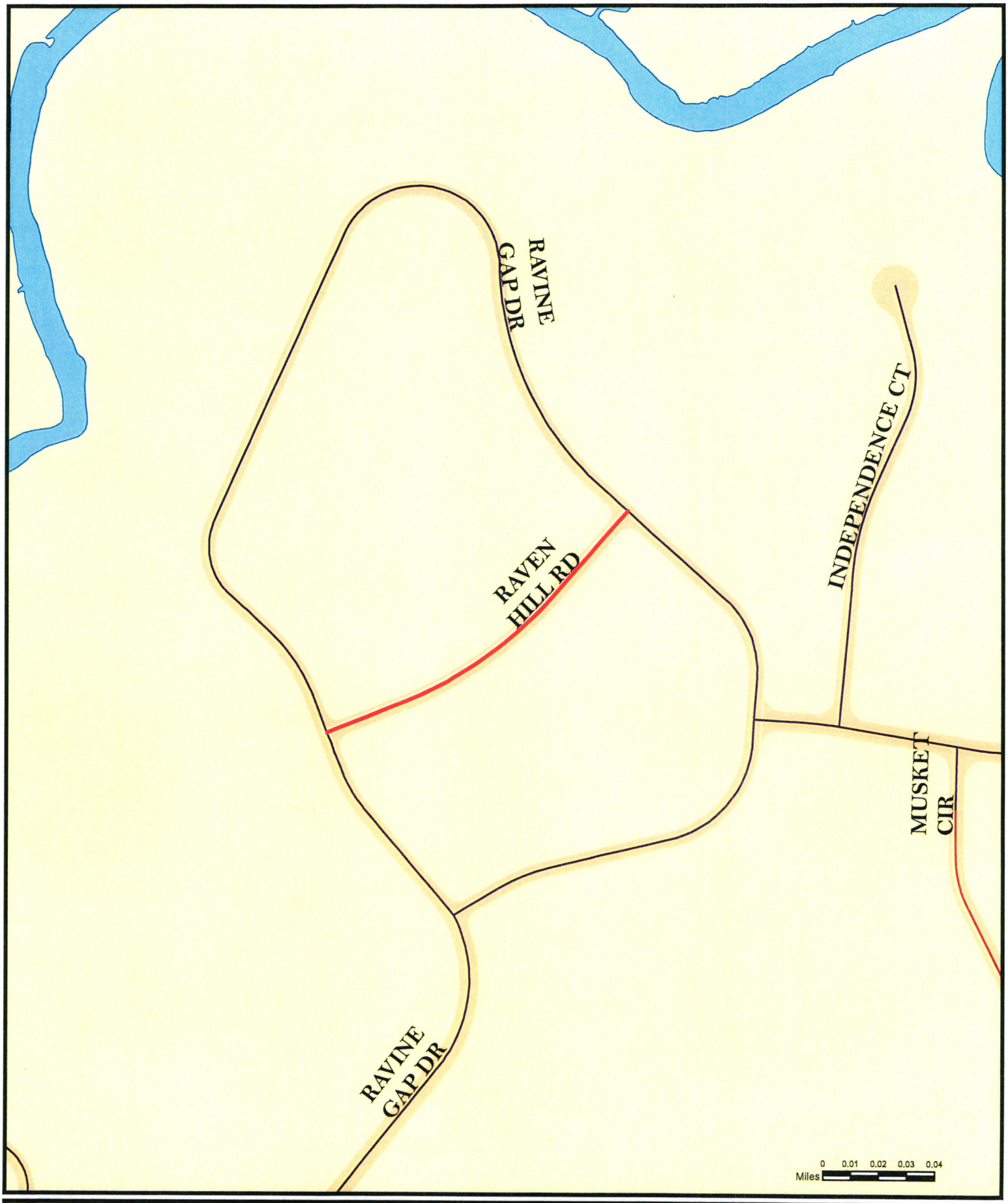
2020-2021 U1 Additions
Bristlegrass Court



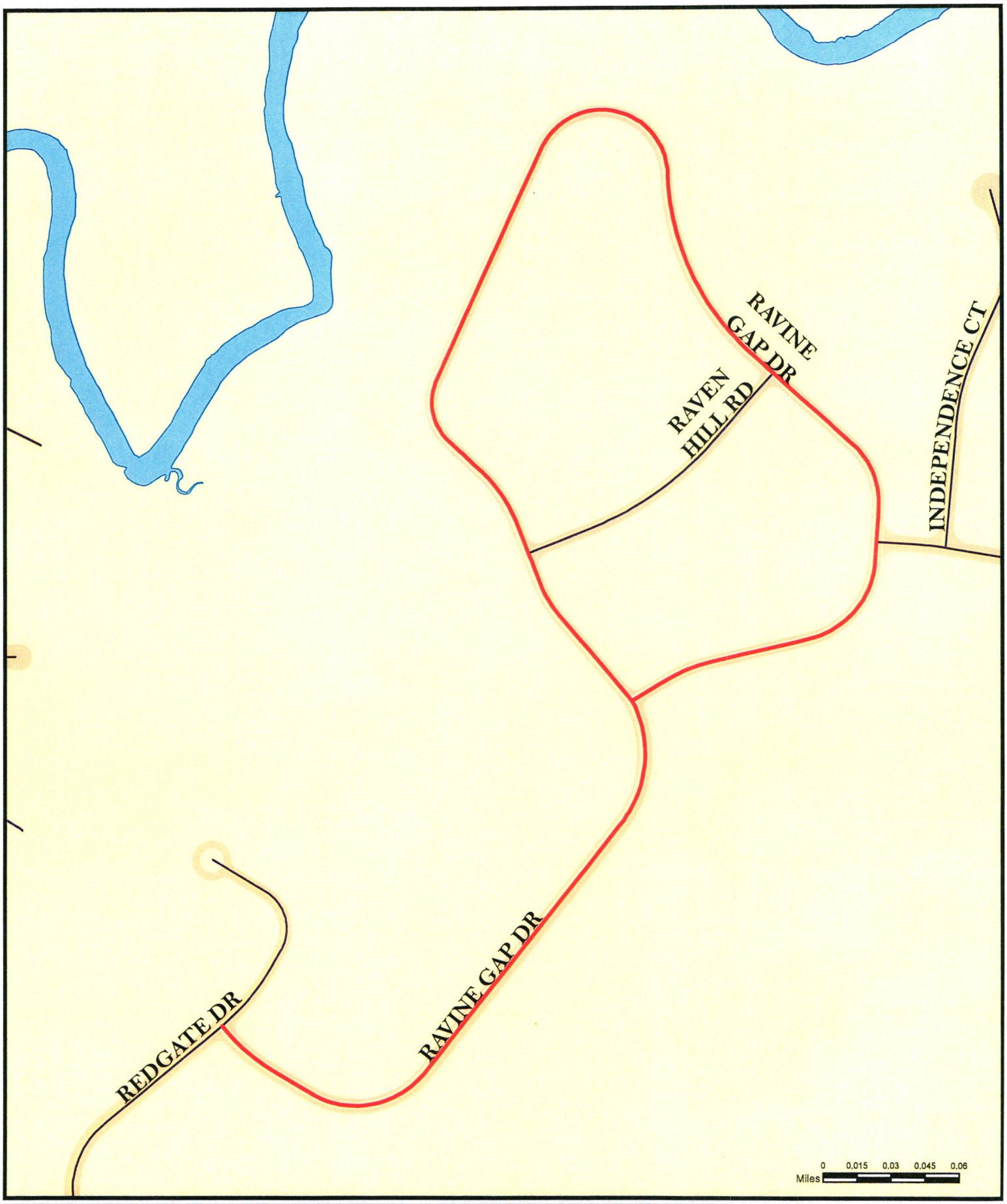
2020-2021 U1 Additions
Woodfern Lane



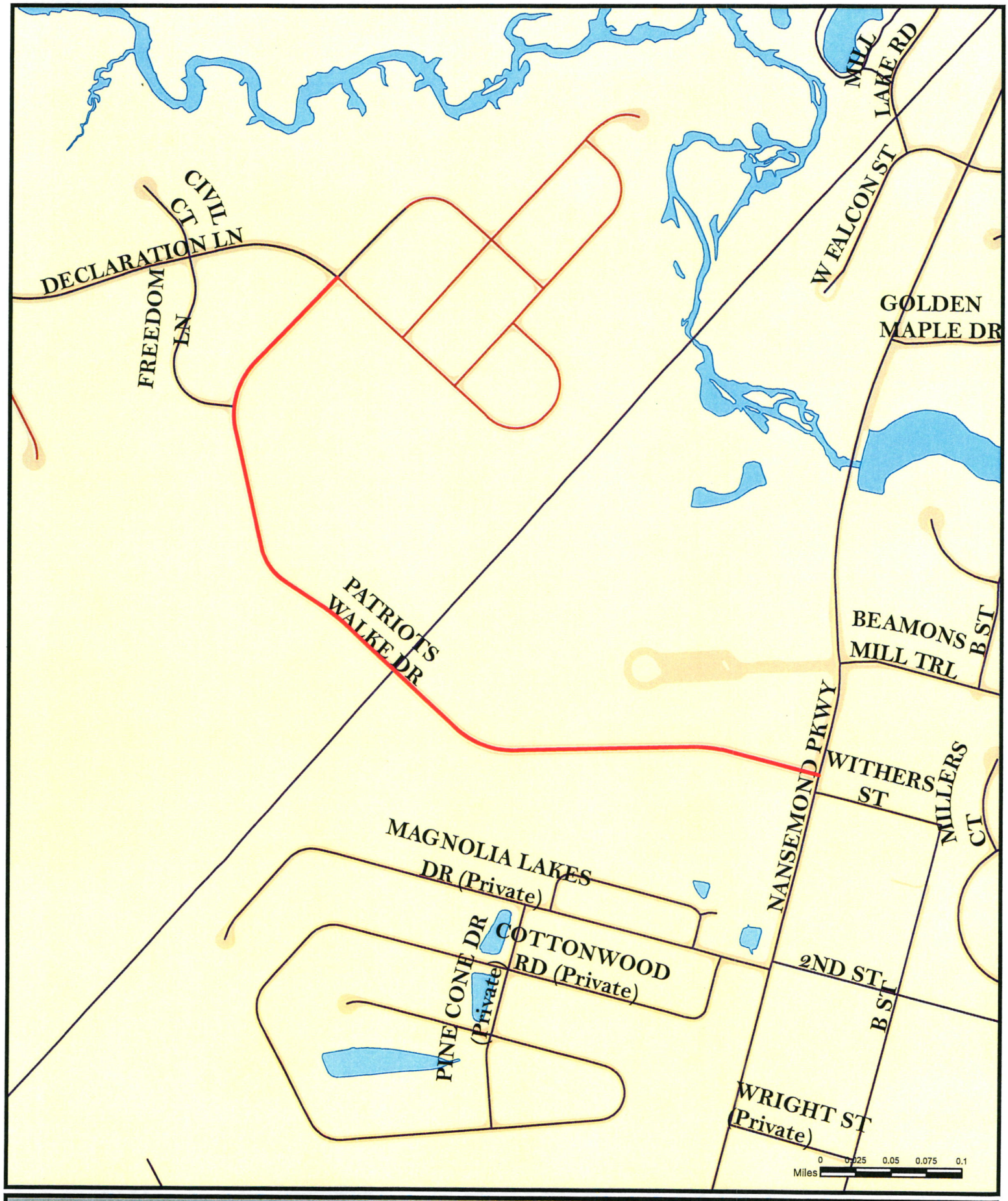
2020-2021 U1 Additions
Spikebush Drive



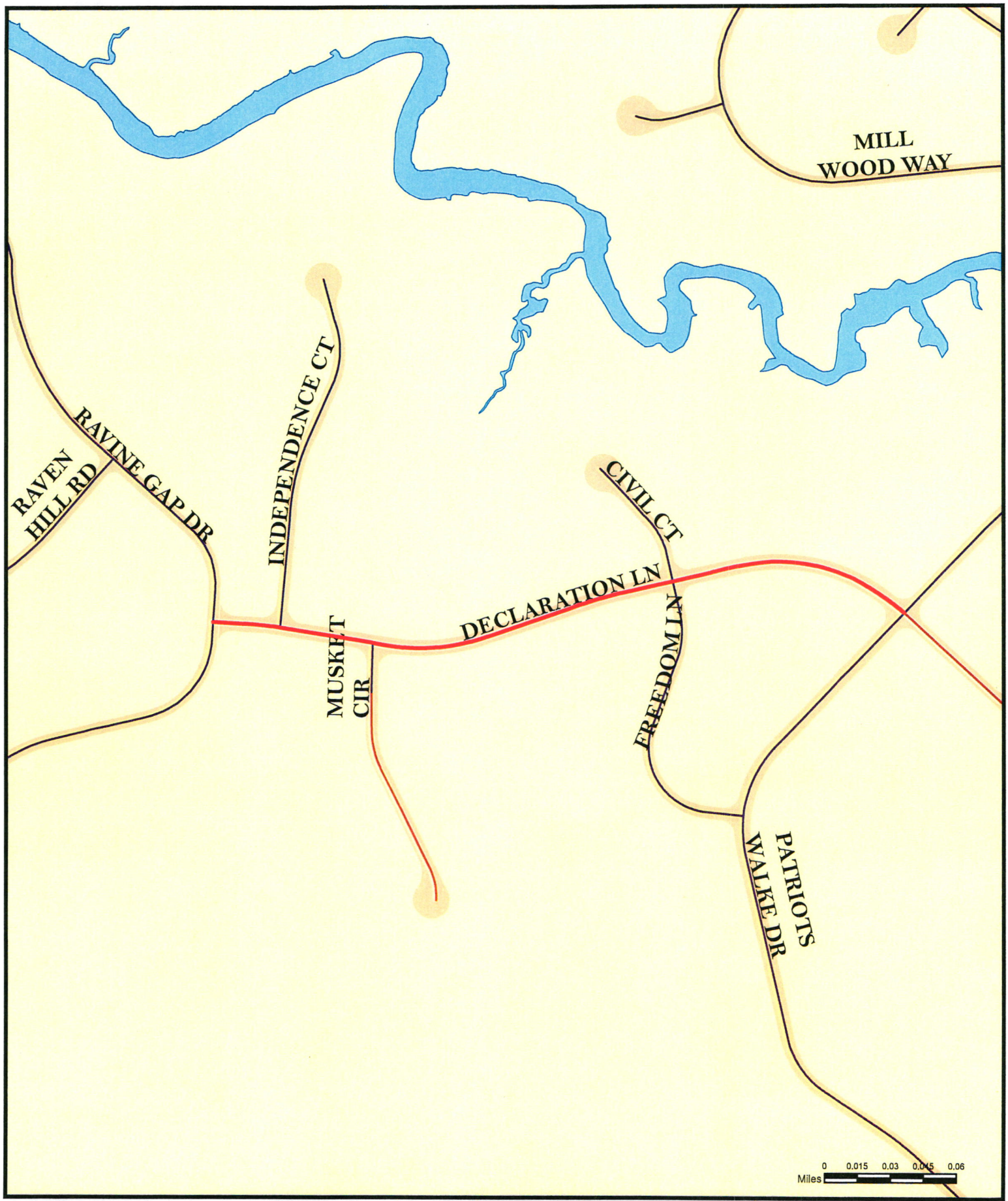
2020-2021 U1 Additions
Raven Hill Road



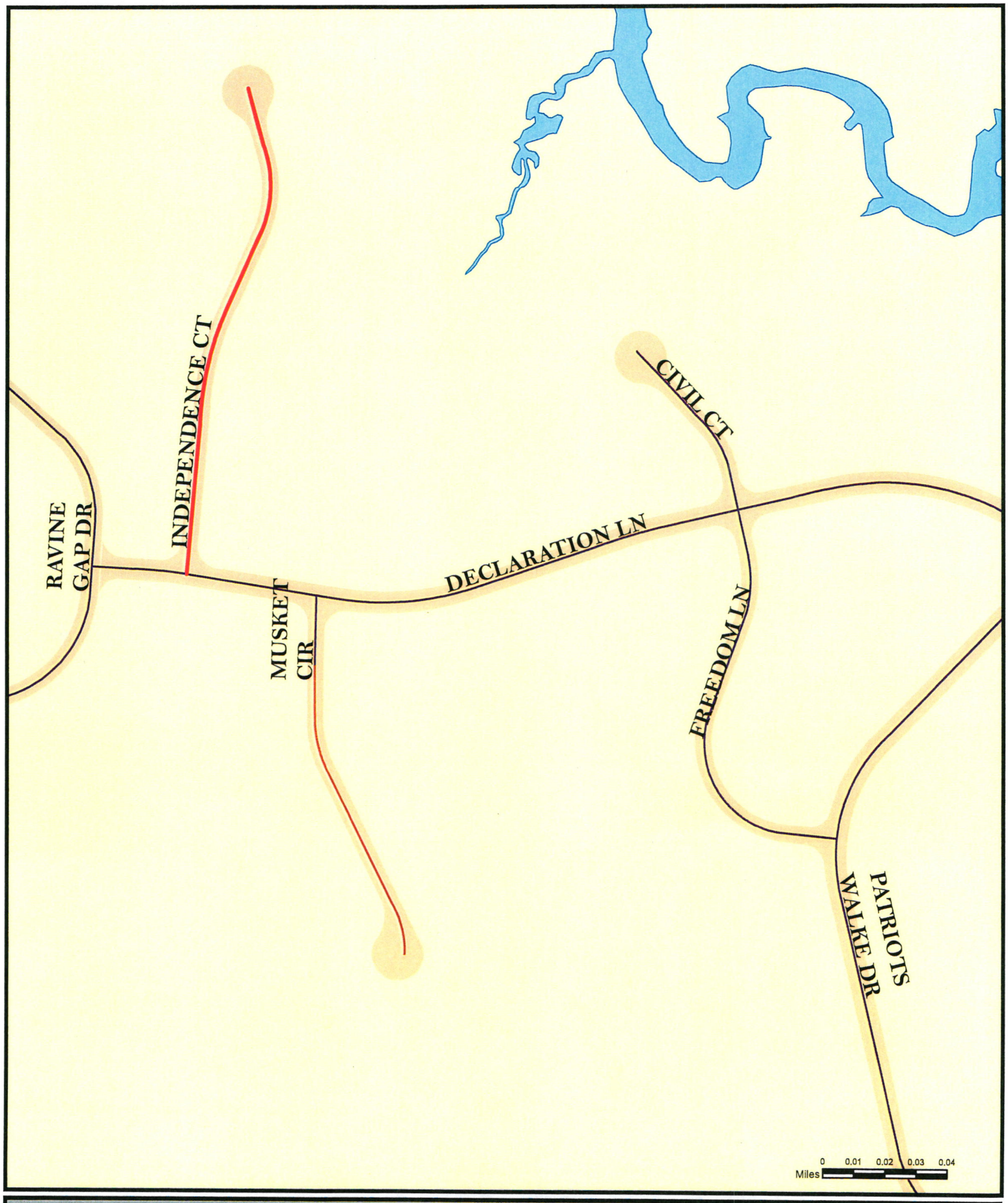
2020-2021 U1 Additions
Ravine Gap Drive



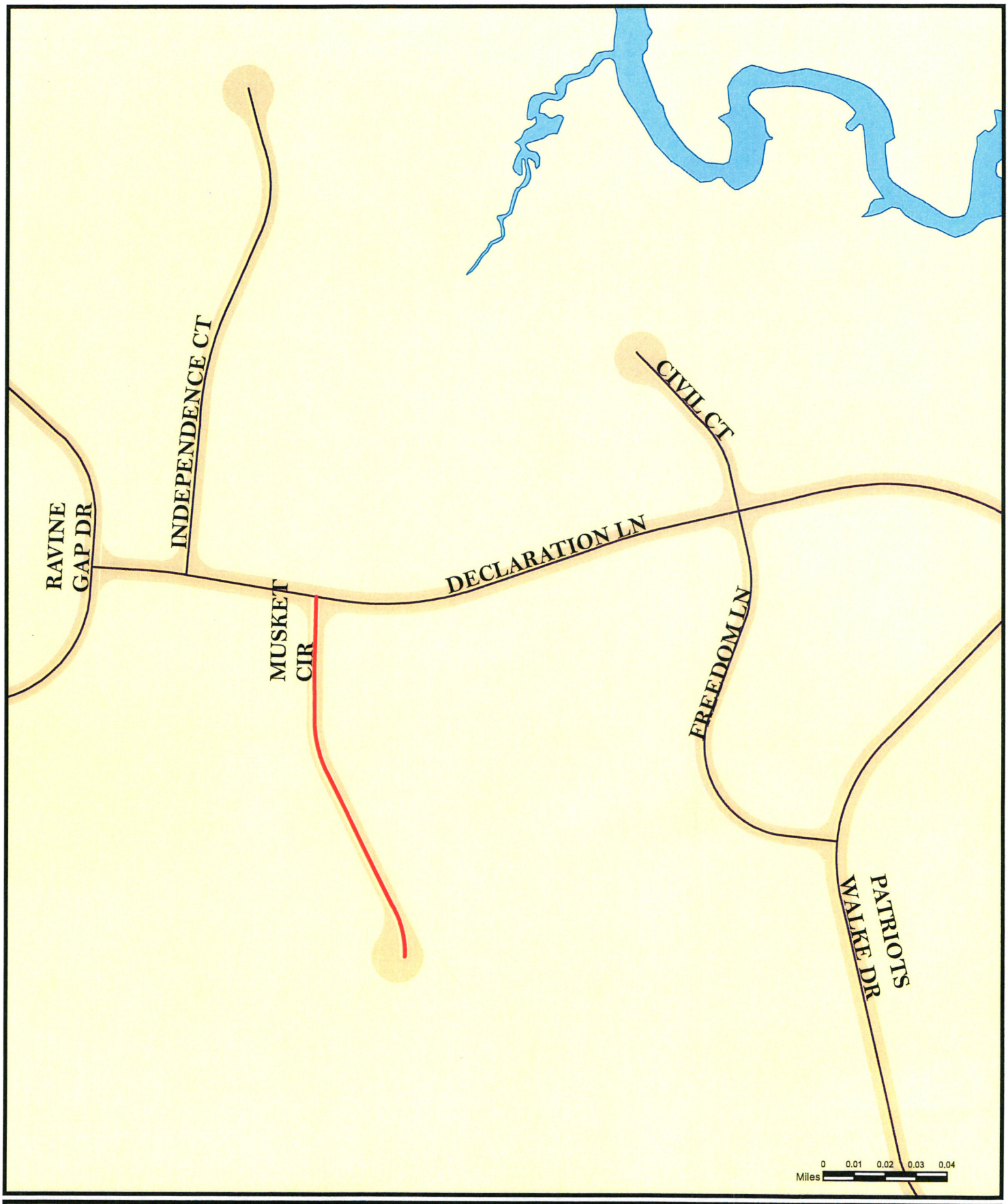
2020-2021 U1 Additions
Patriots Walke Drive



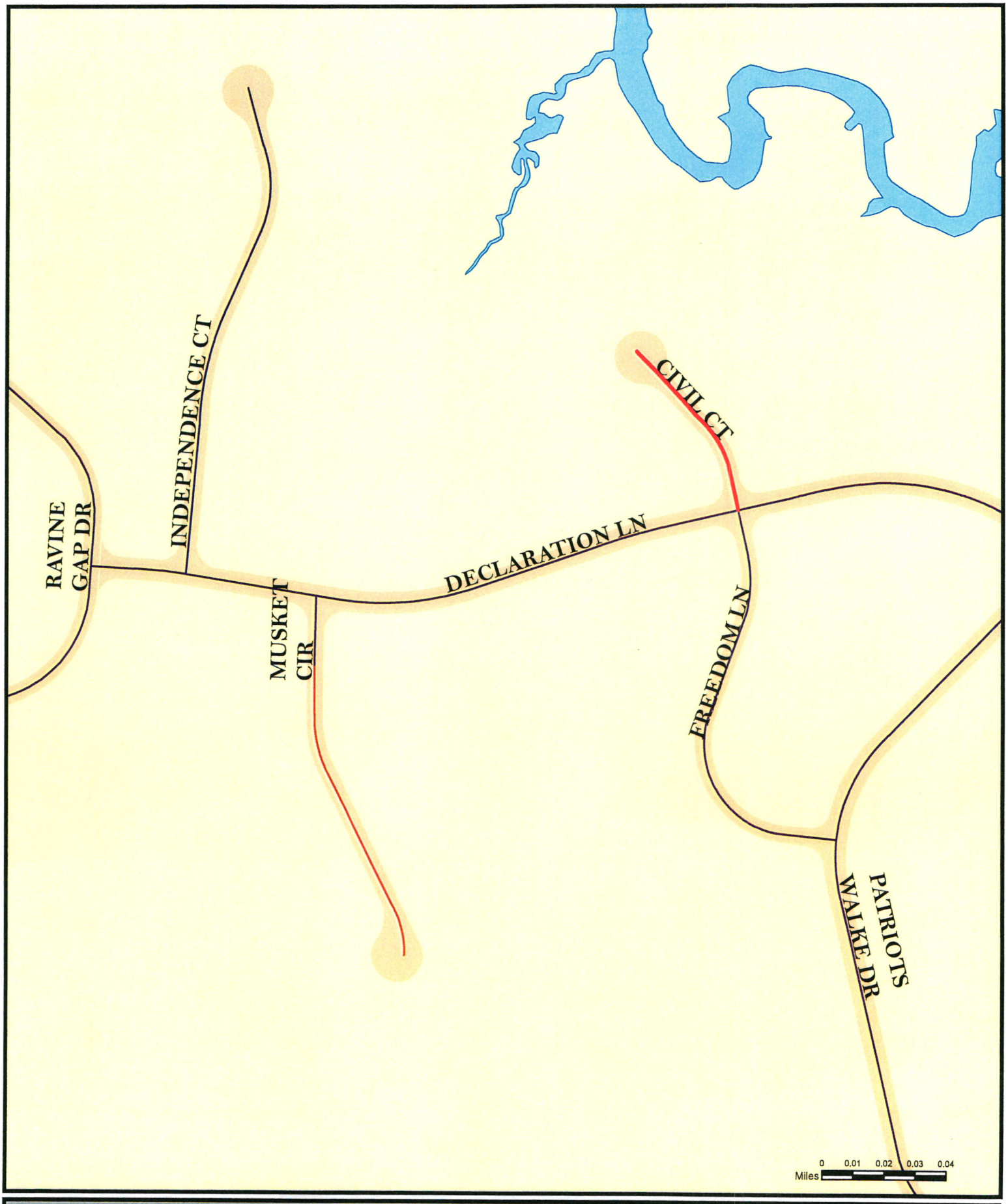
2020-2021 U1 Additions
Declaration Lane



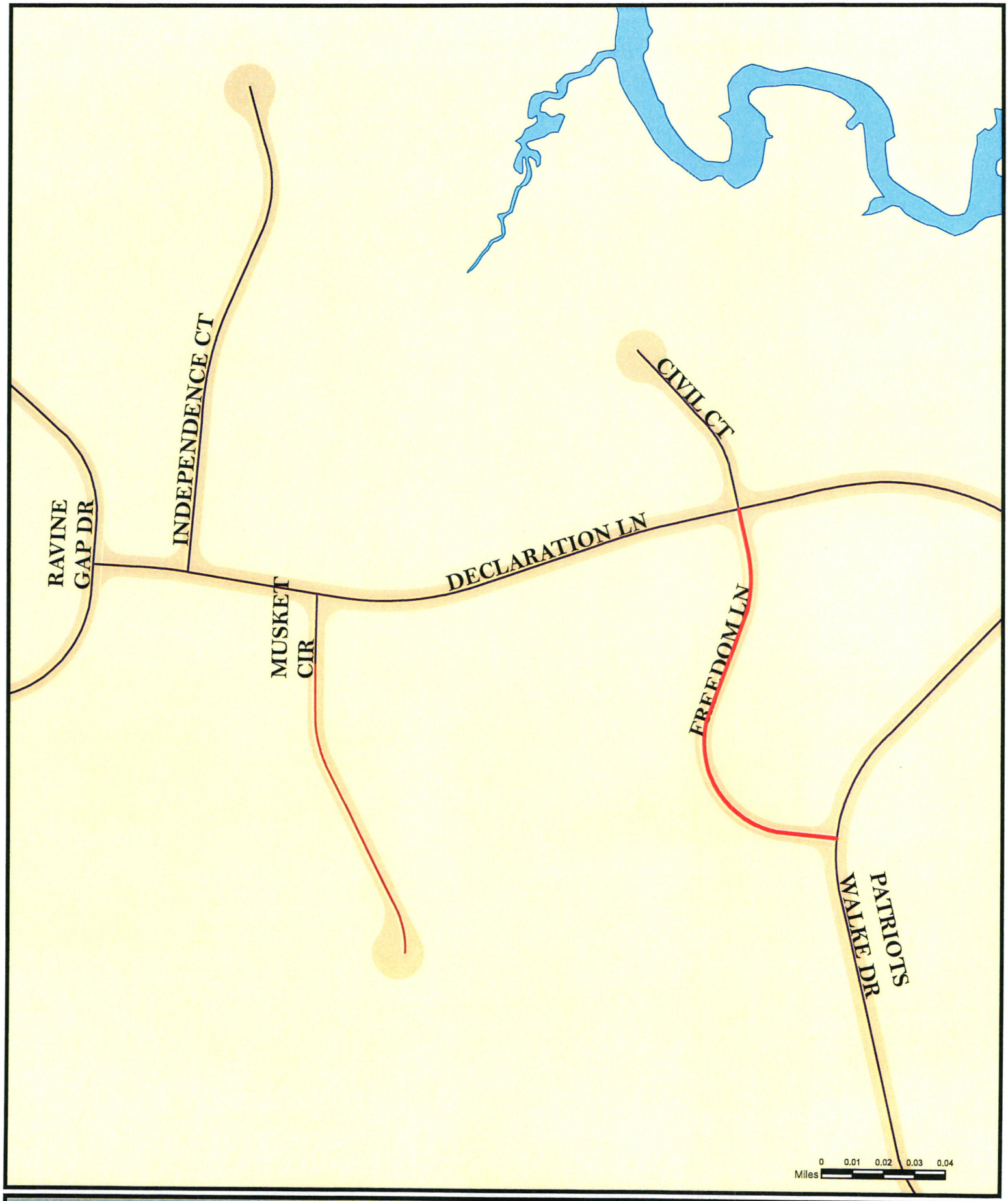
2020-2021 U1 Additions
Independence Court



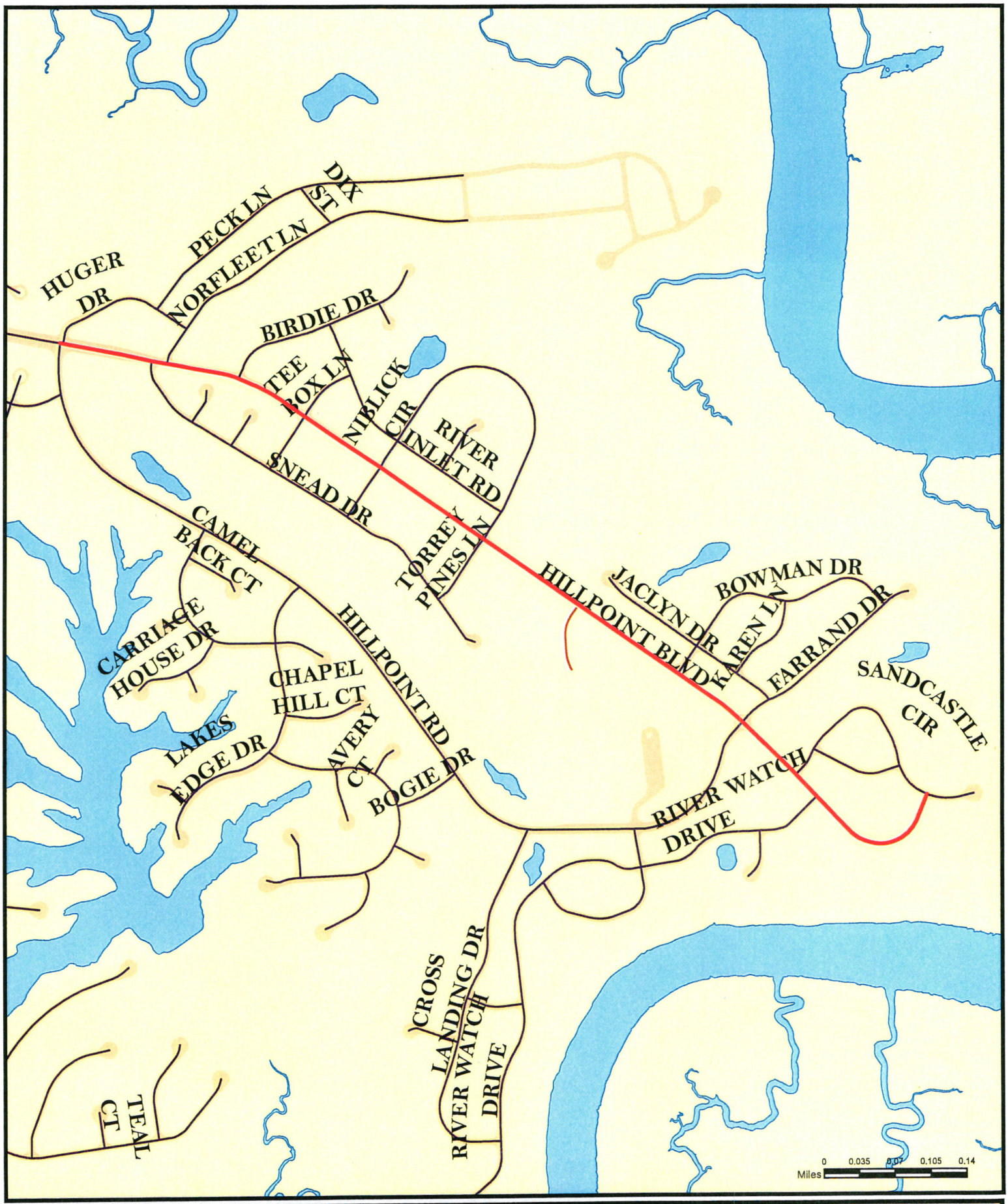
2020-2021 U1 Additions
Musket Circle



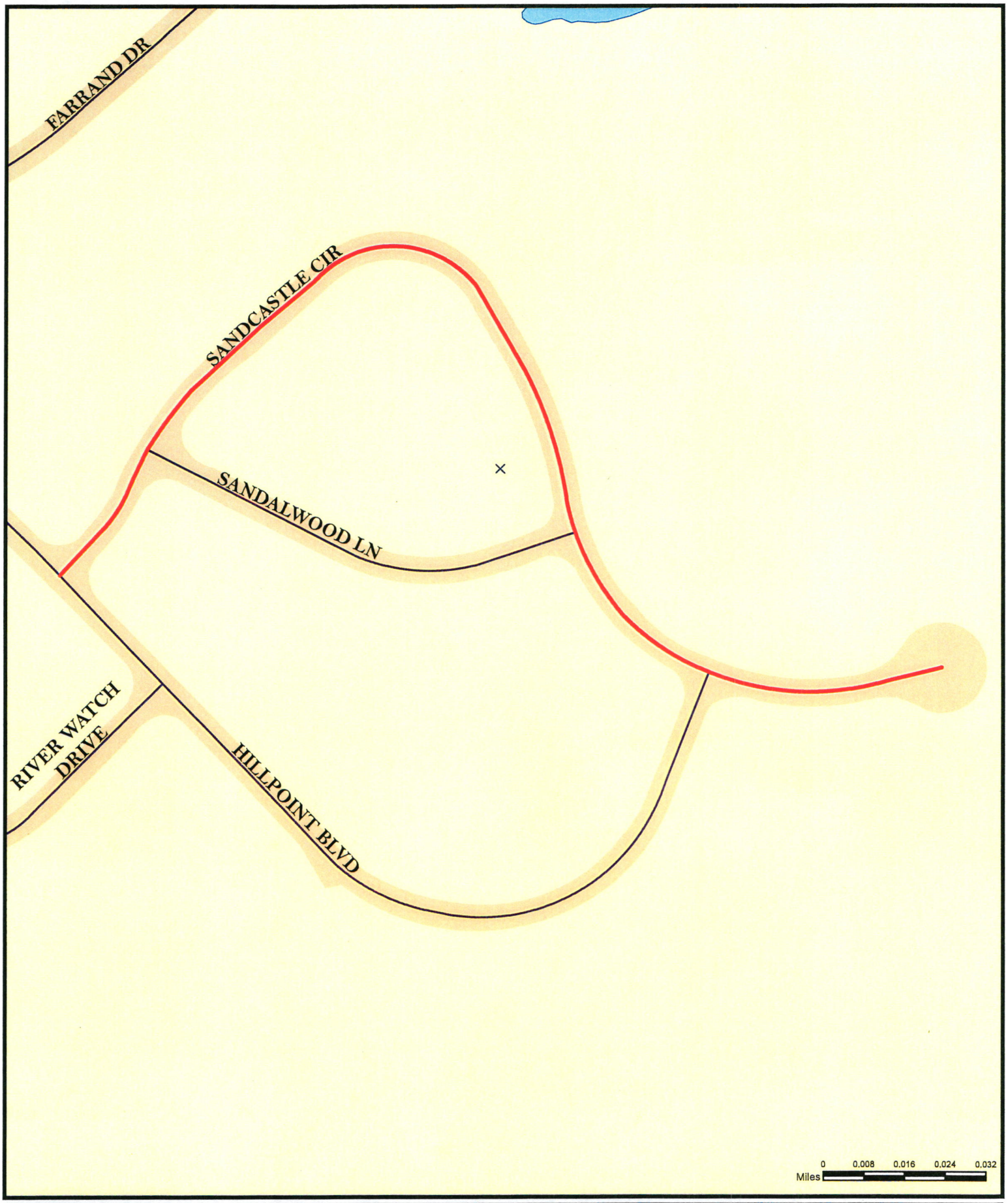
2020-2021 U1 Additions
Civil Court



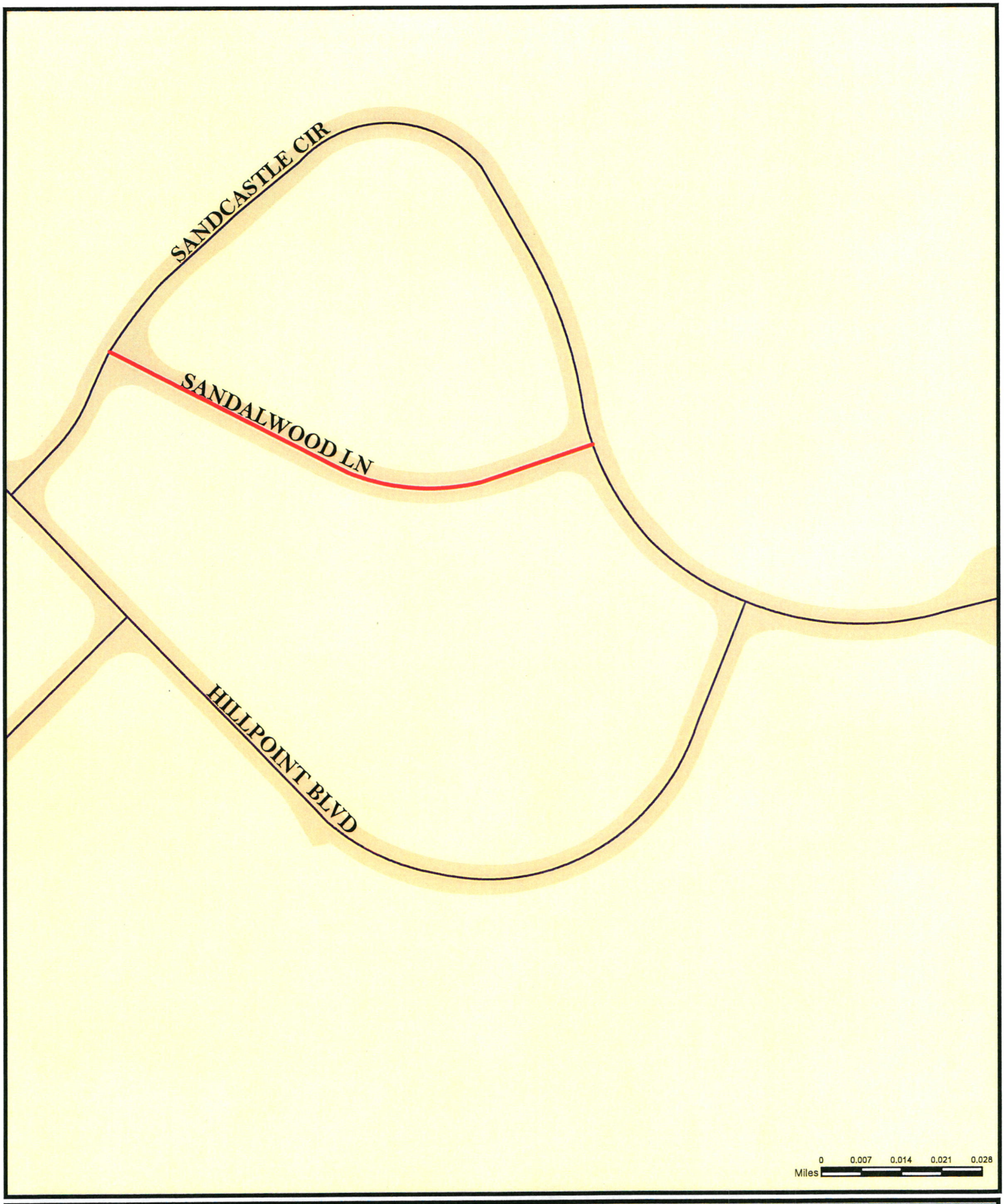
2020-2021 U1 Additions
Freedom Lane



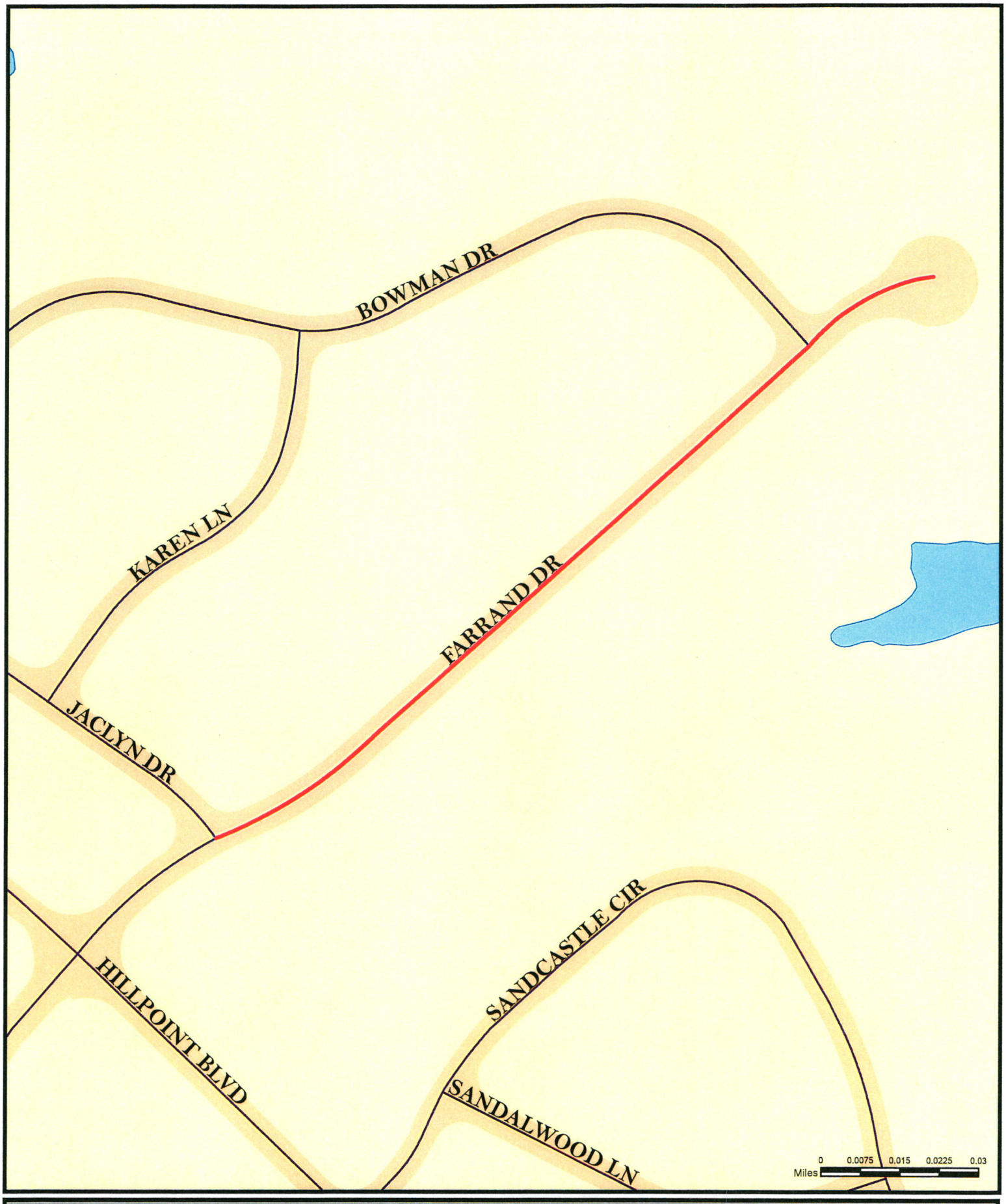
2020-2021 U1 Additions
Hillpoint Boulevard



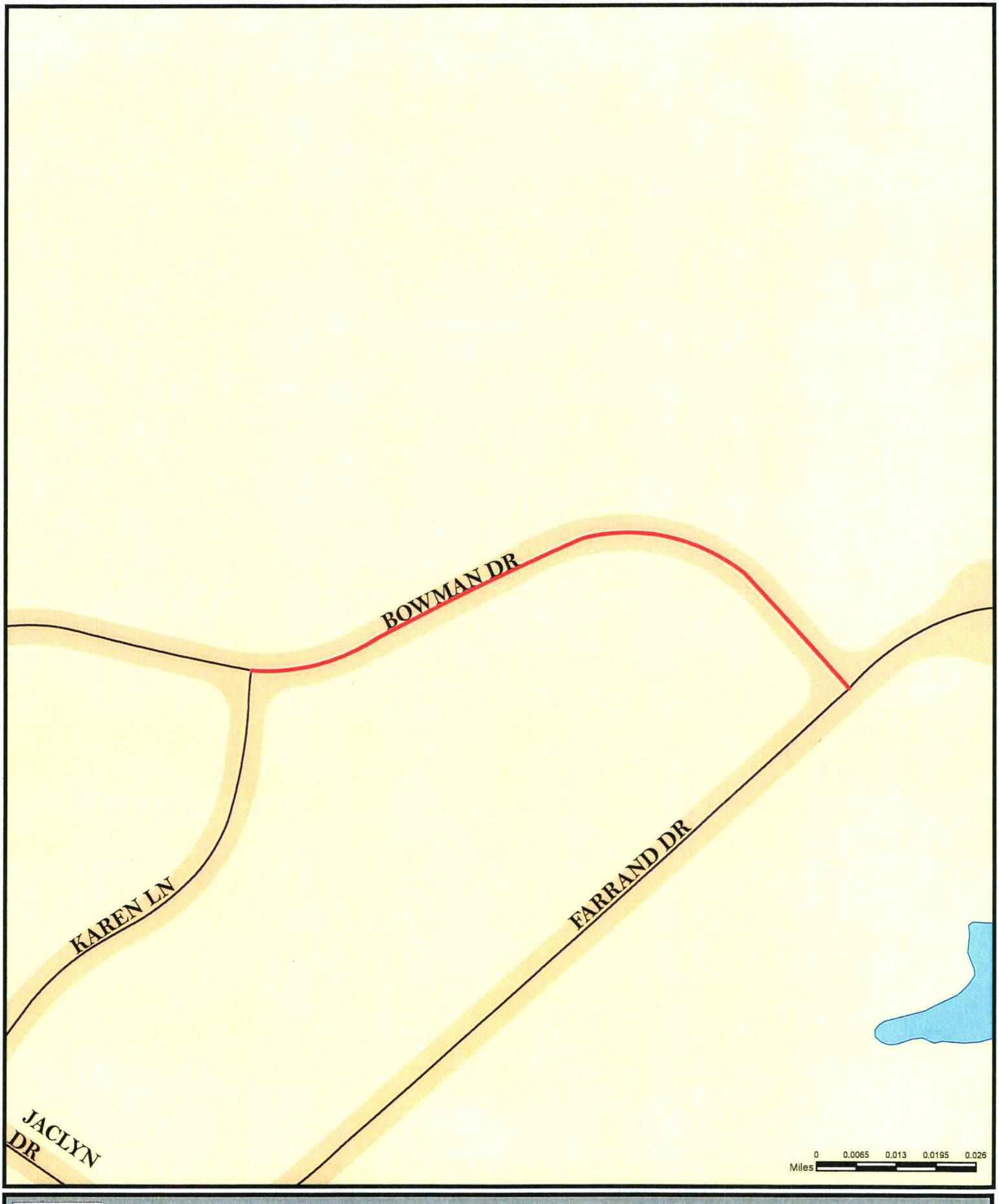
2020-2021 U1 Additions
Sandcastle Circle



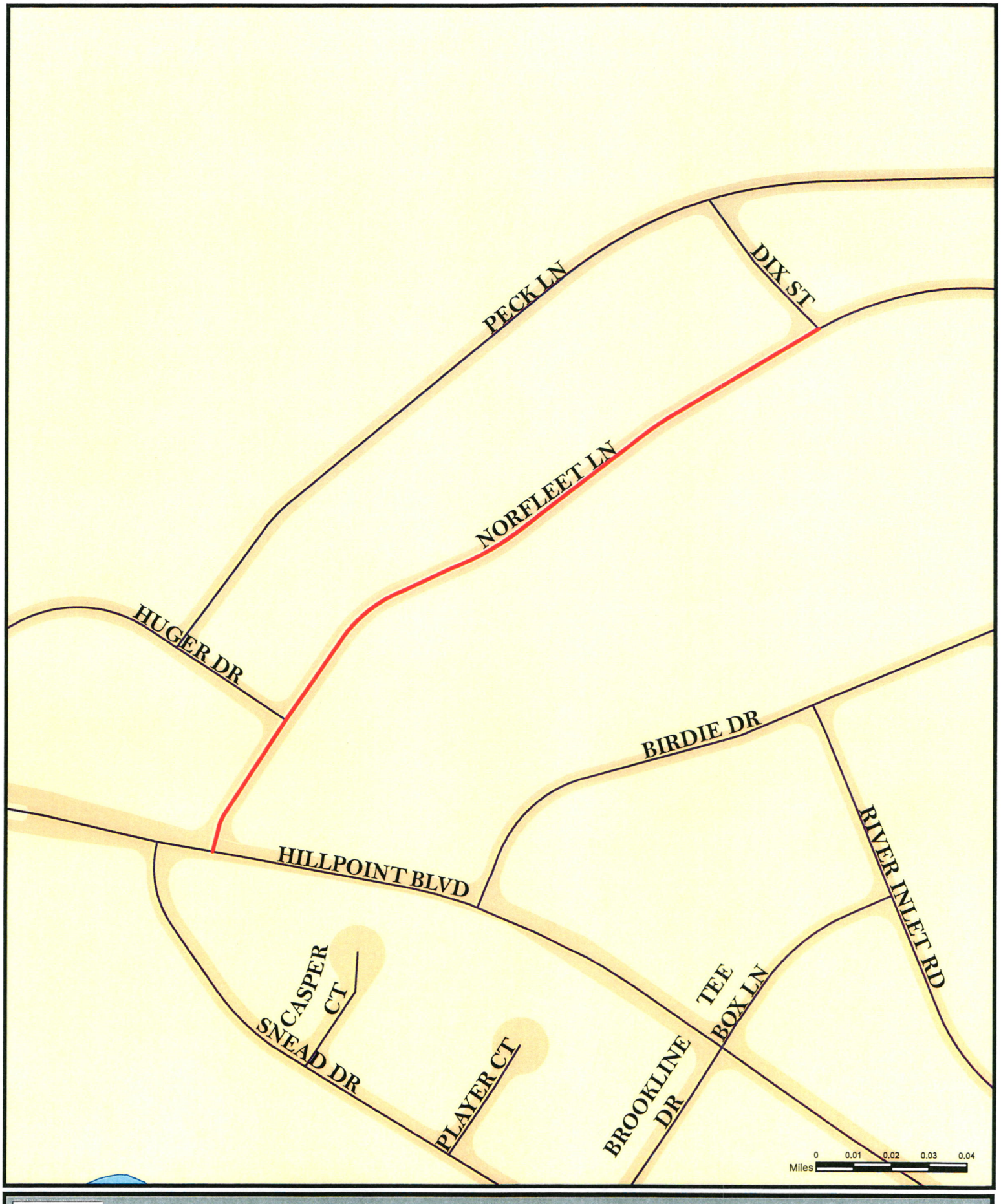
2020-2021 U1 Additions
Sandalwood Lane



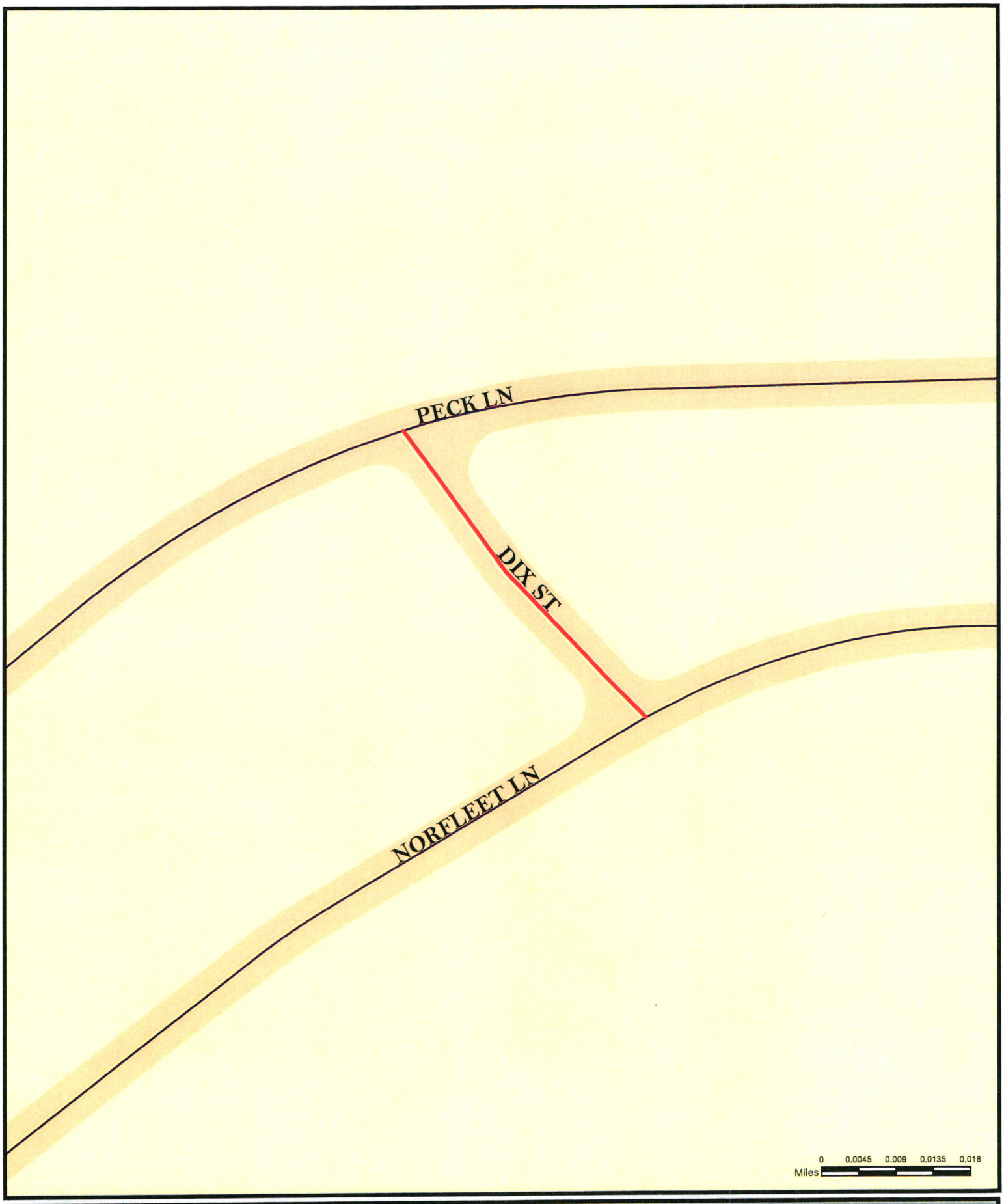
2020-2021 U1 Additions
Farrand Drive



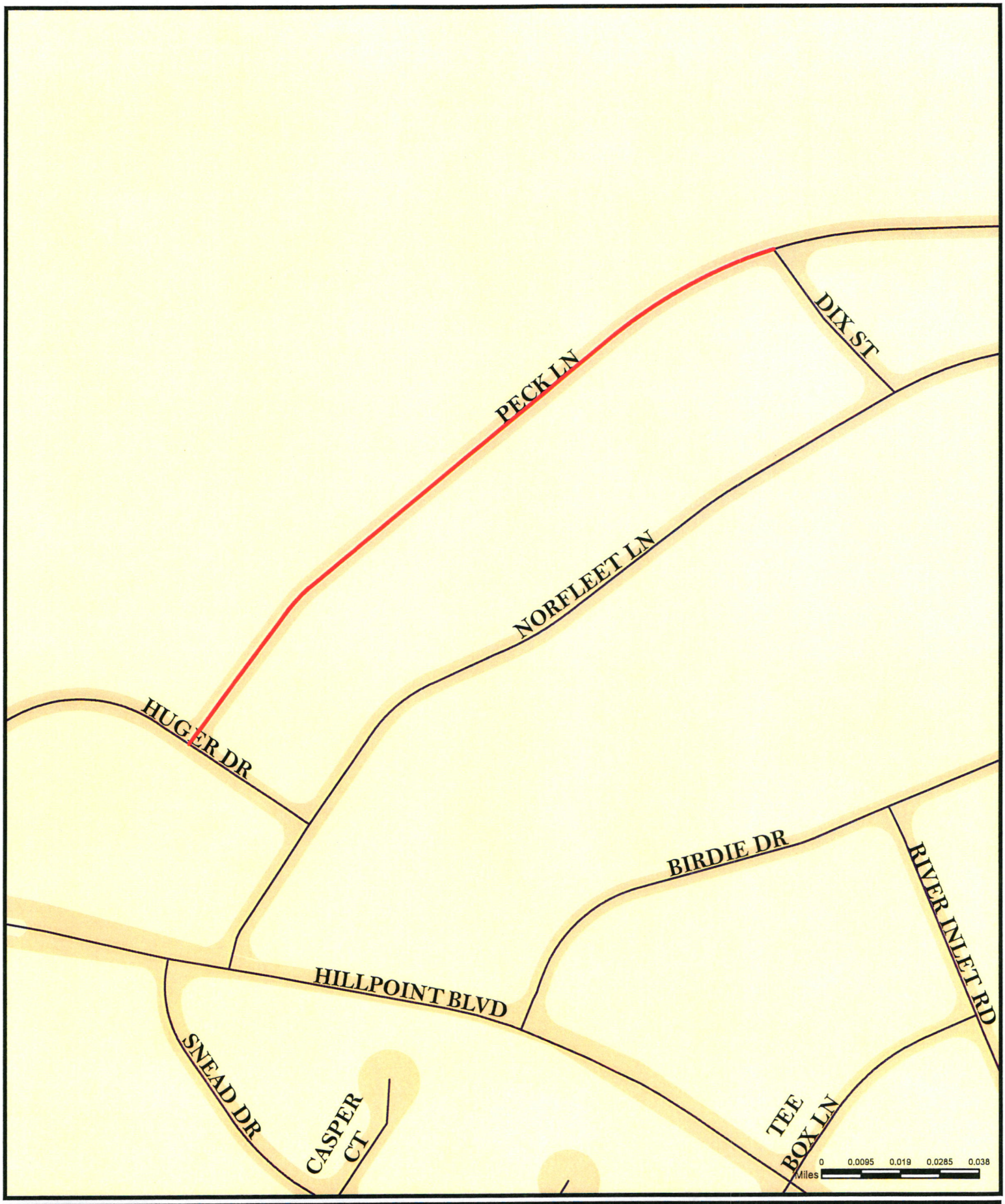
2020-2021 U1 Additions
Bowman Drive



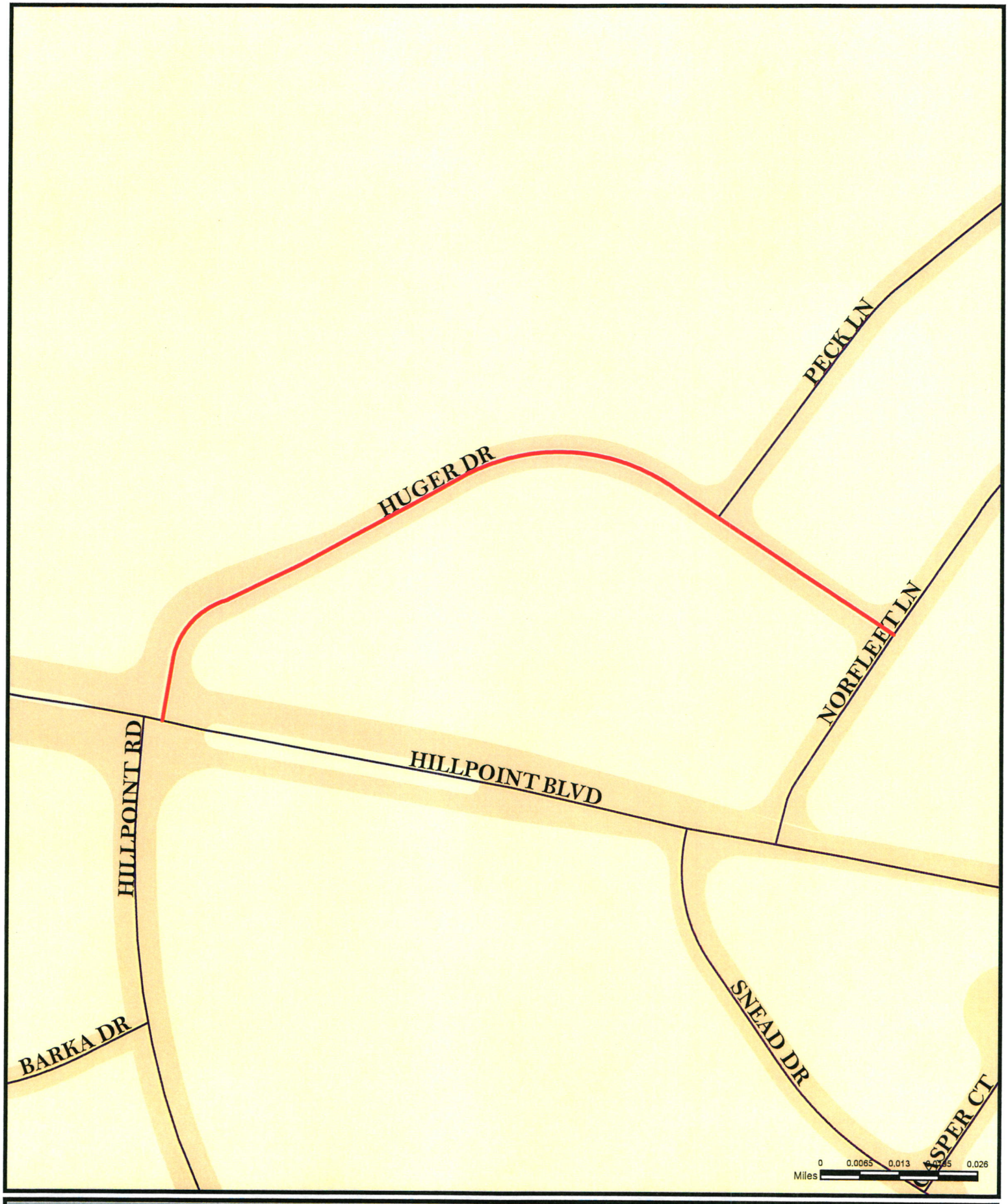
2020-2021 U1 Additions
Norfleet Lane



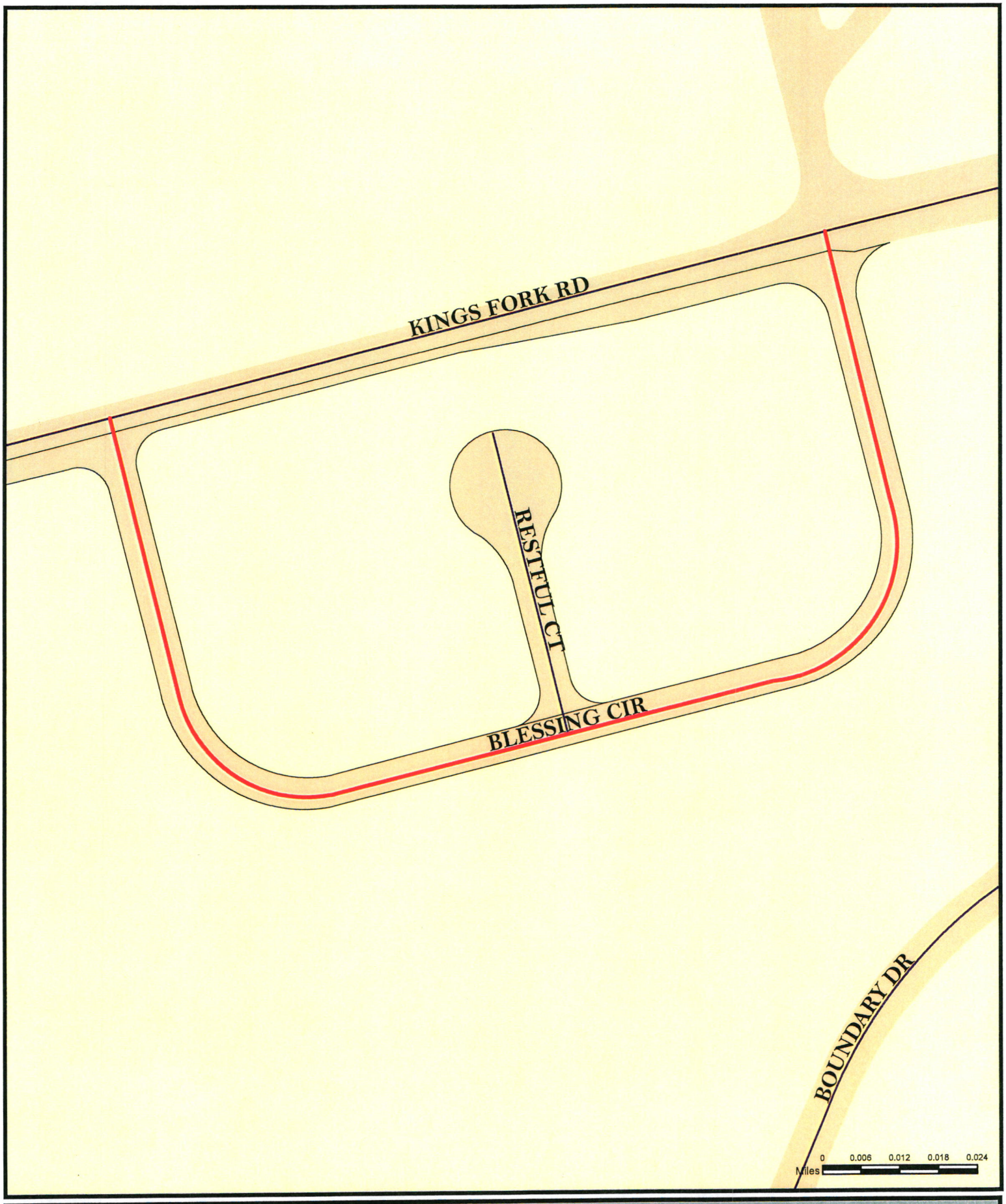
2020-2021 U1 Additions
Dix Street



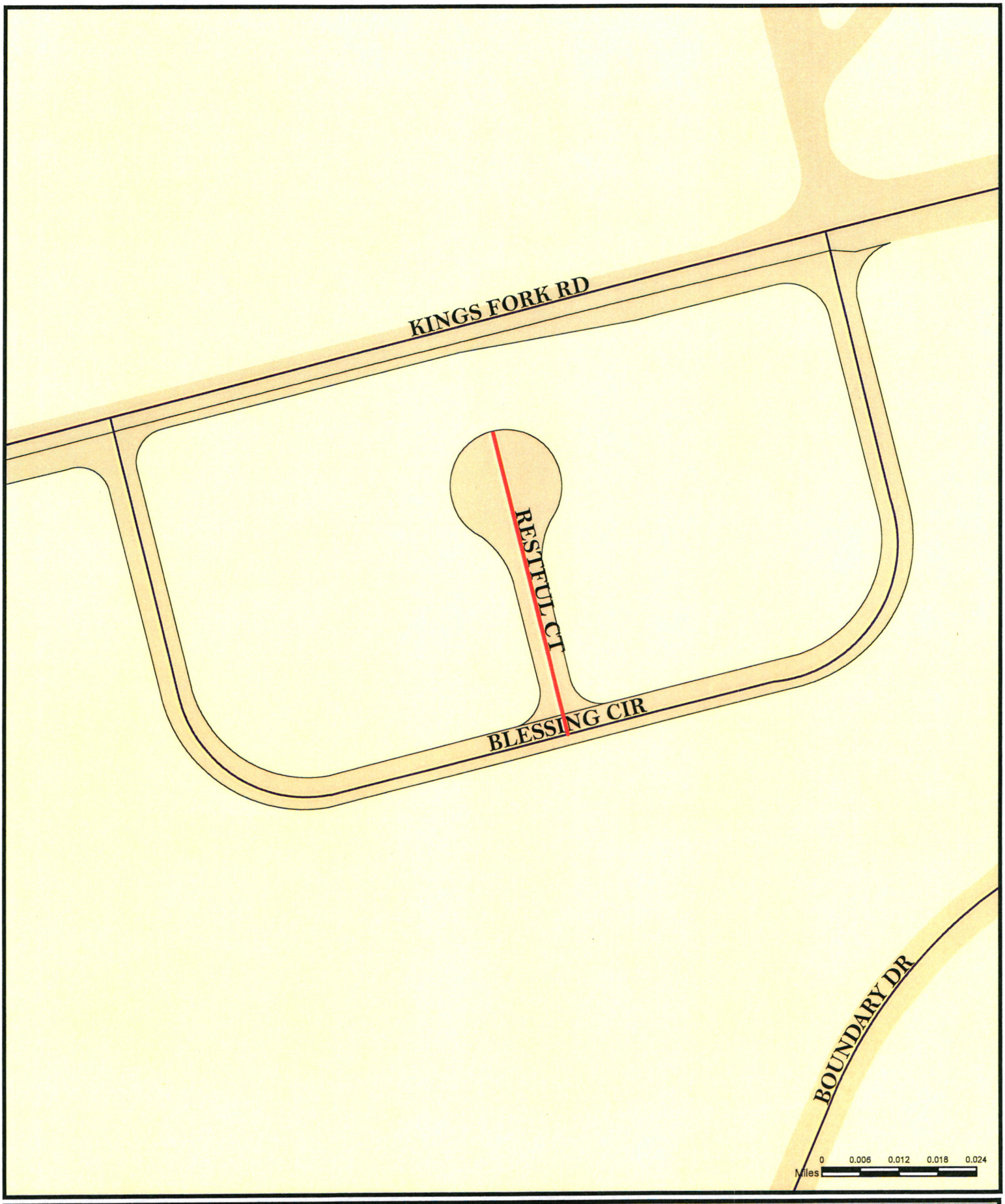
2020-2021 U1 Additions
Peck Lane



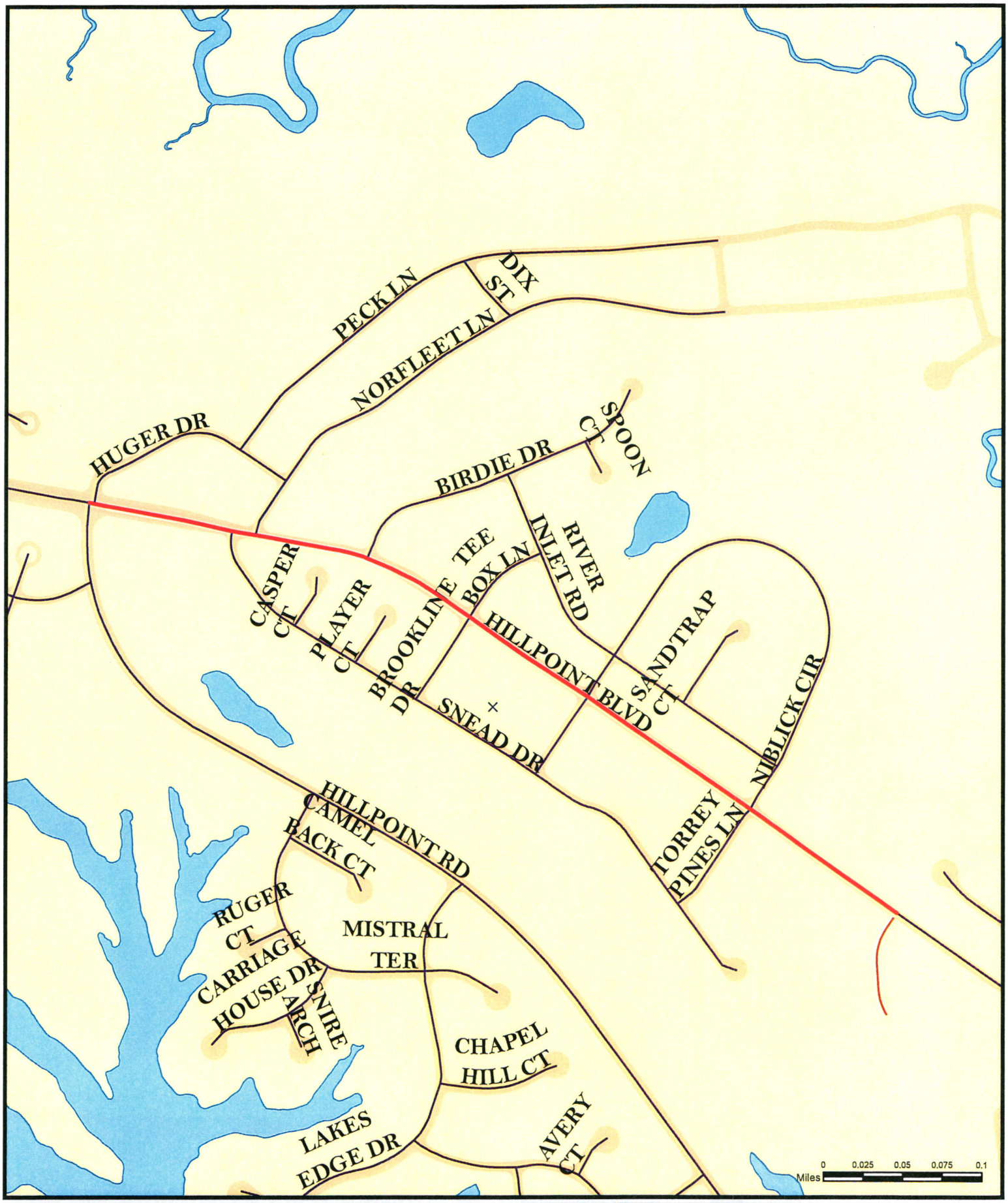
2020-2021 U1 Additions
Huger Drive



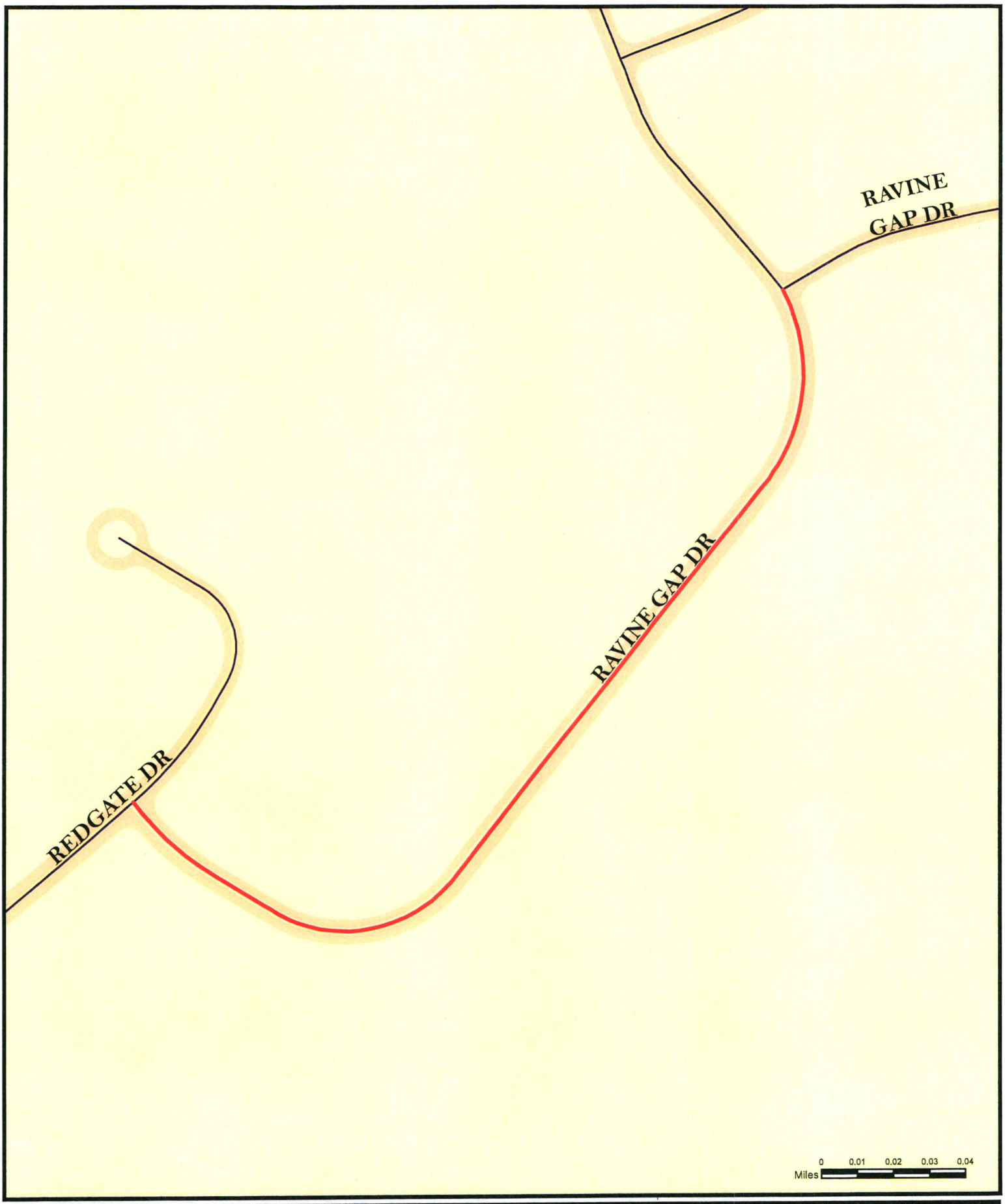
2020-2021 U1 Additions
Blessing Circle



2020-2021 U1 Additions
Restful Court



2020-2021 U1 Deletions
Hillpoint Boulevard



2020-2021 U1 Deletions
Ravine Gap Drive

AGENDA: **June 3, 2020, Regular Session**

ITEM: **Public Hearing** – An ordinance authorizing the acquisition of real property in fee simple and/or permanent and temporary easements, either by agreement or condemnation, for the U.S. Route 460-Pruden Boulevard Water Transmission Main Project

This project will extend a 20-inch water transmission main along Route 460/Pruden Boulevard from Lake Prince Drive to the City boundary with Isle of Wight County. The water main will ultimately serve two purposes: 1) transporting the Western Tidewater Water Authority's contracted water supply from the City's G. Robert House Water Treatment Plant to the Isle of Wight County's Windsor Service District, and 2) providing future City water service to the Route 460 corridor. Construction of the initial segment of the 20-inch water transmission main within the 4100 - 4300 blocks of Pruden Boulevard will be completed as part of the Department of Public Works' Pruden Boulevard/Prudence Road Intersection Improvement Project.

RECOMMENDATION:

Adopt the attached ordinance

ATTACHMENT:

Ordinance

ORDINANCE NUMBER _____

AN ORDINANCE AUTHORIZING THE ACQUISITION OF REAL PROPERTY IN FEE SIMPLE AND/OR PERMANENT AND TEMPORARY EASEMENTS, EITHER BY AGREEMENT OR CONDEMNATION, FOR THE U.S. ROUTE 460-PRUDEN BOULEVARD WATER TRANSMISION MAIN PROJECT

WHEREAS, on April 1, 2020, the City Council of the City of Suffolk held a public hearing concerning the acquisition of real property in fee simple and/or permanent and temporary easements, either by agreement or condemnation, for the U.S. Route 460-Pruden Boulevard Water Transmission Main project; and

WHEREAS, it is the opinion of the City Council of the City of Suffolk, Virginia, that a public necessity exists for the construction of the U.S. Route 460-Pruden Boulevard Water Transmission Main project to improve utility services within the City and for other related public purposes for the preservation of the safety, health, peace, good order, comfort, convenience, and for the welfare of the people in the City of Suffolk.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SUFFOLK, AS FOLLOWS:

Section 1. That the City Council authorizes the acquisition, by purchase or condemnation, pursuant to Section 15.2-1901, *et. seq.* and Title 25.1 of the Code of Virginia (1950), as amended, and City Charter Sections 2.05, *et. seq.*, of real property in fee simple and/or permanent and temporary easements (the "Property"), as shown on the plans (the "Plans") entitled "Pruden Boulevard/Prudence Road Intersection Improvements" (the "Project"), the Plans being on file in the Department of Public Works, Engineering Division, City of Suffolk, Virginia.

Section 2. That the City Manager is hereby authorized to make or cause to be made on behalf of the City of Suffolk, to the extent that funds are available, a reasonable offer to the owners or persons having an interest in said Property, and is further authorized to enter into agreements and do other things as may be necessary to acquire said Property. Further, if efforts to acquire such Property are not successful, the City Attorney is hereby authorized to institute condemnation proceedings to acquire same.

Section 3. This ordinance shall be effective upon adoption and shall not be published.

ADOPTED: _____

TESTE: _____
Erika S. Dawley, City Clerk

Approved as to Form:

_____
Helivi Holland, City Attorney

AGENDA: **June 3, 2020, Regular Session**

ITEM: **Ordinance** - An ordinance to accept and appropriate CARES Act Coronavirus Relief Funds from the Commonwealth of Virginia

Attached for Council's consideration is an ordinance to accept and appropriate $8,036,068 in CARES Act Coronavirus Relief funds from the Commonwealth of Virginia. The funding will be used to assist with eligible expenditures due to the coronavirus public health emergency.

Adoption of the attached ordinance is necessary to appropriate the funds to the Consolidated Grants Fund budget for Fiscal Year 2019-2020.

BUDGET IMPACT:

Adoption of the ordinance will increase the FY 2019-2020 Consolidated Grants Fund budget by $8,036,068.

RECOMMENDATION:

Adopt the attached ordinance

ATTACHMENTS:

Ordinance
Award Notice

ORDINANCE NUMBER_____

AN ORDINANCE TO ACCEPT AND APPROPRIATE CARES ACT CORONAVIRUS RELIEF FUNDS FROM THE COMMONWEALTH OF VIRGINIA

WHEREAS, the Commonwealth of Virginia has received CARES Act funding to address the coronavirus pandemic; and,

WHEREAS, the Commonwealth of Virginia has allocated $644,573,383 to assist cities and counties in Virginia with expenses incurred in responding to the coronavirus pandemic; and,

WHEREAS, the Commonwealth of Virginia has allocated $8,036,068 to the City of Suffolk to assist with the City's coronavirus response.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Suffolk, Virginia, that:

1. The sum of $8,036,068 shall be reflected as budget in the following accounts in the Fiscal Year 2019-2020 Consolidated Grants Fund budget:

Revenue		
211-91400-202051_424040	CARESACT;12/31	$8,036,068
Expenditure	CARESACT;12/31	
211-91400-202051_56014	Other Operating Supplies	$8,036,068

2. The fund amount totaling $8,036,068 is hereby appropriated for use as referenced in this ordinance and the budget approved by Ordinance Number 19-O-033, as amended. The City Manager be, and is hereby authorized and directed to do all things necessary to effectuate this action.

3. This ordinance shall be effective upon passage and shall not be published.

READ AND PASSED: _____

TESTE: _____
Erika S. Dawley, City Clerk

Approved as to form:

_____
Helivi L. Holland, City Attorney

COMMONWEALTH of VIRGINIA

Aubrey L. Layne, Jr., MBA, CPA
Secretary of Finance

P.O. Box 1475
Richmond, Virginia 23218

May 12, 2020

To: County and City Elected Officials

Delivered Via: Chief Executive Officer, Manager, or Administrator

From: Aubrey L. Layne, Jr.
Secretary of Finance

Subject: Local Allocations for Federal CARES Coronavirus Relief Funds

Background

As most of you are aware, Congress passed and the President recently signed the *Coronavirus Aid, Relief, and Economic Security* (CARES) *Act of 2020*. This Act provides funding for a number of different programs to address the COVID-19 pandemic. A primary component of the CARES Act is $150 billion in assistance to state, local, territorial, and tribal governments for the direct impact of the COVID-19 pandemic through the establishment of the Coronavirus Relief Fund (CRF).

Allocations were sent to states based on population. Each state received 55 percent of its share based on total state population and the remaining 45 percent was based on the local populations of each state's cities and counties. Localities with populations greater than 500,000 could apply to receive funds directly. All other CRF funds were distributed to the states to determine the allocations to localities.

Virginia has received approximately $3.1 billion as its share of the CRF total. This amount does not include approximately $200 million that went directly to Fairfax County since it qualified to receive its funding directly.

These funds may be used for qualifying expenses of state and local governments. The CARES Act provides that payments from the CRF only may be used to cover costs that:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

At this point, federal guidance indicates that the CRF funds can only be used for the direct costs associated with the response to the COVID-19 pandemic and cannot be used to make up for revenue shortfalls. State and local government officials have requested that this restriction be lifted or that additional federal funds be provided to address the loss of state and local revenue. To date, no action has been taken by Congress to allow that flexibility or to provide funding for that purpose.

Allocation of CRF Funds to Localities

While the federal CARES Act does not require that states distribute funding to local governments with populations less than 500,000 residents, the Governor recognizes that localities are experiencing the same COVID-19 related expenses as the Commonwealth. Therefore, fifty (50) percent of the locally-based allocations will be distributed to counties and cities on or around June 1, 2020, by the Department of Accounts (DOA) after receipt of a signed certification from the locality. This distribution will be made to the local treasurer in the same manner that Car Tax Relief Payments are made.

Each locality's allocation will be based on the proportion that the locality's population represents of the statewide total population. Appendix A reflects the population used by US Treasury to allocate CRF funds to the states. This population data is the basis for determining the allocations to each locality.

This table also reflects each locality's share of the current distribution based on the population data displayed. Please note that the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

CRF funds should be considered "one time" monies and should not be used for ongoing services and/or base operations. Because the funds must be expended by December 30, localities are advised not to create services with expenses beyond that period. Any expenses beyond December 30, 2020, must be paid entirely by the locality from local funds.

Requirements for Use of Funds and Certifications

General

The amounts listed in Appendix A reflect the funds that will be transferred to each locality after receipt of a certification form (Appendix D) from the locality signed by the chief executive officer, the chief financial officer, and the chief elected officer. Before signing the certification, I recommend that you read and understand the federal guidance and the frequently asked questions contained in Appendix B and Appendix C, respectively. The most recent information on this guidance and the frequently asked questions can be obtained at: https://home.treasury.gov/policy-issues/cares/state-and-local-governments

Please note that the certification statement includes an acknowledgment that you may be required to return funds to the federal government if it is determined that those funds were spent for purposes that do not qualify. Since these funds are being provided to you "up front" rather than on a reimbursement basis, it is important for you to understand that the burden of ensuring that all CRF funds are spent for qualifying purposes falls to the local government. You are responsible for maintaining all necessary documentation to ensure compliance with the federal requirements.

If the federal government determines that you have used CRF funds for purposes that do not qualify, you must return those funds to the state promptly so that they may be returned to the federal government. As a condition of receiving CRF funds, you are agreeing that the state can use state aid intercept to recover any funds necessary for expenses that were not for a qualifying purpose or that were unexpended as of December 30, 2020.

For Counties Only

As previously stated, the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

Counties must ensure that an equitable share of the CRF funds it receives are shared with and granted to each town within its jurisdiction. Just as with the funds retained by the county, the funds granted to towns must be spent in accordance with the same requirements and the same documentation must be retained for audit purposes. The county issuing the grant is responsible for the ensuring compliance with the documentation requirements and must ensure that the use of the funds meets the requirements set forth by the federal government.

Submission of Certification

The certification in Appendix D contains more specific details on the responsibilities of the local governing body. A fillable .pdf form can be downloaded from the Secretary of Finance's Website under "Recent News" at: http://finance.virginia.gov/

In order to receive your locality's allocation, the signed certification form must be submitted no later than **May 22, 2020**, to the Department of Accounts in electronic or hard copy form:

By Email to: GACCT@DOA.Virginia.gov

By US Mail to: Department of Accounts
Attention: Local CRF Certification
P.O. Box 1971
Richmond, VA 23218-1971

If you have any questions about this process, you may contact my office at (804) 786-1148. If you have technical questions about the certification form or the distribution of the funds, please contact Melinda Pearson, Director, General Accounting, Department of Accounts, at Melinda.Pearson@DOA.Virginia.gov or by phone at 804-225-2376.

Appendix A – Local Allocations

Annual Estimates of the Resident Population for Counties in Virginia: as of July 1, 2019	Statewide Total = 8,535,519	% of Total [1]	Current Allocation Base = $744,691,122
Locality	Population		
.Accomack County, Virginia	32,316	0.3786%	$2,819,446
.Albemarle County, Virginia	109,330	1.2809%	$9,538,621
.Alleghany County, Virginia	14,860	0.1741%	$1,296,478
.Amelia County, Virginia	13,145	0.1540%	$1,146,851
.Amherst County, Virginia	31,605	0.3703%	$2,757,414
.Appomattox County, Virginia	15,911	0.1864%	$1,388,173
.Arlington County, Virginia	236,842	2.7748%	$20,663,551
.Augusta County, Virginia	75,558	0.8852%	$6,592,144
.Bath County, Virginia	4,147	0.0486%	$361,810
.Bedford County, Virginia	78,997	0.9255%	$6,892,184
.Bland County, Virginia	6,280	0.0736%	$547,906
.Botetourt County, Virginia	33,419	0.3915%	$2,915,679
.Brunswick County, Virginia	16,231	0.1902%	$1,416,092
.Buchanan County, Virginia	21,004	0.2461%	$1,832,518
.Buckingham County, Virginia	17,148	0.2009%	$1,496,097
.Campbell County, Virginia	54,885	0.6430%	$4,788,505
.Caroline County, Virginia	30,725	0.3600%	$2,680,638
.Carroll County, Virginia	29,791	0.3490%	$2,599,150
.Charles City County, Virginia	6,963	0.0816%	$607,495
.Charlotte County, Virginia	11,880	0.1392%	$1,036,484
.Chesterfield County, Virginia	352,802	4.1333%	$30,780,614
.Clarke County, Virginia	14,619	0.1713%	$1,275,451
.Craig County, Virginia	5,131	0.0601%	$447,660
.Culpeper County, Virginia	52,605	0.6163%	$4,589,583
.Cumberland County, Virginia	9,932	0.1164%	$866,529
.Dickenson County, Virginia	14,318	0.1677%	$1,249,190
.Dinwiddie County, Virginia	28,544	0.3344%	$2,490,354
.Essex County, Virginia	10,953	0.1283%	$955,607
.Fairfax County, Virginia	1,147,532	13.4442%	N/A
.Fauquier County, Virginia	71,222	0.8344%	$6,213,845
.Floyd County, Virginia	15,749	0.1845%	$1,374,040
.Fluvanna County, Virginia	27,270	0.3195%	$2,379,202
.Franklin County, Virginia	56,042	0.6566%	$4,889,448

.Frederick County, Virginia	89,313	1.0464%	$7,792,215
.Giles County, Virginia	16,720	0.1959%	$1,458,756
.Gloucester County, Virginia	37,348	0.4376%	$3,258,469
.Goochland County, Virginia	23,753	0.2783%	$2,072,358
.Grayson County, Virginia	15,550	0.1822%	$1,356,678
.Greene County, Virginia	19,819	0.2322%	$1,729,131
.Greensville County, Virginia	11,336	0.1328%	$989,022
.Halifax County, Virginia	33,911	0.3973%	$2,958,604
.Hanover County, Virginia	107,766	1.2626%	$9,402,168
.Henrico County, Virginia	330,818	3.8758%	$28,862,595
.Henry County, Virginia	50,557	0.5923%	$4,410,903
.Highland County, Virginia	2,190	0.0257%	$191,069
.Isle of Wight County, Virginia	37,109	0.4348%	$3,237,617
.James City County, Virginia	76,523	0.8965%	$6,676,337
.King and Queen County, Virginia	7,025	0.0823%	$612,904
.King George County, Virginia	26,836	0.3144%	$2,341,338
.King William County, Virginia	17,148	0.2009%	$1,496,097
.Lancaster County, Virginia	10,603	0.1242%	$925,071
.Lee County, Virginia	23,423	0.2744%	$2,043,566
.Loudoun County, Virginia	413,538	4.8449%	$36,079,596
.Louisa County, Virginia	37,591	0.4404%	$3,279,670
.Lunenburg County, Virginia	12,196	0.1429%	$1,064,054
.Madison County, Virginia	13,261	0.1554%	$1,156,971
.Mathews County, Virginia	8,834	0.1035%	$770,732
.Mecklenburg County, Virginia	30,587	0.3583%	$2,668,598
.Middlesex County, Virginia	10,582	0.1240%	$923,239
.Montgomery County, Virginia	98,535	1.1544%	$8,596,799
.Nelson County, Virginia	14,930	0.1749%	$1,302,585
.New Kent County, Virginia	23,091	0.2705%	$2,014,601
.Northampton County, Virginia	11,710	0.1372%	$1,021,652
.Northumberland County, Virginia	12,095	0.1417%	$1,055,242
.Nottoway County, Virginia	15,232	0.1785%	$1,328,933
.Orange County, Virginia	37,051	0.4341%	$3,232,557
.Page County, Virginia	23,902	0.2800%	$2,085,357
.Patrick County, Virginia	17,608	0.2063%	$1,536,230
.Pittsylvania County, Virginia	60,354	0.7071%	$5,265,654
.Powhatan County, Virginia	29,652	0.3474%	$2,587,023
.Prince Edward County, Virginia	22,802	0.2671%	$1,989,387
.Prince George County, Virginia	38,353	0.4493%	$3,346,151
.Prince William County, Virginia	470,335	5.5103%	$41,034,915
.Pulaski County, Virginia	34,027	0.3987%	$2,968,725
.Rappahannock County, Virginia	7,370	0.0863%	$643,004
.Richmond County, Virginia	9,023	0.1057%	$787,222
.Roanoke County, Virginia	94,186	1.1035%	$8,217,365

.Rockbridge County, Virginia	22,573	0.2645%	$1,969,407
.Rockingham County, Virginia	81,948	0.9601%	$7,149,647
.Russell County, Virginia	26,586	0.3115%	$2,319,526
.Scott County, Virginia	21,566	0.2527%	$1,881,550
.Shenandoah County, Virginia	43,616	0.5110%	$3,805,328
.Smyth County, Virginia	30,104	0.3527%	$2,626,458
.Southampton County, Virginia	17,631	0.2066%	$1,538,237
.Spotsylvania County, Virginia	136,215	1.5959%	$11,884,234
.Stafford County, Virginia	152,882	1.7911%	$13,338,365
.Surry County, Virginia	6,422	0.0752%	$560,295
.Sussex County, Virginia	11,159	0.1307%	$973,580
.Tazewell County, Virginia	40,595	0.4756%	$3,541,757
.Warren County, Virginia	40,164	0.4706%	$3,504,154
.Washington County, Virginia	53,740	0.6296%	$4,688,608
.Westmoreland County, Virginia	18,015	0.2111%	$1,571,739
.Wise County, Virginia	37,383	0.4380%	$3,261,523
.Wythe County, Virginia	28,684	0.3361%	$2,502,568
.York County, Virginia	68,280	0.8000%	$5,957,167
.Alexandria city, Virginia	159,428	1.8678%	$13,909,478
.Bristol city, Virginia	16,762	0.1964%	$1,462,420
.Buena Vista city, Virginia	6,478	0.0759%	$565,181
.Charlottesville city, Virginia	47,266	0.5538%	$4,123,776
.Chesapeake city, Virginia	244,835	2.8684%	$21,360,910
.Colonial Heights city, Virginia	17,370	0.2035%	$1,515,466
.Covington city, Virginia	5,538	0.0649%	$483,169
.Danville city, Virginia	40,044	0.4691%	$3,493,685
.Emporia city, Virginia	5,346	0.0626%	$466,418
.Fairfax city, Virginia	24,019	0.2814%	$2,095,565
.Falls Church city, Virginia	14,617	0.1712%	$1,275,277
.Franklin city, Virginia	7,967	0.0933%	$695,090
.Fredericksburg city, Virginia	29,036	0.3402%	$2,533,279
.Galax city, Virginia	6,347	0.0744%	$553,751
.Hampton city, Virginia	134,510	1.5759%	$11,735,479
.Harrisonburg city, Virginia	53,016	0.6211%	$4,625,442
.Hopewell city, Virginia	22,529	0.2639%	$1,965,568
.Lexington city, Virginia	7,446	0.0872%	$649,635
.Lynchburg city, Virginia	82,168	0.9627%	$7,168,841
.Manassas city, Virginia	41,085	0.4813%	$3,584,508
.Manassas Park city, Virginia	17,478	0.2048%	$1,524,888
.Martinsville city, Virginia	12,554	0.1471%	$1,095,288
.Newport News city, Virginia	179,225	2.0998%	$15,636,690
.Norfolk city, Virginia	242,742	2.8439%	$21,178,304
.Norton city, Virginia	3,981	0.0466%	$347,327
.Petersburg city, Virginia	31,346	0.3672%	$2,734,818

.Poquoson city, Virginia	12,271	0.1438%	$1,070,597
.Portsmouth city, Virginia	94,398	1.1059%	$8,235,862
.Radford city, Virginia	18,249	0.2138%	$1,592,155
.Richmond city, Virginia	230,436	2.6997%	$20,104,653
.Roanoke city, Virginia	99,143	1.1615%	$8,649,844
.Salem city, Virginia	25,301	0.2964%	$2,207,415
.Staunton city, Virginia	24,932	0.2921%	$2,175,221
.Suffolk city, Virginia	92,108	1.0791%	$8,036,068
.Virginia Beach city, Virginia	449,974	5.2718%	$39,258,497
.Waynesboro city, Virginia	22,630	0.2651%	$1,974,380
.Williamsburg city, Virginia	14,954	0.1752%	$1,304,679
.Winchester city, Virginia	28,078	0.3290%	$2,449,697
Total Funds Distributed (excludes Fairfax County)			**$644,573,383**
Source: U.S. Census Bureau, Population Division			
Release Date: March 2020			

[1] **Note:** Percentages are displayed as rounded numbers, however, the distributions are calculated using the full values.

AGENDA: **June 3, 2020, Regular Session**

ITEM: **Ordinance** – An ordinance authorizing the City Manager to execute a grant agreement with the Virginia Land Conservation Foundation

Funding will be used to acquire land in the South Quay area of the City. The land acquired will be used for two different projects. A portion of the land will be transferred to Virginia Department of Conservation and Recreation to expand the South Quay Sandhills Natural Area Preserve and the remaining property would be developed by the City into a public park with access to the Blackwater River.

RECOMMENDATION:

Adopt the attached ordinance.

ATTACHMENTS:

Ordinance
Grant Agreement

ORDINANCE NUMBER _____

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXECUTE A GRANT AGREEMENT WITH THE VIRGINIA LAND CONSERVATION FOUNDATION

WHEREAS, the City of Suffolk, Virginia ("City") was awarded a $400,000 grant from the Virginia Land Conservation Foundation ("VLCF") to acquire property in the South Quay area of the City for the purpose of expanding the Virginia Department of Conservation and Recreation's South Quay Sandhills Natural Area Preserve and developing a City park "Projects"); and,

WHEREAS, the City is to enter into a grant agreement with VLCF, the terms of which include the requirement that the acquired property be dedicated for open-space under the Virginia Open-Space Land Act; and,

WHEREAS, the Projects will be for the use and enjoyment of the citizens and visitors of the City of Suffolk.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Suffolk, Virginia that:

Section 1. The City Manager is authorized to execute a grant agreement with VLCF, in substantially the same form as attached hereto.

Section 2. Any future dedications by the City required by the grant agreement and pursuant to the Open-Space Land Act will require the approval of the Suffolk City Council after a properly advertised public hearing.

This ordinance shall be in effect upon its passage and shall not be published:

READ AND PASSED: _____

TESTE: _____

Erika S. Dawley, City Clerk

APPROVED AS TO FORM:

_____

Helivi L. Holland, City Attorney

THE VIRGINIA LAND CONSERVATION FOUNDATION
CONTRACTUAL AGREEMENT FOR GRANT FUNDING
(Fee Acquisition by State or Local Government)

Grant Recipient:	City of Suffolk, Department of Parks and Recreation
Project Number:	VLCF – 214 (20)
Project Title:	Blackwater River Park and South Quay Sandhill Natural Area Preserve
Project Period:	January 1, 2020 to January 1, 2022
Project Scope:	Acquisition of 338 acres located in the City of Suffolk
Total Project Cost:	$800,000.00
Grant Amount:	$400,000.00 VLCF funds

The Virginia Land Conservation Foundation (VLCF) and the Grant Recipient named herein, in exchange for the grant funds provided hereunder and the perpetual dedication to be given by the Grant Recipient, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged hereby, mutually agree to perform this contractual agreement (Agreement) in accordance with the Virginia Land Conservation Foundation Act, Virginia Code §§10.1-1017 through 10.1-1026, the provisions and conditions of the VLCF Grant Manual dated June 19, 2019, and with the terms, promises, conditions, specifications, and procedures listed below.

The Grant Recipient hereby agrees to provide the following documents to VLCF prior to grant disbursement:

- A final appraisal of the fair-market value of the fee property, performed by a Virginia licensed appraiser, that conforms with Uniform Standards of Professional Appraisal Practice (USPAP) standards and meets the requirements of Va. Code § 58.1-512.1, prepared within six (6) months of closing.
- Evidence of the purchase price of the property:
    - In the case of a request for the grant funds to be provided at closing, a real estate purchase contract evidencing the property is under contract to the Grant Recipient, or a real estate settlement statement for the transaction, or
    - In the case of a request for the grant funds as a reimbursement after closing, a copy of the recorded deed(s) for the transaction and the real estate settlement statement for the transaction.
- A survey plat prepared by a Virginia licensed surveyor or professional engineer meeting ALTA/NSPS standards, preferably in digital form, depicting the metes and bounds of the property.
- A Phase I Environmental Site Assessment (effective within six (6) months of the acquisition) satisfactory to VLCF and that reports no major or significant environmental problems occurring on the property. Should the report reveal trash, debris or hazards that appear to be in conflict with the purpose of the grant, VLCF may require remedial action or a written statement that the materials will be removed.
- A title commitment (binder) and pro forma title policy insuring the interest to be acquired, effective within ninety (90) days of the closing. The binder provided prior to acquisition must

confirm that the seller owns good and marketable fee-simple title to the property. If reimbursement is requested post-acquisition, the grant recipient's title policy must confirm that the Grant Recipient holds unencumbered fee-simple title in the acquired property.

- The final versions of the deed of transfer and any other necessary deeds before recordation. No grants shall be paid until the final deed(s) are approved by DCR, are fully executed, and are sent to a closing agent for recordation.
- Documented verification of eligible expenditures including, but not limited to: copies of invoices, bills of sale, payment vouchers, cancelled checks, etc.

The following special project terms and conditions are agreed to by the parties hereto:

1. VLCF grant funds shall not exceed fifty (50) percent of appraised value of the property plus fifty (50) percent of the eligible acquisition expenses, not to exceed the actual expenditures of the transaction, and *not to exceed the total grant amount of $400,000.00.*
2. Until project closure, the Grant Recipient shall submit brief progress reports twice a year to VLCF on the status of grant implementation, due by the end of April and the end of October each year.
3. The form of the deed(s) associated with the acquisition must be provided to, and approved by the Department of Conservation and Recreation on behalf of VLCF *prior to recordation.*
   - The property must be dedicated in perpetuity as open-space land under the Open-Space Land Act (Virginia Code §§ 10.1-1700 to 10.1-1705), specifying one or more of the purposes described in the Virginia Land Conservation Fund Act, Virginia Code §10.1-1020 et seq.
   - VLCF requires a 35-foot permanent, vegetated riparian buffer that excludes livestock along perennial streams, rivers and shorelines as stipulated in the grant manual. This buffer requirement must be specified in the approved deed(s).
   - During scoring of VLCF applications, points are awarded for projects that provide various allowances or restrictions that may affect the property (public access, protection of wildlife habitat, riparian buffers that exceed the minimum width, etc.). Language is required in the approved deed(s) to adequately address these items that were included as part of the grant application submitted for this project.
4. The Executive Secretary of VLCF reserves the right to seek independent appraisal reviews, at Grant Recipient's expense, on all appraisals prior to reimbursement.
5. The parties understand that VLCF funding may be subject to rescission by the General Assembly. In such a case, VLCF reserves the authority to cancel this Agreement.
6. The Grant Recipient must contact DCR at least two months before the desired closing date to ensure that the Department will have sufficient funds available to meet the funding obligations created hereunder. Reimbursement will not proceed until DCR receives sufficient appropriations for the project.
7. Grant Recipient must provide contact information for the settlement agent who will be receiving the VLCF funds for final closing, and must also provide a W-9 for that company at least one month before the desired closing date.
8. The Grant Recipient must provide to DCR no later than one month after recordation a copy of the recorded deed of transfer and any other necessary recorded documents for which

VLCF monies have been awarded, showing the locality, deed book, page of recordation, and/or instrument number.

9. If the value of another parcel of real property is used as any part of the match for the grant, that parcel must meet the same requirements identified above. The submitted appraisal must show that the unencumbered value of any property used as match is equal to the value of funds required to complete the match.

10. The Grant Recipient agrees to hold the Commonwealth of Virginia harmless from all legal liability under the Comprehensive Environmental Response, Compensation and Liability Act of 1980 (CERCLA), as amended, 42 U. S. C. §§ 9601 et seq., together with any other federal, state or local law or ordinance related to hazardous substances or hazardous waste.

11. The Grant Recipient shall ensure that the property will be made and shall remain accessible to Commonwealth of Virginia staff for site inspection for compliance with the terms of the Virginia Land Conservation Fund Program and will provide judicially enforceable ingress and egress rights therefor. Requests from VLCF for periodic monitoring reports shall be granted.

12. The Grant Recipient agrees to give appropriate credit to VLCF in any and all press releases, publications, annual reports, signage, video credits, dedications, and other public communications regarding the VLCF-funded project.

13. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors. Nothing contained herein shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the Commonwealth of Virginia and the Grant Recipient that any other person or entity receiving benefits under this Agreement shall be deemed an incidental beneficiary only.

14. Modification of this Agreement must be in writing and upon approval of both parties.

15. Nothing in this Agreement is intended to conflict with current laws or regulations of the Commonwealth of Virginia. If any term of this Agreement is found by any court or other legal authority, or is agreed by the parties to be in conflict with any law or regulation governing its subject, the conflicting term shall be considered null and void. The remaining terms and conditions of this Agreement shall remain in full force and effect.

16. This Agreement and any documents incorporated specifically by reference represent the entire agreement between the parties and supersede all prior oral and written statements or agreements.

17. Should the subject property be diverted or converted from the uses described in the recorded deed(s) or should the interest created by the deed(s) be extinguished at any time after the date(s) of recordation, Grant Recipient agrees to reimburse the VLCF. The amount of reimbursement shall be a percentage of any monetary consideration received by the Grant Recipient as a result of that future transaction. The following formula shall be used to determine the percentage of reimbursement to VLCF: VLCF grant payment / (appraised value of the fee property at time of grant + acquisition costs at time of grant) x 100. Reimbursement shall be made within six months of such transaction.

18. The individual executing this Agreement on behalf of the Grant Recipient possesses all necessary power and authority to bind the Grant Recipient and, upon execution, this Agreement shall constitute a legal and valid obligation of the Grant Recipient.

19. The terms of this Agreement, as modified with the consent of all parties, will remain in effect until January 1, 2022, or until terminated as set forth below. VLCF may, in its discretion, extend the term for up to one year upon request of the Grant Recipient based upon unavoidable circumstances. Either party may terminate this Agreement upon thirty (30) days' advance written notice to the other party.

In witness whereof, the parties hereto have executed this contractual agreement as of the dates entered below.

The Virginia Land Conservation Foundation
Commonwealth of Virginia

By_____ Date _____

Clyde E. Cristman
Executive Secretary

Grant Recipient: City of Suffolk, Department of Parks and Recreation

By _____ Date_____

[Signature]

Please print name here: _____

Title _____

AGENDA: June 3, 2020, Regular Session

ITEM: **Resolution** – A resolution supporting the Virginia Housing Development Authority's (VHDA) financing of the PORT 58 @ Hillpoint Multi-Family Apartment Project

Waverton Development, Inc. is moving forward with the construction of a 230-unit multi-family housing development called "PORT 58 @ Hillpoint," located within the Hillpoint Farms community. The apartment developer has advised the City that the project will be financed by the sale of taxable bonds issued through the Virginia Housing Development Authority (VHDA), which requires 20% of the apartments to be leased to families making no more than 80% of the area median income ($63,680), and the remaining 80% of the apartments to be leased will have no maximum income limits for prospective residents.

In that regard, attached is a Resolution supporting the Virginia Housing Development Authority's financing of the project as previously described.

ATTACHMENTS:

- Resolution
- Exhibit A

RESOLUTION NUMBER _____

A RESOLUTION SUPPORTING THE VIRGINIA HOUSING DEVELOPMENT AUTHORITY'S (VHDA) FINANCING OF THE PORT 58 @ HILLPOINT MULTI-FAMILY APARTMENT PROJECT

WHEREAS, the City Council of the City of Suffolk, desires to make the determination required by Section 36-55.30:2(B) of the Code of Virginia of 1950, as amended, in order for the Virginia Housing Development Authority to finance the economically mixed project (the "Project") shown on Exhibit A attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Suffolk, Virginia that:

1. The ability to provide residential housing and supporting facilities that serve persons or families of lower or moderate income will be enhanced if a portion of the units in the Project are occupied or held available for occupancy by persons and families who are not of low and moderate income; and,

2. Private enterprise and investment are not reasonably expected, without assistance, to produce the construction or rehabilitation of decent, safe and sanitary housing and supporting facilities that will meet the needs of low and moderate income persons and families in the surrounding area of the Project and will induce other persons and families to live within such area and thereby create a desirable economic mix of residents in such area.

This Resolution shall be effective upon its adoption and shall not be published.

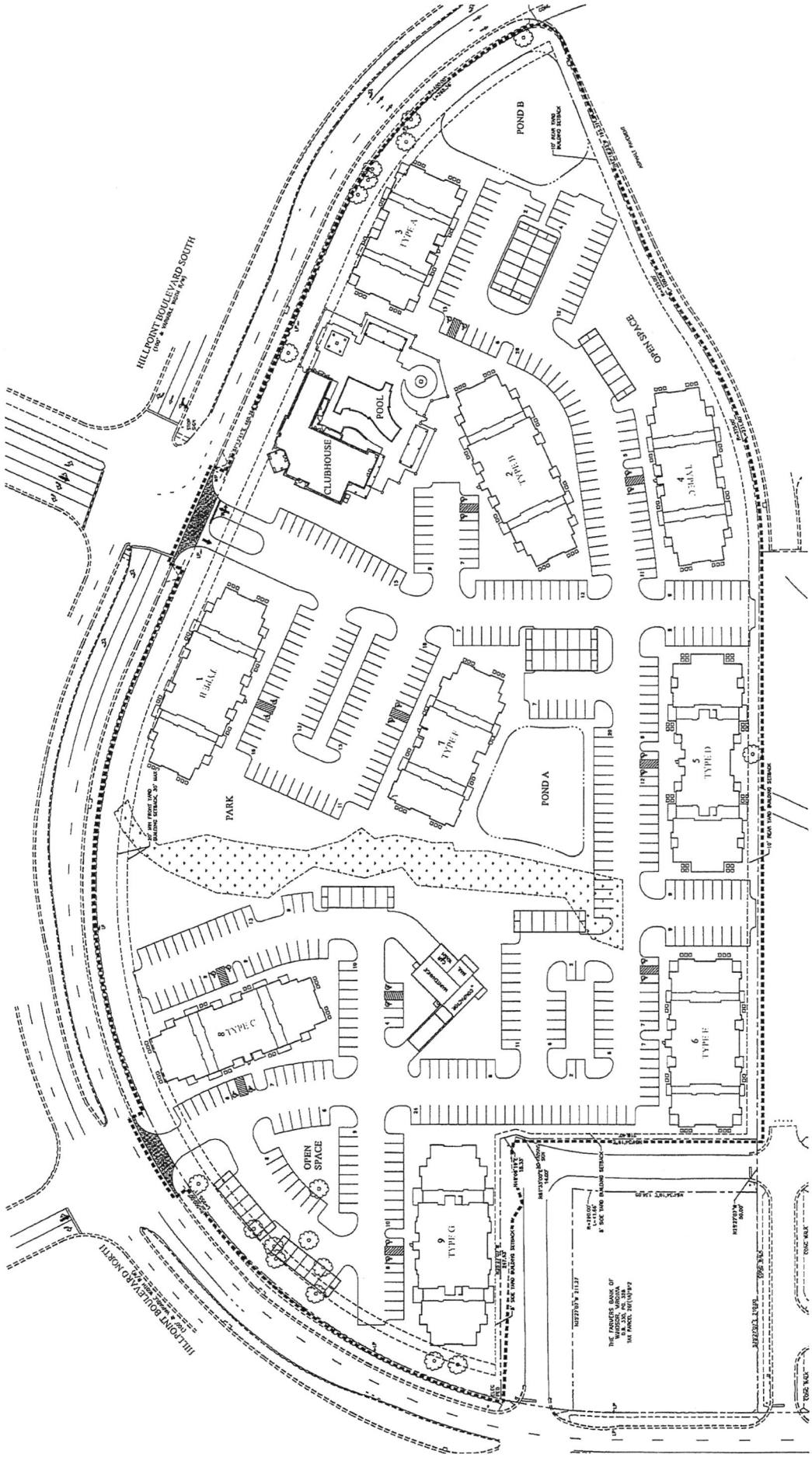
READ AND ADOPTED: _____

TESTE: _____
Erika S. Dawley, City Clerk

APPROVED AS TO FORM:

_____, Deputy City Attorney
Helivi L. Holland, City Attorney

Exhibit A


HILLPOINT BOULEVARD SOUTH
HILLPOINT BOULEVARD NORTH
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POOL
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AGENDA: **June 3, 2020, Regular Session**

ITEM: **Staff Report** – Transportation Projects Update

The Director of Public Works will provide a brief update on upcoming events related to select CIP transportation projects that are seeking public participation and a bridge replacement project on Wilroy Road. No City Council action is required with this staff report, at this time.

Coronavirus Update- The City Manager or designee will provide an updated related to COVID-19

AGENDA: **June 3, 2020, Regular Session**

ITEM: **Motion** – A motion to schedule a public hearing for the June 17, 2020 City Council meeting, regarding authorizing the issuance and sale of Water and Sewer Revenue Bonds, Series 2020

RECOMMENDATION:

Schedule a public hearing for the June 17, 2020, City Council meeting

AGENDA: **June 3, 2020 Regular Session**

ITEM: **Motion –** A motion to schedule a public hearing on June 17, 2020, to consider the adoption of an ordinance authorizing the conveyance of certain real property known as Tax Map & Parcel 40A*76

This property is a former water tank site used by the City. When the City acquired the property in 1999, the deed into the City contained a reverter clause, which stated that if the property ceased to be used for municipal purposes, title to the property would vest in the owner of the adjacent property owner. The City no longer has use of the property and wishes to convey it to the adjacent property owner.

RECOMMENDATION:

Approve the motion

A motion to schedule a City Council Work Session for Wednesday, June 17, 2020, at 4:00 p.m., unless cancelled

Non-Agenda Speakers

New Business

Announcements and Comments