

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK JUNE 8, 2022 AT 4:00 P.M. AT THE SUFFOLK MUNICIPAL BUILDING, 442 WEST WASHINGTON STREET, CITY COUNCIL CONFERENCE ROOM

MEMBERS PRESENT

Maria Herbert, Chair
Wesley King, Vice-Chair
John Broderick
George Consolvo
Anthony Harper
Chris Rice
Mary Snyder

MEMBERS ABSENT:

BJ Willie, Secretary-Treasurer

STAFF PRESENT:

Kevin Hughes, Deputy City Manager
Deanna Holt, Business Development Manager
Mitzi Carr, Economic Development Associate
Delaney Clark, Business Development Analyst

OTHERS PRESENT:

David Hartnett, Crenshaw, Ware & Martin
John Kinsley, Image Business Interiors
Jeannine Sims, Whiting Turner Contracting
Khadji Hawkins, Trendi drip

CALL TO ORDER

Ms. Herbert called the meeting to order at 4:00 p.m.

OLD BUSINESS

Minutes.

Mr. Consolvo moved to approve the minutes of the regular meeting of May 11, 2022. The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes:	Broderick, Consolvo, Harper, Herbert, Snyder (5)
Nays:	None (0)
Abstain:	King, Rice (2)
Motion Passed	

Financial Report. Ms. Herbert acknowledged the inclusion of the financial reports for the period ending April 30, 2022.

NEW BUSINESS

Façade Grant Completion-321 N. Main Street. Ms. Holt provided the Board with a summary of the completion of the façade grant previously approved by the Board for 321 N. Main Street, Prentis House.

Façade Grant Extension Request-3129 Kings Hwy. Ms. Holt briefed the Board regarding a request from the Knot Hole Station for an additional 6 months to complete façade improvements due to construction and supply delays. Mr. Rice moved to approve the extension request for the façade grant for the building located at 3129 Kings Highway. The motion was seconded by Mr. King and carried the following recorded vote:

Ayes: Broderick, Consolvo, Herbert, Harper, King, Rice, Snyder (7)
Nays: None (0)
Abstain: None (0)
Motion Passed

Downtown Business Development Grant Application – 150 W. Washington Street. Ms. Holt briefed the Board on an application submitted by Trendi drip for a Downtown Business Development Program grant in the amount of \$6,000 for the business located at 150 W. Washington Street. Mr. Rice moved to approve **A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO AUTHORIZE THE AWARD OF A DOWNTOWN BUSINESS DEVELOPMENT PROGRAM GRANT TO TRENDI DRIP.** The motion was seconded by Mr. Consolvo and carried the following recorded vote:

Ayes: Broderick, Consolvo, Herbert, Harper, King, Rice, Snyder (7)
Nays: None (0)
Abstain: None (0)
Motion Passed

Hampton Roads Alliance Business Activity Report. Ms. Herbert presented the Hampton Roads Alliance April 2022 Business Activity Report.

Hampton Roads Alliance Monthly Newsletter. Ms. Herbert presented the Hampton Roads Alliance May 2022 Monthly Newsletter.

Suffolk Marketing Activity Report. Ms. Herbert presented the May 2022 Suffolk Marketing Activity Reports.

Downtown E-Newsletter. Ms. Herbert presented the June 2022 Downtown E-Newsletters.

Suffolk E-Newsletter. Ms. Herbert presented the June 2022 Suffolk E-Newsletters.

Motion for Closed Meeting. Mr. Rice moved to reconvene in a closed meeting for the purposes of "A discussion or consideration of acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority" specifically concerning, property in Suffolk Industrial Park, Health and Human Services property, and Obici Place pursuant to Virginia Code Section 2.2-3711 (A)(3)." And "A discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community" specifically concerning, Project Stone, pursuant to Virginia Code Section 2.2-3711 (A)(5). The motion was seconded by Mr. King and carried the following recorded vote:

Ayes: Broderick, Consolvo, Herbert, Harper, King, Rice, Snyder (7)
Nays: None (0)
Abstain: None (0)
Motion Passed

A Resolution of Certification of the Closed Meeting. Mr. King moved to approve a resolution of certification of the closed meeting of June 8, 2022. Pursuant to section 2.2.-3712 of the Code of Virginia (1950), as amended. The motion was seconded by Ms. Snyder and carried the following recorded vote:

Ayes: Broderick, Consolvo, Herbert, Harper, King, Rice, Snyder (7)
Nays: None (0)
Abstain: None (0)
Motion Passed

Suffolk Health and Human Services Property. Mr. Consolvo moved to approve **A RESOLUTION TO AUTHORIZE AN AMENDMENT TO THE DEED OF LEASE BETWEEN THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK AND THE COMMONWEALTH OF VIRGINIA, DEPARTMENT OF GENERAL SERVICES.** The motion was seconded by Mr. King and carried the following recorded vote:

Ayes: Broderick, Consolvo, Herbert, Harper, King, Snyder (6)
Nays: None (0)
Abstain: Rice (1)
Motion Passed

Suffolk Industrial Park-Acesur. Mr. Rice moved to approve **A RESOLUTION TO AUTHORIZE A CONVEYANCE OF PROPERTY OWNED BY THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK LOCATED IN SUFFOLK INDUSTRIAL PARK.** The motion was seconded by Mr. Consolvo and carried the following recorded vote:

Ayes: Broderick, Consolvo, Herbert, Harper, King, Rice, Snyder (7)
Nays: None (0)
Abstain: None (0)
Motion Passed

Ms. Herbert reminded the Board that the next meeting will be on Wednesday, July 13, 2022 at 4:00 p.m. at the Suffolk Municipal Building, 442 West Washington Street, City Council Conference Room.

Ms. Herbert announced a reminder of the Suffolk Annual Business Appreciation Event is scheduled for Friday, June 17th at 6:00 p.m. at the Constant's Wharf and Marina, 100 E. Constance Road.

Adjourn. There being no further business, the EDA meeting was adjourned by Chair Herbert at 4:43 p.m.

Approved: _____

Maria Herbert, Chair

Teste: _____

Kevin Hughes, Deputy Secretary-Treasurer