

Stormwater Facility Maintenance Program Transfer Application

City of Suffolk
 Department of Public Works
 Stormwater Division
 442 W. Washington Street
 Suffolk, Virginia 23434



IDENTIFICATION AND PARCEL DATA

| | |
|----------------|-----------------|
| Parcel Number: | Tax Map Number: |
|----------------|-----------------|

ASSOCIATION INFORMATION

| | |
|-------------------|----------------------|
| Association Name: | DPOR License Number: |
|-------------------|----------------------|

APPLICANT INFORMATION

| OWNER | PROPERTY MANAGER |
|-----------------|------------------|
| Name(print): | Name (print): |
| Address: | Address: |
| City/State/Zip: | City/State/Zip: |
| Telephone No: | Telephone No: |
| Fax No: | Fax No: |

STORMWATER FACILITY

| | |
|--|-------------------------|
| Location of Structure: | Stormwater Facility No: |
| Structure Type: | Discharges to: |
| Easement and Agreement Recordation Date: | Final Inspection Date: |

Supporting Documentation

(All signed and sealed by a Professional Engineer or Class B Surveyor licensed in the Commonwealth of Virginia)

- Site plans showing property lines, impervious area used in calculation, outfall, and BMP's
- Stormwater management plans showing all control devices
- Topographic map showing delineate drainage area
- Hydrologic calculations showing pre and post developed peak flows and hydrographs
- Technical Bulletin Number 1 (proof of adequate discharge velocity and location)
- Easement and Maintenance Agreement between Suffolk and Property Owner

| | |
|----------------------|-------|
| Applicant Signature: | Date: |
|----------------------|-------|

For City Use

| | |
|---|-------------|
| Transfer Approved By: _____ | Date: _____ |
| Disapproved and Returned By: _____ | Date: _____ |
| BMP Maintenance Agreement filed By: _____ | Date: _____ |
| Easement of right of way verified By: _____ | Date: _____ |
| EFFECTIVE DATE OF TRANSFER: _____ | |