

# Request for Victim Notification of Defendant Status

WTRJ

*As a victim of a crime, you have the right to be notified of the defendant's transfer, escape or release from the Western Tidewater Regional Jail. To ensure that your rights are protected, you may complete the following information which you can forward to this office expressing your interest in receiving information on the status of the defendant within the penal system. Additionally, you can also call 1-800-467-4943 to register with the Statewide Automated Victim Information and Notification Service (S.A.V.I.N.) for notification by phone or email of the defendant's status. If you wish to be notified, please complete the following information (please print) and return to:*

**VICTIM/WITNESS SERVICES  
OFFICE OF THE COMMONWEALTH'S ATTORNEY  
150 N. MAIN STREET  
SUFFOLK, VA 23434  
TELEPHONE: (757) 514-4366**

*When Victim/Witness Services receives your completed notification form, it will be forwarded to the Western Tidewater Regional Jail*

<b>Full Name of Offender/Defendant</b>	<b>Offense Committed Against You</b>
<b>Inmate Number:</b>	
<b>Date of Preliminary Hearing/Transfer Hearing</b>	<b>Date of Trial</b>
<b>Date of Sentencing</b>	<b>Length of Sentence</b>
<b>Full Name of Victim</b>	<b>Home Telephone Number</b>
<b>Mailing Address</b>	<b>Work Telephone Number</b>

*I wish to be informed of any changes in the custody status of the above listed offender.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**NOTE:** *It is the victim's responsibility to advise Suffolk Victim/Witness Services or the Western Tidewater Regional Jail if their address, phone number or name changes.*