

City of Suffolk

Parks and Recreation Department

Cypress Park Swimming Pool Rental Agreement

Terms of Agreement

1. City of Suffolk swimming pools are available for exclusive use rentals to outside organizations, agencies, groups or private individuals when City programming or events are not scheduled.
2. Rentals are scheduled on a first come first come basis. City sponsored programming and/or activities have priority.
3. Participants must observe ALL facility rules and regulations, as well as City policies, ordinances and laws of the City, State and Federal government.
4. Pool rules are posted at pools, and are available upon request. Basic guidelines include but are not limited to; no alcoholic beverages, no smoking, and no glass containers of any kind. Children under the age of TEN MUST have an adult in the water within arm's reach. Persons using a Personal Floatation Device (PFD) must also have an adult in the water with them within arm's reach. Rules for bringing your own food are determined by the site supervisor and must be discussed prior to your rental.
5. Rental deposit and hourly fee must be paid within 7 business days of rental date. If payment is not received by the decided date, the party is considered cancelled and is available for other people. Cancellation due to weather or pool mechanical failure will be fully refunded. Reservations are accepted in person only. Please make the reservation with the pool manager directly.

Responsible party _____ Phone _____

Address _____ State/Zip code _____

Rental date _____ Rental time _____

Fee Total _____ Date paid _____

Approximate attendance _____

Approved by _____ Date _____

Reviewed by _____ Date _____