

CITY OF SUFFOLK  
 FEE SCHEDULE  
 FISCAL YEAR 2010-2011

Fees	Fiscal Year 2009-2010	Fiscal Year 2010-2011
<b>AIRPORT</b>		
Multi Engine T-Hanger (monthly)*	261.00	261.00
Single Engine T-Hanger (monthly)*	204.00	204.00
Large T-Hanger Storage Room (monthly)*	76.00	76.00
Small T-Hanger Storage Room (monthly)*	61.00	61.00
*May be paid ahead 1 year at a 5% discount		
Overnight Tie Down (waived with fuel fill up)	9.00	9.00
Overnight Tie Down over 12,500 lbs (waved with fuel purchase)	N/A	25.00
Monthly Single Engine Tie Down*	22.00	22.00
Monthly Multi Engine Tie Down*	22.00	22.00
Jet Starter Service (per hour)	20.00	20.00
Service After Normal Business Hours (call in)*	53.00	53.00
Mark-up on Fuel Sales **		Average for all prices 14%
* Prices constant with neighboring airports.		
** This amount fluctuates depending on our competition		
<b>ASSESSOR</b>		
Copies (KB System)	1.00	1.00
Custom query, tape, CD-ROM (material plus programmers time) (per minute)	Cost	Cost
Land Use Revalidation Fee	50.00	50.00
Land Use Application	50.00	50.00
Land Use Application Late Fee	100.00	100.00
<b>CLERK OF THE CIRCUIT COURT</b>		
Commonwealth's Attorney (misdemeanor)	2.50	2.50
Commonwealth's Attorney (felony)	7.50	7.50
Sheriff's Service	12.00	12.00
Transfer of Real Estate (per parcel)	1.00	1.00
City Grantee	1/3 of state	1/3 of state
City Wills and Administration	1/3 of state	1/3 of state
Law Library	4.00	4.00
Grantor (per \$500.00 value)	0.25	0.25
Courthouse Maintenance	2.00	2.00
Jail Admission Fee	25.00	25.00
Courthouse Security Fee	10.00	10.00
Blood Test/DNA	12.50	12.50
Local Interest	varies	varies
Local Fines	varies	varies
Local Jury Fees	by order of court	by order of court
Court Appointed Attorney Fees	varies	varies
Miscellaneous - Local Cost (CWP)	35.00	35.00
<b>COURT SERVICES UNIT</b>		
Parental contribution toward cost of local group home placement	1/2 of child support guidelines amount	1/2 of child support guidelines amount
<b>FIFTH JUDICIAL DISTRICT COMMUNITY CORRECTIONS PROGRAM</b>		
Offenders referred from a court in the Fifth District (Suffolk, Franklin, Isle of Wight, and Southampton)	100.00	100.00
Offenders referred from a court within the Fifth District and can provide documentation showing SSI, disability, or welfare benefits	25.00	25.00
Offenders transferred out to a CCP in another jurisdiction	25.00	25.00
Offenders transferred into the Fifth District from a CCP in another jurisdiction	25.00	25.00
<b>FINANCE</b>		
Child Support Processing Fees (State of Virginia)	N/A	\$5.00/per Child Support Order
Child Support Processing Fees (State of North Carolina)	N/A	\$2.00/per Child Support Order
Miscellaneous Bills	One time penalty of 10% up to 10.00	One time penalty of 10% up to 10.00
Miscellaneous Bills	Annual interest of 10%	Annual interest of 10%

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<b>FIRE &amp; RESCUE</b>		
Plans Review	50.00	50.00
On-Site Inspection		
Tent Inspection	25.00	0.00
Business License Inspection	25.00	0.00
Special Event Permit	40.00	0.00
Hazardous Materials Response	Responsible Party Billed	Responsible Party Billed
Relocation of up to 20 sprinkler heads	50.00	50.00
Hood/Extinguishing Systems	50.00	50.00
Underground Tank Installation and Removal	50.00 (each additional tank 20.00)	50.00 (each additional tank 20.00)
Re-Inspection Fee		
All systems failing initial testing shall be charged a re-testing fee. This fee shall include all "no-shows" or cancellations without a 24 hour notice	50.00	50.00
Reports		
Incident or Computer Generated Reports	6.00	6.00
General		
Special inspection fee, after hours, weekends, holidays	40.00 per hour/per person	40.00 per hour/per person
Special event stand-by	25.00 per hour	25.00 per hour
Fireworks stand-by	40.00	0.00
Burn Permit (Requirements must be met)		
Residential	No Charge	No Charge
Commercial	150.00	150.00
Alarm Registration	25.00 per year	25.00 per year
False Alarms (within 180 days)		
First False Alarm	No Charge unless malicious act	No Charge unless malicious act
Second False Alarm	50.00	50.00
Third False Alarm	100.00	100.00
Additional False Alarms	200.00	200.00
Emergency Medical Services		
Basic Life Support (BLS)	350.00	350.00
Advanced Life Support (ALS)	450.00	650.00
Loaded Patient Mileage (LPM)	8.00 per mile	8.00 per mile
<b>GENERAL</b>		
Annual Operating Budget	Cost for reproducing	Cost for reproducing
Capital Improvement Budget and Plan	Cost for reproducing	Cost for reproducing
Comprehensive Annual Financial Report	Cost for reproducing	Cost for reproducing
Copies (photo) (black and white) (each)	0.25	0.25
Copies (photo) (color) (each)	0.45	0.45
Printed Materials	Cost	Cost
City of Suffolk Detailed Street Map	2.00	0.00
<b>GENERAL DISTRICT COURT</b>		
Fines & Forfeitures	varies	varies
Sheriff's Fees	12.00	12.00
Court Appointed Attorneys	120.00	120.00
Court House Maintenance Fees	10.00	10.00
Jail Admission Fee	25.00	25.00
<b>HUMAN RESOURCES</b>		
COBRA administration	2% of monthly premium	2% of monthly premium
<b>JUVENILE AND DOMESTIC RELATIONS COURT</b>		
Fines and Forfeitures	Varies	Varies
Sheriff's Fees	12.00	12.00
Court Appointed Attorney	120.00	120.00
Courthouse Maintenance	2.00	2.00
Local Interest	Varies	Varies
Non-Consecutive Jail Time	Varies	Varies
Courthouse Security Fee	5.00	5.00

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<b>LIBRARY</b>		
Microfilm Copies (each)	0.10	0.10
Public Internet Copies (black and white) (each)	0.25	0.25
Public Internet Copies (color) (each)	0.45	0.45
Reference Copies (photo) (black and white) (each)	0.25	0.25
Reference Copies (photo) (color) (each)	0.45	0.45
Fines (per day/per item)	0.00**	0.00
Lost Card	2.00	2.00
Lost Bar Code	0.50	0.50
Lost Book/Materials	Cost of Book/Material	Cost of Book/Material
Lost RFIDtag	0.75	0.75
Lost Spint Label	0.50	0.50
Lost Tape or CD	7.00 per disc/tape	7.00 per disc/tape
Meeting Room Non-Profit (first two hours)	47.00	47.00
Additional Hours	19.00	19.00
Profit Making Applicants (first two hours)	150.00	150.00
Additional Hours	50.00	50.00
Ear buds for use at public PCs*	2.00/set	2.00/set
CDs for public PCs*	1.00 ea.	1.00 ea.
Thumb Drives for public PCs*	5.00 ea.	5.00 ea.
Floppy Discs for public PCs*	1.00 ea.	1.00 ea.
* <i>New items to be offered to public by public demand when fee schedule is approved and effective July 1, 2009.</i>		
** <i>Fines no longer collected; delinquent fees collected by Treasurer.</i>		
<b>PARKS AND RECREATION</b>		
<b>Athletic Registration Fees</b>		
Adult Flag Football - Spring & Fall Leagues	320.00	320.00
Adult Kickball	0.00	220.00
Adult Softball League		
Men's Division	350.00	350.00
Women's Division	300.00	300.00
Adult Basketball League (per team)	320.00	320.00
Late Fee	10.00	10.00
Teen Basketball (per team)	200.00	200.00
Youth Basketball (per participant) Novice-Junior	55.00	60.00
Youth Cheerleading	55.00	60.00
Youth Soccer (per participant) Novice-Junior	55.00	60.00
<b>Ball Fields (Tournaments)</b>		
Rental of Ball fields with Lights (half day)	60.00	60.00
Rental of Ball fields with Lights (full day)	115.00	115.00
Rental of Ball fields without Lights (half day)	40.00	40.00
Rental of Ball fields without Lights (full day)	65.00	65.00
No Show Administrative Fee	0.00	10.00
<b>Facilities and Parks</b>		
<b>Bennett's Creek Park</b>		
Picnic Shelter		
Full Day	75.00	75.00
<b>Constant's Wharf Park and Marina</b>		
Compass Rose/Boardwalk (Weddings Only) Deposit	150.00	150.00
Compass Rose/Boardwalk (Weddings Only) Per Hour	150.00	150.00
Marina Slips		
Daily Rate	\$1 per ft plus \$4.00 for electricity if needed	\$1 per ft plus \$4.00 for electricity if needed
Monthly Rate	\$4 per ft plus \$20.00 for electricity if needed	\$4 per ft plus \$20.00 for electricity if needed
<b>Cypress Park Pool (Rental) *</b>		
Deposit	50.00	50.00
2-hour rental	35.00 per hour	35.00 per hour
Group Swim (Tuesdays Only - 1p to 3p)		35.00 per hour
<b>East Suffolk Recreation Center**</b>		
<b>Membership Fees</b>		
Youth (7-17 years) - Per Year	10.00	10.00
Adults (18 and older) - Per Year	20.00	20.00
Seniors (55 and older) - Per Year	5.00	5.00

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Fitness Room ( <i>must have membership ID</i> ) - Per Month		
Fitness Room (Seniors) - Per Month	5.00	5.00
Fitness Room (Adults -18 & up) - Per Month		10.00
Fitness Room (Teens-16 & 17 Yrs Old) - Per Month		7.00
Gymnasium: Must be out by 11p		
Non-commercial Events		
Hourly Rate	100.00	65.00/hr
All day	200.00	0.00
Commercial Events (w/fee or admission)		
Hourly Rate	300.00	75.00/hr
All day	375.00	0.00
Deposit on All Rentals	150.00	150.00
Late Fee (per 15 minutes) for not vacating rental on time	25.00 per 15 minutes	25.00 per 15 minutes
Multipurpose Room		
Resident hourly rental rate (minimum 2 hour rental)	15.00 per hour	25.00 per hour
Non-resident hourly rental rate (min 2 hour rental)	30.00 per hour	35.00 per hour
Conference Room		
Resident hourly rental rate (minimum 2 hour rental)	15.00 per hour	25.00 per hour
Non-resident hourly rental rate (min 2 hour rental)	30.00 per hour	35.00 per hour
<b>Joint Use Facilities - Membership - I.D.</b>		
Youth (7-17 years) - Per Year	10.00	10.00
Adults (18 and older) - Per Year	20.00	20.00
Seniors (55 and older) - Per Year	5.00	5.00
<b>Lake Meade Park and Tennis Complex</b>		
Picnic Shelter		
Full day	75.00	75.00
Tennis Ball Machine	10.00 per hour	10.00 per hour
<b>Lone Star Lakes Lodge</b>		
Deposit	150.00	150.00
Resident hourly rental rate (minimum 4-hour rental)	15.00 per hour	50.00 per hour
Non-resident hourly rental rate (minimum 4-hour rental)	30.00 per hour	70.00 per hour
Late Fee (per 15 minutes) for not vacating rental on time	25.00 per 15 minutes	25.00 per 15 minutes
Use of Gas Grill	25.00	0.00
<b>Lone Star Lakes Park</b>		
Fishing (per day)	4.00	4.00
Annual Fishing Permit	30.00	30.00
Annual Family Fishing Permit	60.00	60.00
Annual Senior Citizen Fishing Permit	5.00	5.00
Horseback Riding (per person/per day)	3.00	3.00
Annual Permit	20.00	20.00
Annual Permit - Family	50.00	50.00
Archery Range		
Daily Permit (per person)	2.00	2.00
Canoe Rentals (minimum group of 6 canoes)		
Full Day Rental	25.00 per canoe	25.00 per canoe
<b>National Guard Armory</b>		
<i>Rental Period: 8:00 a.m. to midnight</i>		
Deposit	150.00	150.00
Non-Commercial Events		
Resident hourly rental rate (minimum 4-hour rental)	50.00 per hour	75.00 per hour
Non-resident hourly rental rate (minimum 4-hour rental)	75.00 per hour	100.00 per hour
Late Fee (per 15 minutes) for not vacating rental on time	25.00 per 15 minutes	25.00 per 15 minutes
Commercial Events		
Resident hourly rental rate (minimum 4-hour rental)	80.00 per hour	100.00 per hour
Non-resident hourly rental rate (minimum 4-hour rental)	100.00 per hour	120.00 per hour
Late Fee (per 15 minutes) for not vacating rental on time	25.00 per 15 minutes	25.00 per 15 minutes
<b>Park Special Use Permit Application Fee</b>		
Non-Profit	100.00	100.00
For-Profit	1,000.00	1,000.00

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<b>Planters Club</b>		
<i>Rental Period: 8:00 a.m. to 11pm</i>		
Deposit	150.00	150.00
Resident hourly rental rate (minimum 4-hour rental) Mon - Thurs	80.00 per hour	60.00 per hour/ Res.
Non-resident hourly rental rate (minimum 4-hour rental) Mon - Thurs	100.00 per hour	80.00 per hour/ Non Res.
Resident hourly rental rate (minimum 4-hour rental) Fri - Sun	0.00	100.00 per hour/ Res.
Non-resident hourly rental rate (minimum 4-hour rental) Fri - Sun	0.00	125.00 per hour/ Non Res.
Late Fee (per 15 minutes) for not vacating rental on time	25.00 per 15 minutes	25.00 per 15 minutes
<b>Suffolk Museum***</b>		
Deposit	50.00	150.00
Late fee per 15 mins. for not vacating on time	25.00 per 15 minutes	25.00 per 15 minutes
Non-Commercial events		
Hourly Rate	50.00	25.00/hr
All day	75.00	0.00
Commercial events		
Hourly Rate	60.00	35.00/hr
All day	85.00	0.00
<b>Joint Use Recreation Centers</b>		
Deposit****	50.00	100.00
Late Fee (per 15 minutes) for not vacating rental on time	25.00 per 15 minutes	25.00 per 15 minutes
Non-Commercial Events		
Multi-Purpose Room		
Hourly Rate	50.00	25.00/hr
All day	75.00	0.00
Gymnasium		
Hourly Rate	100.00	65.00/hr
All day	200.00	0.00
Commercial Events		
Multi-Purpose Room		
Hourly Rate	60.00	35.00/hr
All day	85.00	0.00
Gymnasium		
Hourly Rate	300.00	65.00/hr
All day	375.00	0.00
<b>Sleepy Hole Park</b>		
Picnic Shelter #1-8 & 10-12 Full Day	75.00	75.00
Picnic Shelter #9 Full Day	125.00	125.00
Picnic Pack	25.00	25.00
<b>Whaleyville Community Center</b>		
Deposit	150.00	150.00
Resident hourly rental rate (minimum 4-hour rental) Includes Kitchen and use of Ice Machine	15.00 per hour	25.00 per hour/Res
Non-resident hourly rental rate (minimum 4-hour rental)	30.00 per hour	50.00 per hour/Non Res
Late Fee (per 15 minutes) for not vacating rental on time	25.00 per 15 minutes	25.00 per 15 minutes
<b>Fee Based Activities</b>		
	As noted in Leisure Guide	As noted in Leisure Guide
<b>Maintenance</b>		
Equipment		
Mobile Bleachers - Per Day	100.00	200.00
Stage - Per Day	100.00	300.00
Sound System - Per Day	50.00	0.00
Tents - Per Day		
10 x 10	75.00	125.00
20 x 20	100.00	200.00
Platforms - Per Day		
4 x 8	25.00	25.00
Tables	6.00	6.00
Folding Chairs (each)	1.00	1.00
<b>Unless Otherwise Noted, Non Resident Fees</b>		
	25% above resident fees	25% above resident fees

\* **Membership:** The membership fees were deleted for the pool due to the lack of memberships.

**Deposit and Rental:** To make additional revenue at the pool, it will be available to rent for birthday parties and occasions.

\*\* The East Suffolk Recreation Center opened on January 24, 2009.

\*\*\* Suffolk Museum is not a rental facility but occasionally has events where they need to recoup expenses.

\*\*\*\* Not included in fee schedule last year