



Department of Public Works  
Suite 2036 442 W. Washington St. Suffolk, VA 23434  
Phone (757) 514-7725 Fax (757) 514-7727

---

## City of Suffolk

### Application for Establishment or Expansion of 'No Wake Zone' Signage

Date of Application: \_\_\_\_\_ Name of Water body: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

\_\_\_\_\_

Applicant's Telephone: \_\_\_\_\_

This application is being submitted to the City of Suffolk, for recommendation of approval or denial to the Virginia Department of Game and Inland Fisheries (DGIF) to create or expand a 'No-Wake Zone' on a waterbody located within the City of Suffolk.

Following a recommendation by the Suffolk City Council, this application may be forwarded to the Virginia DGIF consistent with Suffolk Municipal Code 86-501 and Virginia State Code 29.1-744. The Virginia DGIF will ultimately make a determination as to the creation or expansion of a No-Wake Zone.

#### Application Instructions

- 1.) Please submit, with this form, a completed *Commonwealth of Virginia Department of Game and Inland Fisheries (DGIF), Application for Establishment of Regulatory Markers on Public Waters of Virginia*. A copy must be attached AND all of the documents required in Paragraphs B and C of that application.
- 2.) It is strongly recommended that you have a letter of support from the community, for this request. The letter may be generated by a Civic League, Home Owners Association, or collection of residents along the affected stretch of water. Please attach that letter to this application.

- 3.) Please submit this application, with all applicable attachments, to the Department of Public Works:

No Wake Zone Application  
Department of Public Works  
Suite 2036  
442 W. Washington St.  
Suffolk, VA 23434

- 4.) City staff may request additional or clarifying information in order to assist with their review. Incomplete applications may be returned.
- 5.) Upon receipt of the complete application package, staff will review the conditions of the waterway and the suitability for the request. Following that review, the Director of Public Works will request that the application be placed on the next available agenda for City Council and Public Hearing (where appropriate).

Before signing this application and submitting the required attachments listed above, please be aware that the City does not have a budget for the erection of no wake signs. If your application for establishment of a no wake zone is approved, you will be required to provide all costs for the marker installation and maintenance. These costs may include the costs associated with the services of a pile driver, the piling, and the sign itself.

I understand that by submitting this application, I have initiated a process that may include additional future costs to myself or organization.

---

Applicant's Signature

## Complete Application Package Checklist

- City of Suffolk application for *Establishment or Expansion of 'No Wake Zone' Signage*.
  
- Completed (Plus one copy) *Commonwealth of Virginia Department of Game and Inland Fisheries (DGIF), Application for Establishment of Regulatory Markers on Public Waters of Virginia*.
  - All documents required in Paragraph B and C on the *DGIF* application:
    - B - NECESSITY OF REASON FOR REQUESTED MARKERS
      - Letter plus two signed copies.
  
    - C - LOCATION OF MARKERS
      - Three copies of a map, chart section or drawing.
      - Attachment showing type of marker at each location.

## Recommended

- Letter of support generated by a Civic League, Home Owners Association, or collection of residents along the affected stretch of water.

## Submit To

No Wake Zone Application

Department of Public Works Engineering

Suite 2036

442 W. Washington St.

Suffolk, VA 23434