

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK AUGUST 10, 2022 AT 4:00 P.M. AT THE SUFFOLK MUNICIPAL BUILDING, 442 WEST WASHINGTON STREET, CITY COUNCIL CONFERENCE ROOM**

**MEMBERS PRESENT**

Maria Herbert, Chair  
Wesley King, Vice-Chair  
BJ Willie, Secretary-Treasurer  
John Broderick  
George Consolvo  
Anthony Harper  
Chris Rice  
Mary Snyder

**MEMBERS ABSENT:**

**STAFF PRESENT:**

Kevin Hughes, Deputy City Manager  
Mitzi Carr, Economic Development Associate  
Deanna Holt, Business Development Manager  
Terry Smith, Economic Development Manager  
Delaney Clark, Business Development Analyst  
Tealen Hansen, Director, Finance  
Jennifer Moore, Interim Director, Media & Community Relations

**OTHERS PRESENT:**

Alexander McDaniel, Crenshaw, Ware & Martin  
Donald Goldberg, Councilman  
Amy Parkhurst, Hampton Roads Alliance, SVP Business Development  
Jeannine Sims, Whiting Turner Contracting  
Anne Curtis-Saunders, McGuire Woods LLP  
Judy Raymond, Lake Prince Woods  
Tavoria Dillard, Pieces 'N Printz  
Travis Gay, Pieces 'N Printz  
Christopher Mayes, Party Time Entertainment  
Ryan Adams, WAVY TV-10  
Jimmy LaRoue, Suffolk News Herald  
Roger Leonard

**CALL TO ORDER**

Ms. Herbert called the meeting to order at 4:01 p.m.

**PUBLIC HEARING**

Mr. Hughes introduced Ms. Anne Curtis-Saunders of McGuire Woods representing EveryAge and Lake Prince Center and Judy Raymond representing Lake Prince Woods for the public hearing item, "Suffolk EDA's Approval of the Lake Prince Center, Inc. Revenue Bond for issuance." Ms. Curtis-Saunders acknowledged to the board that the Suffolk EDA and City of Suffolk support does not provide any financial obligation or liability to either body. Ms. Herbert opened the public hearing. There were no speakers. Ms. Herbert closed the public hearing.

Mr. King moved to approve the **RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK APPROVING THE ISSUANCE, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$15,000,000, OF ITS RETIREMENT FACILITIES FIRST MORTGAGE REVENUE BONDS (LAKE PRINCE CENTER, INC.), SERIES 2022.** The motion was seconded by Mr. Willie and carried the following recorded vote:

Ayes: Broderick, Consolvo, Harper, Herbert, King, Rice, Snyder, Willie (8)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Mr. Rice moved to approve the **SERIES RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK AUTHORIZING, AMONG OTHER THINGS, THE ISSUANCE NOT TO EXCEED \$15,000,000 AGGREGATE PRINCIPAL AMOUNT OF RETIREMENT FACILITIES FIRST MORTGAGE REVENUE BONDS (LAKE PRINCE CENTER, INC.), SERIES 2022.** The motion was seconded by Mr. King and carried the following recorded vote:

Ayes: Broderick, Consolvo, Harper, Herbert, King, Rice, Snyder, Willie (8)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

## **OLD BUSINESS**

### Minutes.

Mr. Concolvo moved to approve the minutes of the regular meeting of July 13, 2022. The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes: Broderick, Consolvo, Harper, Herbert, Rice, Snyder, Willie (7)  
Nays: None (0)  
Abstain: King (1)  
Motion Passed

Financial Report. Ms. Herbert acknowledged the inclusion of the financial reports for the period ending June 30, 2022 as unaudited.

## **NEW BUSINESS**

Downtown Business Development Grant Application – 201 Hall Avenue. Ms. Holt briefed the Board on an application submitted by Pieces 'N Printz for a Downtown Business Development Program grant in the amount of \$10,000 for the business located at 201 Hall Avenue. Mr. Willie moved to approve **A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO AUTHORIZE THE AWARD OF A DOWNTOWN BUSINESS DEVELOPMENT PROGRAM GRANT TO PIECES 'N PRINTZ.** The motion was seconded by Mr. Consolvo and carried the following recorded vote:

Ayes: Broderick, Consolvo, Harper, Herbert, King, Rice, Snyder, Willie (8)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Downtown Business Development Grant Application – 126 W. Washington Street. Ms. Holt briefed the Board on an application submitted by Party Time Entertainment for a Downtown Business Development Program grant in the amount of \$9,962.65 for the business located at 126 W. Washington Street. Mr. Rice moved to approve **A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO AUTHORIZE THE AWARD OF A DOWNTOWN BUSINESS DEVELOPMENT PROGRAM GRANT TO PARTY TIME ENTERTAINMENT.** The motion was seconded by Ms. Snyder and carried the following recorded vote:

Ayes: Broderick, Consolvo, Harper, Herbert, King, Rice, Snyder, Willie (8)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Small Business Improvement Grant. Ms. Holt briefed the Board on recommendations for revision to replace the Downtown Business Development Grant. Mr. Rice moved to approve **A RESOLUTION AUTHORIZING THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO REPLACE THE SUFFOLK ECONOMIC DEVELOPMENT AUTHORITY DOWNTOWN BUSINESS DEVELOPMENT PROGRAM GRANT WITH THE SUFFOLK ECONOMIC DEVELOPMENT AUTHORITY SMALL BUSINESS IMPROVEMENT GRANT.** The motion was seconded by Mr. King and carried the following recorded vote:

Ayes: Broderick, Consolvo, Harper, Herbert, King, Rice, Snyder, Willie (8)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Grounds Maintenance Invitation For Bid. Ms. Carr briefed the Board on the Ground Maintenance IFB document and process.

Mr. Hebert welcomed Amy Parkhurst, Senior Vice-President of Business Development of the Hampton Roads Alliance. Ms. Parkhurst reviewed the Hampton Roads Alliance Mid-Year 2022 Business Activity Report.

Hampton Roads Alliance Monthly Newsletter. Ms. Herbert presented the Hampton Roads Alliance July 2022 Monthly Newsletter.

Suffolk Marketing Activity Report. Ms. Herbert presented the July 2022 Suffolk Marketing Activity Report.

Downtown E-Newsletter. Ms. Herbert presented the August 2022 Downtown E-Newsletter.

Suffolk E-Newsletter. Ms. Herbert presented the August 2022 Suffolk E-Newsletter.

Motion for Closed Meeting. Mr. Rice moved to reconvene in a closed meeting for the purposes of "A discussion or consideration of acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority" specifically concerning, property at the Point at Harbour View pursuant to Virginia Code Section 2.2-3711 (A)(3)." The motion was seconded by Ms. Snyder and carried the following recorded vote:

Ayes: Broderick, Consolvo, Harper, Herbert, King, Rice, Snyder, Willie (8)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

A Resolution of Certification of the Closed Meeting. Mr. King moved to approve a resolution of certification of the closed meeting of August 10, 2022. Pursuant to section 2.2.-3712 of the Code of Virginia (1950), as amended. The motion was seconded by Mr. Rice and carried the following recorded vote:

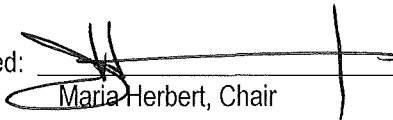
Ayes: Broderick, Consolvo, Harper, Herbert, King, Rice, Snyder, Willie (8)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

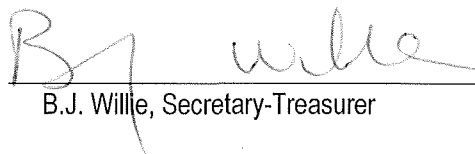
Amended and Restated Contract for Sale of Land. Mr. Rice moved to approve **A RESOLUTION TO AUTHORIZE AN AMENDED AND RESTATED CONTRCT FOR SALE OF LAND BETWEEN THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK AND GEE'S GROUP PARTNERS, LLC.** The motion was seconded by Ms. Snyder and carried the following recorded vote:

Ayes: Broderick, Consolvo, Harper, Herbert, King, Rice, Snyder, Willie (8)  
Nays: None (0)  
Abstain: None (0)  
Motion Passed

Ms. Herbert reminded the Board that the next meeting will be on Wednesday, September 14, 2022 at 4:00 p.m. at the Suffolk Municipal Building, 442 West Washington Street, City Council Conference Room.

Adjourn. There being no further business, the EDA meeting was adjourned by Chair Herbert at 5:12 p.m.

Approved:   
Maria Herbert, Chair

Teste:   
B.J. Willie, Secretary-Treasurer