

## **NEWS RELEASE**

**FOR IMMEDIATE RELEASE**

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March 13, 2014



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### **CITY OF SUFFOLK REAL ESTATE ASSESSMENT NOTICES SENT TO PROPERTY OWNERS**

SUFFOLK, VA (March 13, 2014) Fiscal Year 2015 Real Estate Assessment Notices for property owners in the City of Suffolk began to be mailed out earlier this week. These notices cover real estate assessments for July 1, 2014 through June 30, 2015.

Each property assessment notice will be mailed in a separate envelope instead of putting all of an owner's property in one envelope. The cost to manually separate and combine notices in one envelope is more costly than sending notices out separately.

If a property owner has questions regarding their assessment, the City Assessor's Office welcomes questions to their office. Property owners can call the Assessor's Office at (757) 514-7475, visit the office located 108 North Commerce Street, or email [CityAssessor@suffolkva.us](mailto:CityAssessor@suffolkva.us). Office hours are Monday through Friday, 8:30 a.m. to 5 p.m. When contacting the department, please refer to the account number of the property, which is found on the notice of assessment, or the address, so that an inquiry may be directed to the appropriate staff.

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A large percentage of the time any discrepancies can be resolved through the informal process, which began on March 12, 2014. In the informal process, the property owner would contact the Assessor's Office directly to discuss any discrepancies as it relates to their property. This may eliminate a property owner from having to go through the formal hearing process. Additionally, a property owner may come into the office at any time during the year to discuss discrepancies as it relates to their property. Quality customer service is an important aspect of the City Assessor's Office.

The deadline for the application to be submitted for the formal hearing is by close of business May 1, 2014. The formal hearing application may be downloaded via the City Assessor's website, [www.suffolkva.us/rea](http://www.suffolkva.us/rea), or picked up at the City Assessor's office.

Property owners will also find a copy of the 2013 Suffolk Citizen Centric Report in their tax assessment notice mailing. The document was produced by the Suffolk Finance Department and includes notes on Fiscal Year 2013 Accomplishments, revenue and expenditure details, and an economic outlook brief.

For more information, contact the City Assessor's Office at (757) 514-7475 or visit the website at [www.suffolkva.us/rea](http://www.suffolkva.us/rea).

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