

Thank you for engaging our community with a project idea to Keep Suffolk Beautiful. We would like to support your project and for it to be a valuable contribution to our community. This guide is to help you with your application for a Beautification Grant.

Please read this guide and complete the application form. If your application is approved you will be contacted to present your idea. Details of the presentation meeting will be provided. Grants are available up to \$500 and projects must meet the criteria:

- Support neighborhood goals
- Have a community benefit
- Community involvement
- Public improvements enhancement
- Visibility of improvements
- Projects should be considerate of neighborhood diversity
- Projects must adhere to existing City ordinances and not interfere with any current or planned Community Investment Program projects of the City.
- Applicants must consider future maintenance on completed projects, and provide maintenance plan if applicable.
- Projects must be located within the city limits of Suffolk.

Criteria	Detail
<b>Community Benefit</b>	Provides a community benefit by improving health, safety and/or appearance of neighborhood. Project location is visible from public realm
<b>Neighborhood Participation</b>	Demonstration of neighborhood commitment to long-term and on-going maintenance plan  Shows evidence of broad, diverse participation and support within neighborhood
<b>Neighborhood Impact/Need</b>	Improvements are accessible to neighboring residents. Addresses a need identified in the community and provides a lasting impact/solution
<b>Feasibility</b>	Well-planned, cost effective and ready to implement. Budget is reasonably set for expenses

Please note that grants cannot be spent on equipment to complete projects, for example, a wheel barrow or shovel.

Grants cannot be spent on projects to promote/advertise an individual or organization, for example, a company logo in flowers.

All funds must be accounted for and receipts given to Keep Suffolk Beautiful.

All projects must be documented with photography for use in media releases and the promotion of the Beautification Program.

Keep Suffolk Beautiful reserves the right to cancel an awarded grant at any time.