



## City of Suffolk Public Works Department

442 West Washington Street, 2<sup>nd</sup> Floor  
Suffolk, VA 23434  
Phone: (757) 514-7604 Fax: (757) 514-7726



# CLEAN-UP REPORT CARD

PLEASE PRINT:

\_\_\_\_\_  
Group/person

\_\_\_\_\_  
Clean Up date

Group Information:

Group Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Route/Area Cleaned: \_\_\_\_\_

Location of trash to be picked up: \_\_\_\_\_

Number of Volunteers: \_\_\_\_\_

Number of Hours Worked: \_\_\_\_\_

Number of Man-Hours: \_\_\_\_\_

(# of volunteers X # of hours worked)

Number of bags filled: \_\_\_\_\_

Comments: (Description and quantity of other items to be picked up. Ex. tires, barrels, metal, appliances, etc.) \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please return this to the Litter Control Coordinator the next business day after your scheduled Cleanup so the City of Suffolk can schedule trash pick-up and track the number of Cleanups conducted by your group.

**Fax: (757) 514-7726 or E-mail: [littercontrol@suffolkva.us](mailto:littercontrol@suffolkva.us)**

