

**R-05 - Goals and Outcomes**

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Suffolk’s 2018-2019 Action Plan outlined goals and objectives to be accomplished throughout the year. Below is a summation of the City’s objectives and outcomes completed during the 2018-19 year that has been completed with both 2018 and prior year funds.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Address Homeless Needs	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0	0	0	0
Address Homeless Needs	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	257	309	0	0	0	0
Address Homeless Needs	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	250	229	0	0	0	0

Address Homeless Needs	Homeless	CDBG: \$34,000	Homelessness Prevention	Persons Assisted						
Enhance Quality of Life	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2062	4691	100	1656	1966	
Preserve/expand the supply of affordable housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	2	1				
Preserve/expand the supply of affordable housing	Affordable Housing	CDBG: \$ / 50,481.67 HOME: \$321,152.27	Homeowner Housing Rehabilitated	Household Housing Unit	5	13				
Preserve/expand the supply of affordable housing	Affordable Housing	CDBG: \$ / HOME: \$59,191.93	Direct Financial Assistance to Homebuyers	Households Assisted	6	5				
Revitalize Neighborhoods	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit						

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

### **Section 108 Loan Repayment**

The City of Suffolk was awarded a Section 108 Loan Guarantee in June 2003 to assist with the redevelopment of the East Washington/Fairgrounds project. CDBG activities were then set-up in order to utilize CDBG funds for the repayment of the loan. In FY 2018-2019, in consultation with the city of Suffolk's finance office they determined that to reduce the city of Suffolk's overall debt it would be advantageous to pay off the balance of the Section 108 loan. The City of Suffolk paid off the loan in the fiscal year 2018-19. This project has been completed and closed out and has accomplished its initial beneficiary accomplishments.

### **Sub Recipients**

In FY 2018-2019, the City of Suffolk provided \$17,000.00 in CDBG funds to the Genieve Shelter in order to supplement administrative and operating expenses associated with providing services to the homeless. Funding from the City assisted the agency in providing crisis and support services to 151 residents of Suffolk. Of the 151 residents served by the Genieve Shelter, 33 had incomes considered extremely low, 66 were in the low income level 52 were considered to have moderate incomes. The actual number of beds created in the overnight shelter was 229. This is an excellent example of this agency leveraging its dollars with the funds we provide them. This project is 100% complete for fiscal year 2018-19.

FY 2018-2019, the City of Suffolk provided \$14,700.00 in CDBG funds to ForKids, Inc. in order to supplement administrative expenses associated with providing services to the homeless. Funding from the City assisted the agency in providing expanded homeless services to 208 individuals served. Of these, 183 had extremely low incomes while the remaining 20 were low income and 5 had moderate incomes. This project is ongoing however the support that we provided for administrative support is 100% complete.

The Western Tidewater Free Clinic received \$25,935.10 in Community Development Block Grant Funds for FY 2018 – 2019. Specifically, the cited funds have been appropriated to reimburse the Western Tidewater Free Clinic for general operational costs associated with the delivery of public services in support of the provision of high-quality health care to low to moderate income persons in accordance with 24 CFR 570, § 570.201 (c), Public Service. Along with significant leveraged funding from various public and private resources and the Western Tidewater Free Clinic has utilized the provided CDBG funding to benefit 1,550 persons. The totals break down with 1054 residents considered to be extremely low income, 383 low income and 113 moderate incomes. Additionally, funds for this project greatly

increase the number of persons we can assist with our funds and are 100% complete.

The Boys and Girls Club of southeast Virginia a new sub recipient was granted \$10,000.00 in Community Development Block Grant Funds. These funds have been utilized in after school programs for low and moderate income students. We have seen significant return on our investment as these funds have been leveraged and provide a needed service to countless numbers of kids. The Boys and Girls Club of Southeast Virginia was able to assist over 310 low income residents through their program.

## **HOUSING REHABILITATION**

### *SRHA Emergency Home Repair Program*

\$34,500.00 was allocated to the Suffolk Redevelopment and Housing Authority to make emergency repairs to owner-occupied housing units for low- to moderate -income families. During the last fiscal year work was completed on 2 homeowners with emergency repairs.

### *Neighborhood & Community Improvements*

This CDBG program is completed and assists two low income census tracts with drainage improvements and other infrastructure projects that city crew was be able to perform. The number of residents that benefited from improved drainage and infrastructure should exceeded 50 households and over 100 residents.

### *Home Rehabilitation Activities*

The City of Suffolk, along with the Western Tidewater HOME Consortium continues to rehabilitate owner occupied properties for the citizens of our consortium area. Each year, the Western Tidewater HOME Consortium allocates funds to assist in the rehabilitation of homes in the Western Tidewater area.

In FY 2018-2019, the Western Tidewater HOME Consortium allocated **\$264,382.30** in HOME funds to rehabilitate, reconstruct, or construct affordable housing units in Western Tidewater, assisting low-to-moderate income persons. The Western Tidewater HOME Consortium expended **\$ 271,217.43 in** program year 2018-2019 in order to rehabilitate owner occupied housing. These funds were comprised of both PY 2012, 2013 and PY2015 rehabilitation dollars. The funds were used to partially perform rehabilitation on 6 units.

Housing Hampton Roads, Inc. serves as the Western Tidewater HOME Consortium's CHDO. Federal requirements dictate 15% of the total HOME fund allocation be used as CHDO set-aside. In FY 2018-2019, the WTHC's set-aside for CHDOs was \$56,653.35. The Consortium designated HOME funds are being utilized to continue the work in affordable housing projects in the city of Suffolk as outlined in our agreement. The last project the CHDO completed was the Lake Kennedy project which is now complete

and all 9 homes have been built and occupied by eligible residents.

### *Homebuyer Activities*

The purpose of the First-Time Homebuyer Assistance Program is to provide low to moderate income first-time homebuyers with down payment and closing cost assistance on home purchases within the Western Tidewater HOME Consortium service area. One priority of the program is to help first-time homebuyers eliminate the purchasing challenges associated with lack or shortage of funds to purchase. The Western Tidewater HOME Consortium assisted 6 new homeowners in the amount of \$78,950.00 in HOME funds with direct homebuyer assistance in the form of grants and / or loans to offset costs associated with down payment and closing. In FY 2018-2019 the Western Tidewater HOME Consortium assisted six other homeowners with rehabilitation activities in the WTHC footprint. The Consortium continued to recruit low- to moderate-income homebuyers in order to meet this objective and participation has increased in first-time homebuyer education. The Consortium will continue to evaluate participation in buyer programs to determine future funding.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME
White (HOME) 3	55555595	32
Black or African American	2177	16
Asian	11	0
American Indian or American Native	2	0
Native Hawaiian or Other Pacific Islander	0	0
Other (Asian & White, Other Multiracial)	10	0
<b>Total</b>	<b>2,162</b>	<b>5</b>
Hispanic	39	0
Not Hispanic	2,220	19

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

The City of Suffolk and the Western Tidewater Home consortium has been able to assist a vast number

Of persons from different ethnic backgrounds. Our Hispanic community has been able to get assistance through the Western Tidewater Free Clinic and our white population has benefited from housing assistance and the Western Tidewater Free Clinic and homeless services.

The African American community has also benefited from housing, homeless and medical services offered by our sub recipients and through our housing and homebuyer programs, that provide down payment assistance and rehabilitation services. Our funding has been leveraged to insure that a broad scope of persons from the Hampton Roads area has and will benefit in the future.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	Entitlement	\$466,234.00	\$599,381.46
HOME	Entitlement	\$377,689.00	\$806,410.20

Table 3 - Resources Made Available

### Narrative

The City of Suffolk continues to allocate CDBG money to support 4 sub-recipients and they have been able to leverage these funds for a greater impact on the Suffolk Community. The Western Tidewater Free Clinic, For Kids and the Genieve Shelter have received funding over the past 10 years and the newest sub recipient in its third year of funding is the Boys and Girls Club of Southeast Virginia.

Expending \$ **271,217.43** in HOME funding continues to benefit homeowners who are in need of rehabilitation and down payment assistance. This will continue to be our focus in the future in allocating our HOME funds. Down payment assistance to a lesser degree is also an activity that has in recent years been beneficial to first time homebuyers.

The City of Suffolk obtained a \$3.8 million Section 108 loan from the U.S. Department of Housing and Urban Development to augment other funds dedicated to the City's Fairgrounds Revitalization and Redevelopment project. The project includes reconstruction and construction of certain infrastructure including streets, sidewalks, storm water drainage and utilities. The largest aspect of the project is the development of a new mixed-income affordable residential neighborhood in the Fairgrounds community. Section 108 loan funds supplemented approximately \$7.9 million in CDBG funds, TEA-21 funds and local CIP funds previously dedicated to the Fairgrounds project. The City as stated in the earlier narrative paid its Section 108 loan in full before the maturity date.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide - Suffolk	9	5	Social Service Expenditures
Downtown Core	44	95	Housing DP & Rehabilitation

Table 4 – Identify the geographic distribution and location of investments

### Narrative



## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City of Suffolk has been successful in obtaining and maintaining various sources of funding. The City of Suffolk received over \$ 140 million in additional funding from State and Federal Government

Agencies. These resources support a range of services including drug prevention, child care, fuel assistance, and indoor plumbing restoration and installment. The City and its agencies work together to provide seamless services for low- to moderate-income persons to the greatest extent possible. Table 1 provides an outline of funding streams:

<b>Table 1 - City of Suffolk Funding Streams</b>	
<b>Funding Source</b>	<b>Amount</b>
Child Care and Development Block Grant	\$988,557
Social Services Block Grant Funding	\$1,080,823
VIEW Program Funding	\$801,800
Temporary Assistance to Needy Families Program Funding	\$1,041,942
Title XIX Program Funding	\$118,708,334
Food and Nutrition Act Funding	\$16,218,833
LIHEAP Fuel Assistance Act Funding	\$962,358
Title IV-E Foster Care Program Funding	\$781,578

The Child Care and Development Block Grant, also known as the Child Care and Development Fund, is the primary Federal program specifically devoted to child care services and quality. Funds may also be used to serve children in protective services. In addition, a portion of funds must be used to enhance child care quality and availability.

The City of Suffolk's Department of Social Services is able to utilize this funding source, which is received from the U.S. Department of Health and Human Services to assist low- to moderate-income families with childcare needs while seeking employment and/or educational opportunities.

### **Social Services Block Grant Funding**

Title XX of the Social Security Act, also referred to as the Social Services Block Grant (SSBG), is a capped entitlement program. Thus, States are entitled to their share, according to a formula, of a nationwide funding ceiling or "cap," which is specified in statute. Block grant funds are given to States to help them achieve a wide range of social policy goals, which include preventing child abuse, increasing the availability of child care, and providing community-based care for the elderly and disabled. This funding source was an allocation from the Virginia Department of Social Services to the City of Suffolk's Department of Social Service.

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### **VIEW Program Funding**

The City of Suffolk receives VIEW and FSET Program funding from the Virginia Department of Social Services in order to implement welfare reform practices and further support training and work activities for unemployed adults. VIEW is an acronym for Virginia Initiative for Employment not Welfare. VIEW is known as the state's work program. Temporary Assistance to Needy Families or TANF promotes economic independence through participation in this program. This VIEW program embodies the key tenets or beliefs of welfare reform, including an emphasis on personal responsibility, work first, and time limited benefits. VIEW offers eligible participants employment-related activities, education, training and needed support services.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	1,297,036
2. Match contributed during current Federal fiscal year	
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	1,297,036
4. Match liability for current Federal fiscal year	94,422
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	1,154,309

**Table 5 – Fiscal Year Summary - HOME Match Report**

HOME MATCH explained:

Each individual homebuyer received a substantial financial subsidy through the Habitat of South Hampton Roads' Zero Interest Mortgage Loan Program. The exact amount of subsidy received per individual homebuyer varies based on the amount of the loan and the prevailing interest rate. However, the average market assessment for the sixteen homes constructed for the 2008 Builders Blitz Build was \$187,000 per dwelling unit. The average loan amount provided by Habitat was \$127,000. Accepting the average interest market rate of 5.5% for a 30-year fixed rate mortgage, the generalized qualifying homebuyer received a "subsidy" of \$133,000 in forgiven interest payments. Accordingly, over a 30-year term the Zero Interest Mortgage Loan Program will provide a financial subsidy valued at \$2,128,000. This translates into an annual match contribution equal to \$70,933.33 per year for a period of 30-years.

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
Activity		0		0	0	0	0	0

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	0	0	0	0

Table 7 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	0	0	0			
Number	0	0	0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 – Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	5	1
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	6	1

**Table 11 – Number of Households**

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	2	1
Number of households supported through Rehab of Existing Units	20	18
Number of households supported through Acquisition of Existing Units	2	0
<b>Total</b>	24	19

**Table 12 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The City of Suffolk continued to work with its CHDO, other nonprofit organizations, and private developers to provide affordable housing. HUD requires the City to reserve at least 15% of its HOME allocation strictly for investment in housing to be developed, sponsored, or owned by CHDOs. Our CHDO

has begun the process of qualifying a new client and building a new home on a vacant lot donated to the organization.

The City is also committed to assisting for-profit and non-profit developers in meeting local building codes and zoning regulations, including projects funded in part through the Low Income Housing Tax Credit Program. Applications for waiver of development fees and charges will be considered on a case by case basis from organizations such as Habitat Humanity, the Tidewater Buildings Association

Scholarship House Program, and other private and non-profit organizations committed to the provision of decent, safe, and affordable housing.

In addition, the Western Tidewater HOME Consortium continued to assist the community in maintaining its affordable housing stock by continuing to offer deferred, forgivable loans through its Homeowner Rehabilitation Program.

### Specific Housing Objectives

The City of Suffolk, along with the Western Tidewater HOME Consortium continues to obtain affordable housing goals. The FY 2018-2019 Annual Action Plan indicated the Western Tidewater HOME Consortium would serve as many house as we could by providing housing services related to rehabilitation, homebuyer and homeless services

### **Discuss how these outcomes will impact future annual action plans.**

The Western Tidewater HOME Consortium in partnership with the Consortium's CHDO, the City anticipates increasing its ability to provide a larger affordable housing supply to the community by acquiring vacant and donated lots and to build homes to sale to qualified applicants.

Those classified as having "worst-case" housing needs have been assisted using various methods in the City of Suffolk. The term "worst case needs" is used to refer to households who are renters; do not receive federal housing assistance; have incomes below 50% of area median income, as established by HUD; and pay more than half of their income for rent and utilities or live in severely substandard housing.

The City of Suffolk's Comprehensive Plan outlines policies and action items to balance the distribution of future population to ensure that a varied housing stock is provided and that disadvantaged populations are supported.

Additionally, the Suffolk Redevelopment and Housing Authority has applied for tax credits and other HUD funding to renovate the Parker Riddick housing complex. The City of Suffolk has committed \$275,000 of its CDBG funds for the 2019-20 fiscal year for the renovation of the 93 units in the complex. By leveraging our CDBG funds with housing authority funds we are able to provide adequate and safe housing along with play areas for the kids and a community room for the residents.

SRHA has incorporated HUD's newest tool, the Rental Assistance Demonstration Program (RAD), into its programs. RAD allows proven financing tools to be applied to at-risk public and assisted housing. RAD is a central part of the HUD's rental housing preservation strategy, which works to preserve the nation's stock of deeply affordable rental housing, promote efficiency within and among HUD programs, and build strong, stable communities.

### **Include the number of extremely low-income, low-income, and moderate-income persons**

served by each activity where information on income by family size is required to determine the eligibility of the activity.

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	1270	0
Low-income	780	9
Moderate-income	170	9
<b>Total</b>	<b>2220</b>	<b>18</b>

**Table 13 – Number of Persons Served**

### **Narrative Information**

See above.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Suffolk is continuing to work regionally with the Hampton Roads community in eliminating homelessness. We are in our 4th year of implementing our 10-year Plan to end homelessness. As a member of the regional task force on homelessness we are providing needed information and resources to help evaluate and eliminate the problem. A regional survey was completed in 2014 and we are continuing to update and analyze the data to determine our next steps as a region.

Our outreach has consisted of being a member of the Southeastern Virginia Homeless Continuum and Regional Task Force to End Homelessness in the Hampton Roads area. We continue to work through this organization to solve the regions homeless problems. A number of grants have been written to support this effort for transitional housing and men's and women's shelters or safe havens. We continue to analyze the needs of the homeless as they are evaluated by the SVHC; however, this is an ongoing process.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

We support the following initiatives and partner programs in the Suffolk area which continues to help with homelessness and transitional housing needs:

#### **1 ForKids, Inc.:**

**Regional Housing Crisis Hotline:** Coordinated Assessment

**Elizabeth Place:** Permanent Supportive Housing Program

**Legacy:** Permanent Supportive Housing Program

**Bridge:** Rapid Re- Housing Program

**LEAP and Regional Rapid Re- Housing Program:** Rapid Re-Housing Program

#### **2. Virginia Supportive Housing**

o Housing First 2: Permanent Supportive Housing

o Housing First 3: Permanent Supportive Housing

#### **3. YWCA of South Hampton Roads**

Women in Crisis: Transitional Housing Program

#### **4. LGBT Life Center**

CHAP Norfolk: Permanent Supportive Housing

#### **5. The Planning Council**

Planning Project Funds

Shelter Link Expansion: HMIS

#### **New Project Applications**

There are two (2) organizations submitting four (4) new projects.

#### **YWCA of South Hampton Roads**

Empowerment House: Rapid Re-Housing  
Pathways to Safety: Support Services Only

**Virginia Supportive Housing**

Housing First 2: Permanent Supportive Housing Expansion

Housing First 3: Permanent Supportive Housing Expansion

All of the projects listed above are submitting for one (1) year renewals through HUD.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Additional funding, in the amount of \$650,000 was awarded under the 2014-2016 Virginia Homeless Solution Program (VHSP) for rapid re-housing program for families, victims of domestic violence and a new single adults rapid rehousing program. VHSP funding will be used to serve an anticipated 198 households in Chesapeake, Norfolk and Western Tidewater with rapid rehousing including financial assistance and case management services.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

See above.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Parker-Riddick Revitalization project will be performed under HUD's Section 18 Demolition/Disposition Program and will consist of the demolition of the existing residential buildings and infrastructure, development of new infrastructure including, but not limited to, streets, sidewalks, driveways, parking, curbs, sewer and water lines, and construction of 93 new housing units and a new community facility of approximately 3200 square feet located at 94 Stacey Drive in Suffolk, Virginia. The estimated project cost is \$18,085,600, consisting of an FHA 221(d)4 mortgage of \$7,700,000, Low Income Housing Tax Credit Equity of \$8,889,110, a SRHA non-federal funds note (may change) of \$636,490 (capital funds), City of Suffolk CIP funds of \$350,000 and Federal Home Loan Bank AHP funds of \$500,000.

The subject property consists of twelve (12) two-story multi-family apartment structures and one (1) community structure constructed in 1972. The subject property structures contain a total of ninety-three (93) residential dwelling units and are situated on approximately 8.79 acres of land. The subject property contains a gross building area of approximately 73,999 square feet. Located within the community structure is a laundry facility, leasing offices, community areas, and maintenance and mechanical areas. Exterior property improvements include landscaped regions and asphalt parking areas. The subject property is serviced by electricity and municipally supplied water and sewer. The subject property is bounded by undeveloped wooded land and grassland to the north, east, and south and Davis Boulevard, Cognac Square, and Cypress Manor Apartments to the west.

The Cypress Manor Revitalization project will be performed under HUD's Section 18 Demolition/Disposition Program and will consist of the rehabilitation of 113 existing housing units, to be located at 1200 Davis Blvd., Suffolk, VA. The estimated project cost is \$17,910,786, consisting of an FHA 221(d)4 mortgage of \$8,750,000, Low Income Housing Tax Credit Equity of \$4,920,786, a SRHA non-federal surplus cash note of \$3,390,000, City of Suffolk CDBG funds of \$275,000.00 and Federal Home Loan Bank AHP funds of \$500,000.

The subject property consists of seventeen (17) two-story apartment structures constructed in 1978. The subject property structures contain a total of one hundred thirteen (113) residential dwelling units and are situated on approximately 9.35 acres of land. The subject property contains a gross building area of approximately 97,445 square feet. Located within the apartment structures are laundry facilities, a leasing office, and a maintenance shop. Exterior property improvements include a maintenance storage shed, individual tenant storage sheds, a basketball court, landscaped regions, and asphalt parking areas. The subject property is serviced by electricity, natural gas, and municipally supplied water and sewer. The subject property is proposed for substantial rehabilitation. The site is located in an area of residential development and undeveloped wooded land, and is bounded by Davis Boulevard and Stacey Drive. <sup>h</sup>

The Suffolk Redevelopment and Housing Authority (SRHA) continued to implement the PHO Comprehensive Grant and capital funding to modernize and improve its five public housing complexes. Last year through the federal housing tax credit program Heritage Acres a 76-unit complex of 1-2 and 3 bedroom apartments in Suffolk was approved for interior and exterior renovations. The SRHA is also in completion for several grants that would modernize additional housing complexes in the area. Additionally, they are providing homeowner classes for residents to help them move to self-sufficiency and homeownership we also work with our CHDO and Habitat for Humanity.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

As mentioned above several classes are offered throughout the year for homeownership classes and help with down payment assistance and the loan process. These classes are free and provided also by our CHDO.

### **Actions taken to provide assistance to troubled PHAs**

SRHA has incorporated HUD's newest tool, the Rental Assistance Demonstration Program (RAD), into its programs. RAD allows proven financing tools to be applied to at-risk public and assisted housing. RAD is a central part of the HUD's rental housing preservation strategy, which works to preserve the nation's stock of deeply affordable rental housing, promote efficiency within and among HUD programs, and build strong, stable communities.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City of Suffolk's Comprehensive Plan outlines policies and action items to balance the distribution of future population to ensure that a varied housing stock is provided and that disadvantaged populations are supported.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

In the Western Tidewater HOME Consortium communities, public regulatory policies such as zoning ordinances and subdivision regulations can directly or indirectly affect affordability by controlling supplies of residential land, the intensity and character of its use, and many of the costs in developing, owning, and renting housing. The Consortium does not consider public development policies and regulations to be major barriers to the provision of affordable housing. During the creation of land development policies, the localities take into account their impacts on all its citizens. Market-driven costs of new housing in relation to median family income, water and sewer hookup fees as well as other City-related development fees pose a significant barrier to affordable housing with the Western Tidewater HOME Consortium communities.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

We continue to test for lead in our rehabilitation program and perform any abatement measures as necessary. We offer brochures on the deadly consequences of lead based paint to all applicants and clients who seek our assistance.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Continue to work with our regional partners in providing information and assistance to residents on available housing options, rehabilitation and down payment and other assistance that we offer to assist them in improving their conditions. As well as Housing Choice Vouchers Section \* and other programs offered by the City and the SHRA. We continue to build new homes on vacant land if plausible in the downtown core to help with bringing families out of poverty.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City is also committed to assisting for-profit and non-profit developers in meeting local building codes and zoning regulations, including projects funded in part through the Low Income Housing Tax

Credit Program. Applications for waiver of development fees and charges will be considered on a case by case basis from organizations such as Habitat Humanity, the Tidewater Buildings Association Scholarship House Program, and other private and non-profit organizations committed to the provision of decent, safe, and affordable housing.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Our regional approach and close contact with each other through a series of meeting allows us to collaborate with SHRA and other service providers in our area. We continue to have a strong network of providers that work together to assist with our low and moderate income residents.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

At this time, we have not observed or had any complaints from residents about the issue of choice.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City of Suffolk has implemented a risk analysis plan that is performed by the City's Community Development department on an annual basis. This allows the City to make sure sub recipients of our funds are in compliance.

In addition, the Community Development Coordinator consults with sub-recipients during the development of their contracts to create program evaluation measures agreed to by both parties. Project monitors establish expected achievement levels against key indicators to measure the program's impact. Other performance indicators (such as workload, cost, and outputs) are identified and data is collected. At the conclusion of the fiscal year, staff examines performance data, analyzes outcomes and trends, makes recommendations for improvement, and takes action related to future support.

Additionally, the City continues to review all requests for reimbursement submitted by the WTHC members. A desk review is performed for each CDBG sub-recipient in order to ensure program compliance. This review required submission of reports which were reviewed by the Community Development Coordinator.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

Our outreach is done through a series of public meeting in targeted neighborhoods, flyers to area churches and outreach by agencies in our area. We continue to have a healthy Citizen Participation in Suffolk and encourage our citizens through a number of print materials about funding and ways to receive funding and exact projects that we are involved in. Citizens, public agencies and other interested parties will have the opportunity to receive information, review and submit comments on any proposed submission to HUD concerning the proposed activities. Information relative to the availability and location of Consolidated and Annual Plan documents, records and information may be obtained from the City of Suffolk Department of Planning and Community Development. The Consolidated Plan and the Annual Plan will also be available at the City of Suffolk public library. Additional copies are located in the Isle of Wight County, Southampton County and the City of Franklin municipal buildings for public review and comment.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

We continue to do the traditional rehabilitations, down payment assistance and emergency rehabilitation. Funding from HUD over the years has decreased therefore limiting the numbers of persons we are able to assist. The last big project we completed was the Lake Kennedy affordable housing project with 9 new homeowners in the City of Suffolk all first time homebuyers. Additional funds from HUD and other sources would greatly help us provide much needed affordable housing.

<b>Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?</b>	No
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**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

In 2018-19 this activity we performed no inspections of rental housing under our CDBG and HOME program.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

No action on this activity.

### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

### **Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

N/A

# **Attachment**

## **Caper Citizen Participation Notification**

# Caper Citizen Participation





**PR23 CDBG**

# PR23 HOME