

CITY OF SUFFOLK, VIRGINIA BUDGET DEVELOPMENT CALENDAR

October – February

- Capital Improvement Plan development and adoption

November

- Budget Development Planning – Senior Management Team

December

- Budget Packages Distributed to Departments / Agencies

January

- Budget Requests Due from Departments/Agencies

February

- Budget Development Committee – Meetings with Requesting Departments / Agents

March

- School Board Budget Request Received by City Council
- Revenue Projection Committee Meetings
- City Manager Budget Deliberations
- ***City Manager's Proposed Budget Finalized***

April

- City Manager's Proposed Budget Presented to City Council
- ***City Council Budget Work Sessions***
- Budget Public Information Meetings
- Public Hearing Advertisement for Proposed Budget
- **City Council Public Hearing on Proposed Budget & Tax Rate Ordinance**

May

- ***Adoption of City and School Budget & Tax Rates by City Council***