



757 PROTÉGÉ-SUFFOLK MENTOR POSITION JOB DESCRIPTION

Volunteer Category: Mentor

Commitment Time: 1-year commitment with two (2) hours a week or eight (8) hours a month of contact hours.

Qualifications:

- Sincere desire to make a difference in the life of a child to help him or her achieve their goals in life;
- Ability to communicate openly and nonjudgmentally;
- Strong listening skills;
- Ability to establish a relationship based on equal responsibility and respect;
- Practical problem-solving skills and ability to suggest options and alternatives;
- Sensitivity to persons of different educational, economic, cultural or racial backgrounds;
- Ability to provide valid proof of motor vehicle insurance & valid driver's license; and
- Ability to successfully complete a background check

Responsibilities:

- Make a minimum 1-year commitment to developing and maintaining a mentor relationship
- Attend pre-service and in-service trainings;
- Attend ongoing mentor/mentee support sessions;
- Meet with mentee when scheduled & maintain a clear line of communication with mentee, parent(s)/guardian, and Program Coordinator;
- Keep monthly contact logs and other information as requested by Program Coordinator.