

CITY OF SUFFOLK  
 FEE SCHEDULE  
 FISCAL YEAR 2019-2020

Fees	Fiscal Year 2018-2019	Fiscal Year 2019-2020
<b>COMMUNITY DEVELOPMENT</b>		
Minimum	53.00	56.00
State Levy	2.00%	2.00%
Correction/Amending Permit Fee	50.00	53.00
Extension of Permits	79.00	83.00
Extra Inspection Trips (each)	53.00	56.00
Penalty for Working Without Permits		
Construction Cost		
\$1 - 50,000	263.00	276.00
50,001 - 100,000	525.00	551.00
100,001 - 150,000	1,050.00	1,103.00
150,001 - 250,000	2,100.00	2,205.00
250,001 - 750,000	4,200.00	4,410.00
over 750,000	5,250.00	5,513.00
<b>Plan Review</b>		
<i>All Structures - Residential</i>		
0 - 2,499 square feet	79.00	83.00
2,500 - 5,000	105.00	110.00
5,000 - 10,000	131.00	138.00
10,001 - 30,000	184.00	193.00
30,001 - 50,000	263.00	276.00
50,001 - 100,000	315.00	331.00
Above 100,000	368.00	386.00
<i>All Structures - Commercial</i>		
0 - 2,499 square feet	83.00	87.00
2,500 - 5,000	110.00	116.00
5,000 - 10,000	138.00	145.00
10,001 - 30,000	193.00	203.00
30,001 - 50,000	276.00	290.00
50,001 - 100,000	331.00	348.00
Above 100,000	386.00	405.00
<b>Building Fees</b>		
Residential Building Permits	.08/sq.ft.	.09/sq.ft.
Commercial Building Permits	.08/sq.ft.	.10/sq.ft.
Correction/Amending Permit Fee	50.00	53.00
Extension of Permits	79.00	83.00
Extra Inspection Trips (each)	53.00	56.00
<i>Certificate of Occupancy</i>		
Residential	53.00	56.00
Commercial	105.00	110.00
Extension of Certificate of Occupancy - Residential, Commercial and Temporary	53.00	56.00
	105.00	110.00
<i>Demolition</i>		
One to Two Family Residences	58.00	61.00
Any Residential Accessory Structure	53.00	56.00
All Other Buildings		
0 - 60,000 square feet	105.00	110.00
over 60,000	\$26/15,000 sq.ft.	\$27/15,000 sqft
<i>Private Piers, Greenhouses, and Walls</i>		
\$1 - 2,200	53.00	56.00
over 2,200	\$53 plus .2% of value	\$56 plus .002 of value
<b>Sign Fees</b>		
In Addition to Minimum Permit Fee		
1 - 40	53.00	56.00
41 - 80	58.00	61.00
over 80	68.00	71.00
<i>Swimming Pools</i>		
\$1 - 2,200	53.00	56.00

CITY OF SUFFOLK  
 FEE SCHEDULE  
 FISCAL YEAR 2019-2020

Fees	Fiscal Year 2018-2019	Fiscal Year 2019-2020
over 2,200	\$53 plus .2% of value	\$56 plus 0.2% of value
<i>Tower, Antennas and Like Structures</i>		
\$0 - 4999 value	102.00	107.00
5,000 - 19,999	408.00	428.00
20,000 - 99,999	1,169.00	1,227.00
over 100,000	\$1,169 plus \$4 per \$1,000	\$1,227 plus \$4 per \$1,000
<i>Accessory Structures</i>		
0 - 100 square feet	53.00	56.00
101 - 300	53.00	56.00
301 - 600	68.00	71.00
<b><i>Electrical Permits (new service, temporary service &amp; service changes)</i></b>		
<i>Minimum</i>	53.00	56.00
<i>State Levy</i>	2.00%	2.00%
<i>Correction/Amending Permit Fee</i>	50.00	53.00
<i>Extension of Permits</i>	79.00	83.00
<i>Extra Inspection Trips (each)</i>	53.00	56.00
<i>Temporary Power Release Inspection</i>	63.00	66.00
<b>1 - 99 amps</b>		
Single Phase Fee (new)	53.00	56.00
Single Phase Fee (change)	53.00	56.00
Three Phase Fee (new)	53.00	56.00
Three Phase Fee (change)	53.00	56.00
<b>100-149</b>		
Single Phase Fee (new)	53.00	56.00
Single Phase Fee (change)	53.00	56.00
Three Phase Fee (new)	74.00	78.00
Three Phase Fee (change)	53.00	56.00
<b>150 - 199 amps</b>		
Single Phase Fee (new)	79.00	83.00
Single Phase Fee (change)	53.00	56.00
Three Phase Fee (new)	110.00	116.00
Three Phase Fee (change)	63.00	66.00
<b>200 - 299 amps</b>		
Single Phase Fee (new)	105.00	110.00
Single Phase Fee (change)	63.00	66.00
Three Phase Fee (new)	147.00	154.00
Three Phase Fee (change)	84.00	88.00
<b>300 - 399 amps</b>		
Single Phase Fee (new)	158.00	166.00
Single Phase Fee (change)	95.00	100.00
Three Phase Fee (new)	221.00	232.00
Three Phase Fee (change)	126.00	132.00
<b>400 - 499 amps</b>		
Single Phase Fee (new)	210.00	221.00
Single Phase Fee (change)	126.00	132.00
Three Phase Fee (new)	294.00	309.00
Three Phase Fee (change)	168.00	176.00
<b>500 - 599 amps</b>		
Single Phase Fee (new)	263.00	276.00
Single Phase Fee (change)	158.00	166.00
Three Phase Fee (new)	368.00	386.00
Three Phase Fee (change)	210.00	221.00
<b>600 - 699 amps</b>		
Single Phase Fee (new)	315.00	331.00
Single Phase Fee (change)	189.00	198.00
Three Phase Fee (new)	441.00	463.00
Three Phase Fee (change)	252.00	265.00
<b>700 - 799 amps</b>		

CITY OF SUFFOLK  
 FEE SCHEDULE  
 FISCAL YEAR 2019-2020

Fees	Fiscal Year 2018-2019	Fiscal Year 2019-2020
Single Phase Fee (new)	368.00	386.00
Single Phase Fee (change)	221.00	232.00
Three Phase Fee (new)	515.00	541.00
Three Phase Fee (change)	295.00	310.00
800 - 899 amps		
Single Phase Fee (new)	420.00	441.00
Single Phase Fee (change)	252.00	265.00
Three Phase Fee (new)	588.00	617.00
Three Phase Fee (change)	336.00	353.00
900 - 999 amps		
Single Phase Fee (new)	473.00	497.00
Single Phase Fee (change)	284.00	298.00
Three Phase Fee (new)	662.00	695.00
Three Phase Fee (change)	378.00	397.00
1,000 - 1,099 amps		
Single Phase Fee (new)	525.00	551.00
Single Phase Fee (change)	315.00	331.00
Three Phase Fee (new)	735.00	772.00
Three Phase Fee (change)	420.00	441.00
1,100 - 1,199 amps		
Single Phase Fee (new)	578.00	607.00
Single Phase Fee (change)	347.00	364.00
Three Phase Fee (new)	777.00	816.00
Three Phase Fee (change)	441.00	463.00
1200 amps		
Single Phase Fee (new)	630.00	662.00
Single Phase Fee (change)	378.00	397.00
Three Phase Fee (new)	819.00	860.00
Three Phase Fee (change)	462.00	485.00
Over 1,200 amps		
Single Phase Fee (new)	630.00 plus 26 per 50 amps after	662.00 plus 26 per 50 amps after
Single Phase Fee (change)	378.00 plus 16 per 50 amps after	397.00 plus 16 per 50 amps after
Three Phase Fee (new)	819.00 plus 21 per 50 amps after	860.00 plus 21 per 50 amps after
Three Phase Fee (change)	462.00 plus 11 per 50 amps after	485.00 plus 11 per 50 amps after
<i>Electrical Permits (additions and repairs)</i>		
0 - 30 amps (per circuit)	4.00	5.00
31 - 60	5.00	6.00
61 - 100	7.00	8.00
101 - 200	16.00	17.00
over 200 amps	21.00	22.00
Pool Grounding	58.00	61.00
Repair Wiring, Apparatus, Fixtures	53.00	56.00
<i>Mechanical and Gas Permits</i>		
<i>Minimum</i>	53.00	56.00
<i>State Levy</i>	2.00%	2.00%
<i>Correction/Amending Permit Fee</i>	50.00	53.00
<i>Extension of Permits</i>	79.00	83.00
<i>Extra Inspection Trips (each)</i>	53.00	56.00
<b><i>Mechanical Permit Fees</i></b>		
Chiller, Cooling Tower, Tank	\$34.00 each	\$36.00 each
AC Equipment, Boiler, Furnace Gas Pack, Forced Air, Misc. Heater, Air Handler	\$17.00 each \$9.00 each	\$19.00 each \$9.00 each
Duct Work, Misc Fan, Range Hood	\$7.00 each	\$7.00 each
<i>Elevator Compliance Card</i>		
	53.00	56.00
<i>Elevator Installation</i>		
\$0-5,000	N/A	56.00
5,001-6,000	N/A	61.00
Above 6,000	N/A	56.00 plus \$6.00 per \$1,000 value

CITY OF SUFFOLK  
 FEE SCHEDULE  
 FISCAL YEAR 2019-2020

Fees	Fiscal Year 2018-2019	Fiscal Year 2019-2020
<b>Fire Alarm and Fire Suppression</b>		
\$0 - 5,000	51.00	56.00
5,001 - 6,000	56.00	59.00
Above 6,000	\$9.00 per \$1,000	\$56 plus \$9.00 per \$1,000
<b>LPG Tanks and Associated Piping</b>		
0 - 2,000 gallons	53.00	56.00
over 2,000	53.00 plus \$4.00/10,000 gallons	56.00 plus \$4.00/10,000 gallons
<b>Flammable Liquid Tanks and Associated Piping</b>		
0 - 50,000 gallons	53.00	56.00
over 50,000	53.00 plus \$6.00/25,000 gallons	56.00 plus \$4.00/10,000 gallons
Fuel Piping Outlet Each	53.00	56.00
<b>Plumbing Permits</b>		
Minimum	53.00	56.00
State Levy	2.00%	2.00%
Correction/Amending Permit Fee	50.00	53.00
Extension of Permits	79.00	83.00
Extra Inspection Trips (each)	53.00	56.00
Each Fixture, Floor Drain, or Trap	7.00	8.00
Each Sewer (sanitary and storm)	7.00	8.00
Each Sewer Replaced or Repaired	37.00	39.00
Each Manhole	7.00	8.00
Each Roof Drain	7.00	8.00
Each Area Drain	7.00	8.00
Each Water Heater	7.00	8.00
Each Water Line (New Residential)	7.00	8.00
Each Water Line (Existing Residential)	37.00	39.00
Each Water Line (Commercial)	105.00	110.00
Each Sewer Line (Commercial)	105.00	110.00
Backflow Preventer	7.00	8.00
<b>Amusement Ride Inspection</b>		
Kiddie Ride	35.00	35.00
Major Ride	55.00	55.00
Spectacular Ride	75.00	75.00
<b>Zoning Fees</b>		
Minimum	53.00	39.00
State Levy	2.00%	2.00%
Commercial Business Clearance	105.00	110.00
Administrative Variance Request	63.00	66.00
Board of Building Code Appeal	263.00	276.00
Board of Zoning Appeals	525.00	551.00
Home Occupation Permits (zoning review)	37.00	39.00
Junkyard Compliance Inspection (yearly)	105.00	110.00
Temporary Sign	37.00	39.00
Temporary Use Permit Fee	37.00	39.00
Written Determination by Zoning Administrator	95.00	100.00
Zoning Permits (includes Farm Affidavits)	37.00	39.00
<b>Chesapeake Bay Special Exception Request</b>		
Reviewed by Zoning Administrator	53.00	56.00
If Forwarded to Board of Zoning Appeals	315.00	331.00
<b>Rental Certificate of Occupancy</b>		
Rental	53.00	56.00
Two or More Units (per unit)	32.00	34.00
Reinspection	53.00	56.00
<b>Moving</b>		
Out of City to In City	551.00	579.00
In City to Out of City	289.00	303.00
Within City	289.00	303.00
Through City	105.00	110.00

CITY OF SUFFOLK  
 FEE SCHEDULE  
 FISCAL YEAR 2019-2020

Fees	Fiscal Year 2018-2019	Fiscal Year 2019-2020
Cross Connection Inspection	53.00	56.00
<b>Miscellaneous Fees</b>		
Mobile Homes	53.00	56.00
Chimneys	53.00	56.00
Free Standing Fireplaces/Wood Stoves	53.00	56.00
Modular Classroom Units	58.00	61.00
Special Entertainment Permit	\$50.00 plus fees for in-kind services such as Police, Fire,	\$56.00 plus fees for in-kind services such as Police, Fire,
Stationary Fireplaces	53.00	56.00
Tents	53.00	56.00
<b>Refunds ( Must be requested in writing)</b>		
Building Permits:		
Permit Issued No Inspections Completed	75%	75%
Foundation Inspection Completed	50%	50%
Framing & Foundation Inspection Completed	25%	25%
Electrical Permits:		
Permit Issued No Inspections Completed	75%	75%
Rough-in Inspections Completed	50%	50%
Mechanical Permits:		
Permit Issued No Inspections Completed	75%	75%
Rough-in Inspections Completed	50%	50%
Gas Permits:		
Permit Issued No Inspections Completed	75%	75%
Rough-in Inspections Completed	50%	50%
Plumbing Permits		
Permit Issued No Inspections Completed	75%	75%
Rough-in Inspections Completed	50%	50%
<i>* All refunds subject to \$15.00 processing Fee-no refunds will be</i>		