

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Suffolk's 2017-2018 Action Plan outlined goals and objectives to be accomplished throughout the year. Below is a summation of the City's objectives and outcomes the majority of activities completed during the 2017-18 year has been completed with both 2017 and prior year funds.

### Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Address Homeless Needs	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		0	0	
Address Homeless Needs	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	1011		406	645	158.87%
Address Homeless Needs	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	366		0	229	
Address Homeless Needs	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	692	1051	151.88%			

Enhance Quality of Life	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1500	4691	312.73%	1656	1966	118.72%
Enhance Quality of Life	Non-Housing Community Development	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		0	0	
Enhance Quality of Life	Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Preserve/expand the supply of affordable housing	Affordable Housing	CDBG: \$ / HOME: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	5145		5145	5145	100.00%
Preserve/expand the supply of affordable housing	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	0	0		51	0	0.00%
Preserve/expand the supply of affordable housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	2	0	0.00%	2	0	0.00%
Preserve/expand the supply of affordable housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	8	32	400.00%	15	14	93.33%

Preserve/expand the supply of affordable housing	Affordable Housing	CDBG: \$ / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	3	10	333.33%	10	3	30.00%
Revitalize Neighborhoods	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	30	0	0.00%			
Revitalize Neighborhoods	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		5	0	0.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

**Section 108 Loan Repayment**

The City of Suffolk was awarded a Section 108 Loan Guarantee in June 2003 to assist with the redevelopment of the East Washington/Fairgrounds project. CDBG activities were then set-up in order to utilize CDBG funds for the repayment of the loan. In FY 2017-2018, \$74,594.47 was set aside to continue the repayment of the Section 108 loan utilizing semi-annual payments made during February and August. This project is over 85% complete and the City of Suffolk is in the 11th year of repayments for the Section 108 loan.

**Sub Recipients**

In FY 2017-2018, the City of Suffolk provided \$14,700.00 in CDBG funds to the Genieve Shelter in order to supplement administrative and operating expenses associated with providing services to the homeless. Funding from the City assisted the agency in providing crisis and support services to 176 residents of Suffolk. Of the 455 residents served by the Genieve Shelter, 132 had incomes considered extremely low, 219 were in the low-moderate income level category and 91 were considered to have moderate incomes. The actual number of beds created in the overnight shelter was 229. This is an excellent example of this agency leveraging its dollars with the funds we provide them. This project is 100%

complete for fiscal year 2017-18.

FY 2017-2018, the City of Suffolk provided \$14,700.00 in CDBG funds to ForKids, Inc. in order to supplement administrative expenses associated with providing services to the homeless. Funding from the City assisted the agency in providing expanded homeless services to 190 individuals served. Of these, 171 had extremely low incomes while the remaining 19 were categorized as having LMI incomes. This project is ongoing however the support that we provided for administrative support is 100% complete.

The Western Tidewater Free Clinic received \$25,023.30 in Community Development Block Grant Funds for FY 2017 – 2018. Specifically, the cited funds have been appropriated to reimburse the Western Tidewater Free Clinic for general operational costs associated with the delivery of public services in support of the provision of high-quality health care to low to moderate income persons in accordance with 24 CFR 570, § 570.201 (c), Public Service. Along with significant leveraged funding from various public and private resources and the Western Tidewater Free Clinic has utilized the provided CDBG funding to benefit 1,625 low and moderate income persons. Additionally funds for this project greatly increase the number of persons we can assist with our funds and are 100% complete.

The Boys and Girls Club of southeast Virginia a new sub recipient was granted \$9,700.00 in Community Development Block Grant Funds. These funds have been utilized in after school programs for low and moderate income students. We have seen significant return on our investment as these funds have been leveraged and provide a needed service to countless numbers of kids. The Boys and Girls Club of Southeast Virginia was able to assist over 341 low income residents through their program.

## **HOUSING REHABILITATION**

### *SRHA Emergency Home Repair Program*

\$45,000.00 was allocated to the Suffolk Redevelopment and Housing Authority to make emergency repairs to owner-occupied housing units for low- to moderate -income families. During the last fiscal year work was completed on 7 homeowner with emergency repairs. Part of the funding for this project was taken from prior year funds.

### *Neighborhood & Community Improvements*

This program is completed and assists two low income census tracts with drainage improvements and other infrastructure projects that city crew was be able to perform. The number of residents that benefited from improved drainage and infrastructure should exceeds 5000 residents.

## **Housing Rehab Continued:**

### *Home Rehabilitation Activities*

The City of Suffolk, along with the Western Tidewater HOME Consortium continues to rehabilitate owner occupied properties for the citizens of our consortium area. Each year, the Western Tidewater HOME Consortium allocates funds to assist in the rehabilitation of homes in the Western Tidewater area.

In FY 2017-2018, the Western Tidewater HOME Consortium allocated \$197,911.52 in HOME funds to rehabilitate, reconstruct, or construct affordable housing units in Western Tidewater, assisting low-to-Moderate income persons. The Western Tidewater HOME Consortium expended \$272,322.24 in program year 2017-2018 in order to rehabilitate owner occupied housing. These funds were comprised of both PY 2012, 2013 and PY2014 rehabilitation dollars. The funds were used to partially perform rehabilitation on 6 units. The remainder was for properties not yet completed.

Housing Hampton Roads, Inc. serves as the Western Tidewater HOME Consortium's CHDO. Federal requirements dictate 15% of the total HOME fund allocation be used as CHDO set-aside. In FY 2016-2018, the WTHC's set-aside for CHDOs was \$53,489.60.60. The Consortium designated HOME funds are being utilized to continue the work in the Lake Kennedy subdivision. Numerous delays have plagued this project due to title and deed issues; however 3 homes are now under construction during the 2016-17 fiscal year and 2 more were completed during the 2016-17 year. The Lake Kennedy project's goal is to build nine homes when the project is complete. The CHDO continues to seek qualified buyers to occupy these homes. This project is located in the City of Suffolk. Thus far, the Western Tidewater HOME Consortium initially committed \$478,347.44 in CHDO reserve funds to the project. Construction on this project is ongoing and 8 houses have been completed with 8 new homeowners. This project should be complete by the fall of 2018.

### *Homebuyer Activities*

The purpose of the First-Time Homebuyer Assistance Program is to provide low to moderate income first-time homebuyers with down payment and closing cost assistance on home purchases within the Western Tidewater HOME Consortium service area. One priority of the program is to help first-time homebuyers eliminate the purchasing challenges associated with lack or shortage of funds to purchase. The Western Tidewater HOME Consortium allocated \$ 58,000 in HOME funds to assist 4 first time homebuyers with direct homebuyer assistance in the form of grants and / or loans to offset costs associated with down payment and closing. In FY 2017-2018 the Western Tidewater HOME Consortium assisted three (3) clients in the City of Suffolk using a forgivable HOME loan. The Consortium continued to recruit low- to moderate-income homebuyers in order to meet this objective and participation has increased in first-time homebuyer education. The Consortium will continue to evaluate participation in buyer programs to determine future funding.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	595	2
Black or African American	1,526	5
Asian	24	0
American Indian or American Native	4	0
Native Hawaiian or Other Pacific Islander	0	0

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

The City of Suffolk and the Western Tidewater Home consortium has been able to assist a vast number of persons from different ethnic backgrounds. Our Hispanic community has been able to get assistance through the Western Tidewater Free Clinic and our white population has benefited from housing assistance and the Western Tidewater Free Clinic and homeless services.

The African American community has also benefited from housing, homeless and medical services offered by our sub recipients and through our housing and homebuyer programs, that provide down payment assistance and rehabilitation services. Our funding has been leveraged to insure that a broad scope of persons from the Hampton Roads area has and will benefit in the future.

The CDBG count in Table 2 does not include 13 persons identified as other who benefited from the programs. The actual totals for CDBG should be 2,162.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	484,855	438,650
HOME	HOME	267,448	373,183
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

**Table 3 - Resources Made Available**

### Narrative

The City of Suffolk continues to allocate CDBG money to support 4 sub-recipients and they have been able to leverage these funds for a greater impact on the Suffolk Community. The Western Tidewater Free Clinic, ForKIDs and the Genieve Shelter have received funding over the past 10 years. In addition our emergency rehabilitation fund continues to assist homeowners with minor repairs. The City continues to see the benefit of its Section 108 loan in the Fairgrounds project as it continues to be revitalized and many of the areas around this census tract downtown have seen an economic upturn. While the city expended \$438,649.78 the majority of our expenditure was the Section 108 loan repayment; we continue to see a positive impact through beneficiaries from our sub recipients and rehabilitation programs.

Expending \$373,183.29 in HOME funding continues to benefit homeowners who are in need of rehabilitation on owner occupied units. This will continue to be our focus in the future in allocating our HOME funds. Down payment assistance to a lesser degree is also an activity that has in recent years been beneficial to first time homebuyers.

The City of Suffolk obtained a \$3.8 million Section 108 loan from the U.S. Department of Housing and Urban Development to augment other funds dedicated to the City's Fairgrounds Revitalization and Redevelopment project. The project includes reconstruction and construction of certain infrastructure including streets, sidewalks, storm water drainage and utilities. The largest aspect of the project is the development of a new mixed-income affordable residential neighborhood in the Fairgrounds community. Section 108 loan funds supplemented approximately \$7.9 million in CDBG funds, TEA-21 funds and local CIP funds previously dedicated to the Fairgrounds project.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Franklin, VA			
Citywide - Suffolk	9	5	Social Service Expenditures

Downtown Core	44	95	Section 108, Housing DP & Rehabilitation
Isle of Wight County			
Southampton County			

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

The majority of entitlement investments was outside of the city downtown core and incorporated housing activities (rehabilitation and down payment assistance) and payment of the section 108 loan.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City of Suffolk has been successful in obtaining and maintaining various sources of funding. The City of Suffolk received over \$ 135 million in additional funding from State and Federal Government Agencies. These resources support a range of services including drug prevention, child care, fuel assistance, and indoor plumbing restoration and installment. The City and its agencies work together to provide seamless services for low- to moderate-income persons to the greatest extent possible. Table 1 provides an outline of funding streams.

The Child Care and Development Block Grant, also known as the Child Care and Development Fund, is the primary Federal program specifically devoted to child care services and quality. Funds may also be used to serve children in protective services. In addition, a portion of funds must be used to enhance child care quality and availability.

The City of Suffolk's Department of Social Services is able to utilize this funding source, which is received from the U.S. Department of Health and Human Services to assist low- to moderate-income families with childcare needs while seeking employment and/or educational opportunities.

### **Social Services Block Grant Funding**

Title XX of the Social Security Act, also referred to as the Social Services Block Grant (SSBG), is a capped entitlement program. Thus, States are entitled to their share, according to a formula, of a nationwide funding ceiling or "cap," which is specified in statute. Block grant funds are given to States to help them achieve a wide range of social policy goals, which include preventing child abuse, increasing the availability of child care, and providing community-based care for the elderly and disabled. This funding source was an allocation from the Virginia Department of Social Services to the City of Suffolk's Department of Social Service.

### **VIEW Program Funding**

The City of Suffolk receives VIEW and FSET Program funding from the Virginia Department of Social Services in order to implement welfare reform practices and further support training and work activities for unemployed adults. VIEW is an acronym for Virginia Initiative for Employment not Welfare. VIEW is known as the state's work program. Temporary Assistance

to Needy Families or TANF promotes economic independence through participation in this program. This VIEW program embodies the key tenets or beliefs of welfare reform, including an emphasis on personal responsibility, work first, and time limited benefits. VIEW offers eligible participants employment-related activities, education, training and needed support services.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	1,223,084
2. Match contributed during current Federal fiscal year	81,212
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	1,304,296
4. Match liability for current Federal fiscal year	68,775
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	1,235,521

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
South Hampton Roads' Zero Interest Mortgage Loan Program	06/30/2018	81,212	0	0	0	0	0	81,212

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period
\$	\$	\$	\$	\$
0	0	0	0	0

Table 7 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises</b> – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	0	0	0			
Number	0	0	0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property</b> – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
<b>Households Displaced</b>	<b>Total</b>	<b>Minority Property Enterprises</b>				<b>White Non-Hispanic</b>
		<b>Alaskan Native or American Indian</b>	<b>Asian or Pacific Islander</b>	<b>Black Non-Hispanic</b>	<b>Hispanic</b>	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	9	17
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>9</b>	<b>17</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	42	0
Number of households supported through Rehab of Existing Units	5	14
Number of households supported through Acquisition of Existing Units	2	3
<b>Total</b>	<b>49</b>	<b>17</b>

Table 12 – Number of Households Supported

### Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City of Suffolk continued to work with its CHDO, other nonprofit organizations, and private developers to provide affordable housing. HUD requires the City to reserve at least 15% of its HOME allocation strictly for investment in housing to be developed, sponsored, or owned by CHDOs.

The City is also committed to assisting for-profit and non-profit developers in meeting local building codes and zoning regulations, including projects funded in part through the Low Income Housing Tax

**Credit Program.** Applications for waiver of development fees and charges will be considered on a case by case basis from organizations such as Habitat Humanity, the Tidewater Buildings Association Scholarship House Program, and other private and non-profit organizations committed to the provision of decent, safe, and affordable housing.

In addition, the Western Tidewater HOME Consortium continued to assist the community in maintaining its affordable housing stock by continuing to offer deferred, forgivable loans through its Homeowner Rehabilitation Program.

### Specific Housing Objectives

The City of Suffolk, along with the Western Tidewater HOME Consortium continues to obtain affordable housing goals. The FY 2017-2018 Annual Action Plan indicated the Western Tidewater HOME Consortium would serve as many house as we could by providing housing services related to rehabilitation, homebuyer and homeless services.

### **Discuss how these outcomes will impact future annual action plans.**

The Western Tidewater HOME Consortium is conducting preliminary studies in order to continue its efforts of providing and expanding affordable housing. In partnership with the Consortium's CHDO, the City anticipates increasing its ability to provide a larger affordable housing supply to the community.

Those classified as having "worst-case" housing needs have been assisted using various methods in the City of Suffolk. The term "worst case needs" is used to refer to households who are renters; do not receive federal housing assistance; have incomes below 50% of area median income, as established by HUD; and pay more than half of their income for rent and utilities or live in severely substandard housing.

The City of Suffolk's Comprehensive Plan outlines policies and action items to balance the distribution of future population to ensure that a varied housing stock is provided and that disadvantaged populations are supported.

Additionally, the Suffolk Redevelopment and Housing Authority issues Housing Choice Vouchers to assist in rental payment for low income families. Finally, HOME funds were used to assist the development of a regional SRO. The individuals housed in the development were generally those that faced critical housing challenges.

Tenancy in the Parker Riddick/Cypress Manor Revitalization Area, subsidized housing must be indistinguishable from market rate housing. Buildings with 1970s had a more contemporary design features adjacent to a planned neighborhood that will be developed primarily as a single family workforce housing residential community.

SRHA has incorporated HUD’s newest tool, the Rental Assistance Demonstration Program (RAD), into its programs. RAD allows proven financing tools to be applied to at-risk public and assisted housing. RAD is a central part of the HUD’s rental housing preservation strategy, which works to preserve the nation’s stock of deeply affordable rental housing, promote efficiency within and among HUD programs, and build strong, stable communities.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	1,439	0
Low-income	981	3
Moderate-income	193	4
<b>Total</b>	<b>2,613</b>	<b>7</b>

**Table 13 – Number of Households Served**

### **Narrative Information**

See above.

**CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**  
**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Suffolk is continuing to work regionally with the Hampton Roads community in eliminating homelessness. We are in our 4th year of implementing our 10 year Plan to end homelessness. As a member of the regional task force on homelessness we are providing needed information and resources to help evaluate and eliminate the problem. A regional survey was completed in 2014 and we are continuing to update and analyze the data to determine our next steps as a region.

Our outreach has consisted of being a member of the Southeastern Virginia Homeless Continuum and Regional Task Force to End Homelessness in the Hampton Roads area. We continue to work through this organization to solve the regions homeless problems. A number of grants have been written to support this effort for transitional housing and men's and women's shelters or safe havens. We continue to analyze the needs of the homeless as they are evaluated by the SVHC; however this is an ongoing process.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Suffolk has continued to be a source of information and a one stop shop for homeless individuals. This consists of providing Social services needs SNAP and temporary Assistance for Needy families (TANF). As we get homeless referrals we are able to combine these services to assist the homeless without them traveling to different agencies.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Additional funding, in the amount of \$650,000 was awarded under the 2014-2016 Virginia Homeless Solution Program (VHSP) for rapid re-housing program for families, victims of domestic violence and a new single adults rapid rehousing program. VHSP funding will be used to serve an anticipated 198 households in Chesapeake, Norfolk and Western Tidewater with rapid rehousing including financial assistance and case management services.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

See above.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Suffolk Redevelopment and Housing Authority (SRHA) continued to implement the PHO Comprehensive Grant and capital funding to modernize and improve its five public housing complexes. Last year through the federal housing tax credit program Heritage Acres a 76 unit complex of 1-2 and 3 bedroom apartments in Suffolk was approved for interior and exterior renovations. The SRHA is also in completion for several grants that would modernize additional housing complexes in the area. Additionally they are providing homeowner classes for residents to help them move to self-sufficiency and homeownership.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

As mentioned above several classes are offered throughout the year for homeownership classes and help with down payment assistance and the loan process.

### **Actions taken to provide assistance to troubled PHAs**

SRHA has incorporated HUD's newest tool, the Rental Assistance Demonstration Program (RAD), into its programs. RAD allows proven financing tools to be applied to at-risk public and assisted housing. RAD is a central part of the HUD's rental housing preservation strategy, which works to preserve the nation's stock of deeply affordable rental housing, promote efficiency within and among HUD programs, and build strong, stable communities.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City of Suffolk's Comprehensive Plan outlines policies and action items to balance the distribution of future population to ensure that a varied housing stock is provided and that disadvantaged populations are supported.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

In the Western Tidewater HOME Consortium communities, public regulatory policies such as zoning ordinances and subdivision regulations can directly or indirectly affect affordability by controlling supplies of residential land, the intensity and character of its use, and many of the costs in developing, owning, and renting housing. The Consortium does not consider public development policies and regulations to be major barriers to the provision of affordable housing. During the creation of land development policies, the localities take into account their impacts on all its citizens. Market-driven costs of new housing in relation to median family income, water and sewer hookup fees as well as other City-related development fees pose a significant barrier to affordable housing with the Western Tidewater HOME Consortium communities.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

#### Lead-paint Based Hazard Procedures and Inspection

Properties constructed prior to 1978 are fully inspected by a certified inspector/risk assessor for the presence of lead-based paint hazards.

1. The homeowner shall be notified of lead-based paint hazards during the initial intake application process.
2. The purpose of the inspection is to make a risk assessment and to determine the appropriate level of lead reduction activity required. A copy of the inspection report is provided to the homeowner and maintained in the project activity file.
3. Subrecipients shall ensure that contractors are trained in appropriate lead safe work practices.
4. A Lead Safe Clearance Test is conducted when rehabilitation activities are completed. A copy of the Clearance Report is provided to the homeowner and maintained in the project activity file.
5. Subrecipients make appropriate referrals to the local health department when children under the age of 12 are residing in a home with a documented lead hazard.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Continue to work with our regional partners in providing information and assistance to residents on available housing options, rehabilitation and down payment and other assistance that we offer to assist them in improving their conditions. As well as Housing Choice vouchers Section \* and other programs offered by the City and the SHRA.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City is also committed to assisting for-profit and non-profit developers in meeting local building codes and zoning regulations, including projects funded in part through the Low Income Housing Tax Credit Program. Applications for waiver of development fees and charges will be considered on a case by case basis from organizations such as Habitat Humanity, the Tidewater Buildings Association Scholarship House Program, and other private and non-profit organizations committed to the provision of decent, safe, and affordable housing.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Our regional approach and close contact with each other through a series of meeting allows us to collaborate with SHRA and other service providers in our area. We continue to have a strong network of providers that work together to assist with our low and moderate income residents.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

At this time we have not observed or had any complaints from residents about the issue of choice.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City of Suffolk has implemented a risk analysis plan that is performed by the City's Community Development department on an annual basis. This allows the City to make sure sub recipients of our funds are in compliance.

In addition, the Community Development Coordinator consults with sub-recipients during the development of their contracts to create program evaluation measures agreed to by both parties. Project monitors establish expected achievement levels against key indicators to measure the program's impact. Other performance indicators (such as workload, cost, and outputs) are identified and data is collected. At the conclusion of the fiscal year, staff examines performance data, analyzes outcomes and trends, makes recommendations for improvement, and takes action related to future support.

Additionally, the City continues to review all requests for reimbursement submitted by the WTHC members. A desk review is performed for each CDBG sub-recipient in order to ensure program compliance. This review required submission of reports which were reviewed by the Community Development Coordinator.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

Our outreach is done through a series of public meeting in targeted neighborhoods, flyers to area churches and outreach by agencies in our area. We continue to have a healthy Citizen Participation in Suffolk and encourage our citizens through a number of print materials about funding and ways to receive funding and exact projects that we are involved in. Citizens, public agencies and other interested parties will have the opportunity to receive information, review and submit comments on any proposed submission to HUD concerning the proposed activities. Information relative to the availability and location of Consolidated and Annual Plan documents, records and information may be obtained from the City of Suffolk Department of Planning and Community Development. The Consolidated Plan and the Annual Plan will also be available at the City of Suffolk public library. Additional copies are located in the Isle of Wight County, Southampton County and the City of Franklin municipal buildings for public review and comment.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

We continue to make progress in our program and have made strides in completing our annual plan goals and we also are in the process of amending several action plans from previous years to expend Funds on more needy projects in our area as determined from citizens input and our Comprehensive Plan. We continue to do the traditional rehabilitations, down payment assistance and emergency rehabilitation. Funding from HUD over the years has decreased therefore limiting the numbers of persons we are able to assist. Lake Kennedy continues to thrive with new homebuyers as well as our CHDO who is the developer in this project. Lake Kennedy is almost complete with 8 new first time homeowners with one home to be built and sold to a first time owner.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-50 - HOME 91.520(d)**

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

In 2017-18 this activity we performed no inspections of rental housing under our CDBG and HOME program.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

No action on this activity.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

N/A

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

N/A

# Attachment

## Citizen Participation

## SUFFOLK CAPER PUBIC NOTICE PERIOD

A public notice on the availability of the 2017-18 CAPER for the City of Suffolk did not receive any comments from the citizens of Suffolk and the surrounding areas. Citizens had 15 days to comment either through email, phone, and facsimile or in writing.

Please see attached advertisement of public notice

Comm. Vehicles & Trailers

COMMERCIAL VEHICLES... TRAILERS... WE CAN SERVICE ALL TYPES OF COMMERCIAL VEHICLES...

Services

WE CAN SERVICE ALL TYPES OF COMMERCIAL VEHICLES... TRAILERS... WE CAN SERVICE ALL TYPES OF COMMERCIAL VEHICLES...

Cleaning Services

WE CAN SERVICE ALL TYPES OF COMMERCIAL VEHICLES... TRAILERS... WE CAN SERVICE ALL TYPES OF COMMERCIAL VEHICLES...

Tree Service

WE CAN SERVICE ALL TYPES OF COMMERCIAL VEHICLES... TRAILERS... WE CAN SERVICE ALL TYPES OF COMMERCIAL VEHICLES...

Public Notices

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Public Notice

The City of Suffolk hereby announces the availability of the Consolidated Annual Performance and Evaluation Report (CAPER) for public review and comment. The CAPER reports on the program year beginning July 1, 2017 and ending June 30, 2018. The report summarizes activities undertaken by the City of Suffolk utilizing funds from the United States Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG) and HOME Investment Partnership programs. A summary of all citizen comments will be included in the final report. The CAPER is also available online at the City of Suffolk's website under Planning and Community Development.

Citizens who would like to review and comment on the CAPER may do so by sending their comments by email to: [Planning@cityofsuffolk.com](mailto:Planning@cityofsuffolk.com) or by writing to: Mr. John Brooks, Community Development, P.O. Box 1858, Suffolk, VA 23429. Comments may also be sent by fax to: (757) 514-4000.

Lawn Care & Landscaping

Nature's Touch... Lawn Maintenance... Mulching... Pruning... We can service all types of commercial vehicles...

Legal Services

Attorney Rob Turner... We can service all types of commercial vehicles...

Miscellaneous Services

A PLACE FOR MOM... We can service all types of commercial vehicles...

Miscellaneous Services

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Miscellaneous Services

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Fago: Freshman

Continued from page 12

"I think I played pretty well," Fago said. "The outcome of what I did would not be possible without my teammates around the ball with me."

Fago took commendable on the victory level, because she had been struggling with the game for the last three years. To her, it's a good feeling of helping her team out as a freshman.

She knows a lot of people who play the sport, but she also helps to create the culture of the team. This season, it's about to get started.

"My degree will help me to continue to be a good player," she said. "It has been playing the game for a while now, and the kind of experience has helped me well."

Fago knows experience from a multitude of people for soccer. Once Fago played baseball for Nottoway River and it helped her in many ways, as long as her position. Fago's position is to be as well. The two are how it works and she is the only one who can play both of the team.

In her spare time, she likes to hang out with her family and friends. Fago and the Lady Warriors field hockey team will be back in action again on the field. Fago is proud of the team.

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SUDOKU

CROSSWORD PUZZLE

SUMMER SALE!

# PR26 Financial Summary



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2017  
 SUFFOLK, VA

DATE: 09-26-18  
 TIME: 12:00  
 PAGE: 1

**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	638,357.36
02 ENTITLEMENT GRANT	427,622.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,065,979.36

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	309,082.77
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	309,082.77
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	54,973.01
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	74,594.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	438,649.78
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	627,329.58

**PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	309,082.77
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	309,082.77
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	64,143.30
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	64,143.30
32 ENTITLEMENT GRANT	427,622.00
33 PRIOR YEAR PROGRAM INCOME	7,398.40
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	435,020.40
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.74%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	54,973.01
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	54,973.01
42 ENTITLEMENT GRANT	427,622.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	427,622.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	12.86%



**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Report returned no data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	7	684	6147786	Neighborhood and Community Improvements	03K	LMA	\$174,068.47
					<b>03K</b>	<b>Matrix Code</b>	<b>\$174,068.47</b>
2017	5	666	6143091	ForKids, Inc.	03T	LMC	\$14,700.00
2017	8	668	6137976	Genieve Shelter	03T	LMC	\$14,700.00
					<b>03T</b>	<b>Matrix Code</b>	<b>\$29,400.00</b>
2017	6	667	6143091	Boys & Girls Club of Southeastern VA	05D	LMC	\$9,700.00
					<b>05D</b>	<b>Matrix Code</b>	<b>\$9,700.00</b>
2017	4	665	6143091	Western Tidewater Free Clinic	05M	LMC	\$25,043.30
					<b>05M</b>	<b>Matrix Code</b>	<b>\$25,043.30</b>
2010	8	658	6152803	Holland Rd	14A	LMH	\$300.00
2010	8	660	6113638	Indian Trail	14A	LMH	\$300.00
2010	8	661	6113638	Indian Trail (EF)	14A	LMH	\$300.00
2010	8	676	6103285	Raleigh Dr.	14A	LMH	\$300.00
2010	8	677	6103285	Kings Highway	14A	LMH	\$300.00
2010	8	678	6113638	Hudgins Circle	14A	LMH	\$300.00
2010	8	683	6152803	Milners Road	14A	LMH	\$300.00
2016	6	662	6113638	Truman Road	14A	LMH	\$3,744.00
2016	6	662	6122188	Truman Road	14A	LMH	\$7,124.05
2016	6	662	6137976	Truman Road	14A	LMH	\$8,938.95
2017	3	680	6122188	Matthews Court	14A	LMH	\$1,030.33
2017	3	680	6137976	Matthews Court	14A	LMH	\$15,325.00
2017	3	680	6143091	Matthews Court	14A	LMH	\$1,200.00
2017	3	681	6122188	Carolina RD	14A	LMH	\$7,148.67
2017	3	681	6143091	Carolina RD	14A	LMH	\$15,200.00
2017	3	681	6147786	Carolina RD	14A	LMH	\$8,360.00
2017	3	681	6171991	Carolina RD	14A	LMH	\$700.00
					<b>14A</b>	<b>Matrix Code</b>	<b>\$70,871.00</b>
<b>Total</b>							<b>\$309,082.77</b>

**LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	5	666	6143091	ForKids, Inc.	03T	LMC	\$14,700.00
2017	8	668	6137976	Genieve Shelter	03T	LMC	\$14,700.00
					<b>03T</b>	<b>Matrix Code</b>	<b>\$29,400.00</b>
2017	6	667	6143091	Boys & Girls Club of Southeastern VA	05D	LMC	\$9,700.00
					<b>05D</b>	<b>Matrix Code</b>	<b>\$9,700.00</b>
2017	4	665	6143091	Western Tidewater Free Clinic	05M	LMC	\$25,043.30
					<b>05M</b>	<b>Matrix Code</b>	<b>\$25,043.30</b>
<b>Total</b>							<b>\$64,143.30</b>

**LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37**



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	1	663	6103285	CDBG Program Administration	21A		\$6,444.19
2017	1	663	6113638	CDBG Program Administration	21A		\$6,118.00
2017	1	663	6122188	CDBG Program Administration	21A		\$6,104.68
2017	1	663	6130064	CDBG Program Administration	21A		\$7,275.46
2017	1	663	6137976	CDBG Program Administration	21A		\$6,771.08
2017	1	663	6143091	CDBG Program Administration	21A		\$7,428.56
2017	1	663	6147786	CDBG Program Administration	21A		\$4,301.63
2017	1	663	6171991	CDBG Program Administration	21A		\$10,319.41
2017	1	663	6177653	CDBG Program Administration	21A		\$210.00
					<b>21A</b>	<b>Matrix Code</b>	<b>\$54,973.01</b>
<b>Total</b>							<b>\$54,973.01</b>