

**CITY OF SUFFOLK ELECTORAL BOARD MINUTES  
SEPTEMBER 14, 2021**

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**CALL TO ORDER:**

Erin Rice, Chairman, called to order the City of Suffolk Electoral Board meeting at 9:05 a.m., on Tuesday, September 14, 2021, in the City Hall Building, City Council Chambers, 442 W. Washington Street, Suffolk, Virginia.

**ROLL CALL:**

The following persons were in attendance:

Erin Rice, Rev. Isaac Baker, Beverly Outlaw, Lester Ward, and various members of the public.

**APPROVAL OF MINUTES OF AUGUST 3, 2021 MEETING:**

Ms. Saunders read the minutes from the August 3, 2021 meeting. Ms. Outlaw moved that one exception be made to the minutes to read that voting on Sunday will occur at the next meeting which will be held on September 14, 2021. Rev. Baker moved that the minutes be approved as read with the one exception and Ms. Outlaw seconded the motion. The motion carried by a vote of 3-0.

**APPROVAL OF MINUTES OF AUGUST 17, 2021 TELEPHONE CONFERENCE:**

Ms. Saunders read the minutes of the August 17, 2021 telephone conference meeting. Ms. Outlaw moved that the minutes be approved as read. Rev. Baker seconded the motion. The motion carried by a vote of 3-0.

**APPROVAL OF MINUTES OF AUGUST 23, 2021 EMERGENCY CALLED MEETING:**

Ms. Saunders read the minutes of the August 23, 2021 emergency called meeting. Ms. Rice asked that the minutes reflect that she voted "no" to using the grant money for Sunday voting and the vote should show a 2-1 outcome. Ms. Outlaw made a motion that the minutes be approved as amended. Rev. Baker seconded the motion and the vote carried by 3-0.

**OLD BUSINESS:**

Ms. Rice inquired of Ms. Saunders to bring the board up-to-date regarding the city's COVID-19 mitigation policy. Ms. Saunders commented on the plan of action to be taken in accord with city policy and made available to the board material regarding the COVID-19 Mitigation Policy and Program.

Ms. Rice inquired as to the status of the installation of the ballot drop boxes. Ms. Saunders responded that they should be installed by Friday, September 17, 2021 in time for early voting.