

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK SEPTEMBER 14, 2022 AT 4:00 P.M. AT THE SUFFOLK MUNICIPAL BUILDING, 442 WEST WASHINGTON STREET, CITY COUNCIL CONFERENCE ROOM

MEMBERS PRESENT

Maria Herbert, Chair
Wesley King, Vice-Chair
BJ Willie, Secretary-Treasurer
John Broderick
George Consolvo
Anthony Harper
Chris Rice

MEMBERS ABSENT:

Mary Snyder

STAFF PRESENT:

Kevin Hughes, Deputy City Manager
Mitzi Carr, Economic Development Associate
Deanna Holt, Business Development Manager
Terry Smith, Economic Development Manager
Delaney Clark, Business Development Analyst
Tealen Hansen, Director, Finance
Jennifer Moore, Interim Director, Media & Community Relations

OTHERS PRESENT:

Darius Davenport, Crenshaw, Ware & Martin
Donald Goldberg, Councilman
Jeannine Sims, Whiting Turner Contracting
Jimmy LaRoue, Suffolk News Herald

CALL TO ORDER

Ms. Herbert called the meeting to order at 4:00 p.m.

OLD BUSINESS

Minutes.

Mr. King moved to approve the minutes of the regular meeting of August 10, 2022. The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes: Broderick, Consolvo, Harper, Herbert, King, Rice, Willie (7)
Nays: None (0)
Abstain: None (0)
Motion Passed

Financial Report. Ms. Herbert acknowledged the financial records are in the process of the fiscal year end audit.

NEW BUSINESS

Small Business Improvement Grant Revisions Summary. Ms. Holt briefed the Board on the completed revisions to the Small Business Improvement Grant Application.

Small Business Improvement Grant EDA Representative. Mr. Willie moved to approve Mr. Consolvo as the EDA Board Representative for the Small Business Improvement Grant. The motion was seconded by Mr. King and carried the following recorded vote:

Ayes: Broderick, Consolvo, Harper, Herbert, King, Rice, Willie (7)
Nays: None (0)
Abstain: None (0)
Motion Passed

Facade Improvement Grant Extension Request-130 S. Saratoga Street. Ms. Holt briefed the Board on a request by Monument Development to extend the grant due by date due to supply delays. Mr. Consolvo moved to approve the request for extension to Monument Development to October 15, 2022. The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes: Broderick, Consolvo, Harper, Herbert, King, Rice, Willie (7)
Nays: None (0)
Abstain: None (0)
Motion Passed

Point at Harbour View Sales Agreement Summary. Mr. Hughes provided a summary of the Sales Agreement for property at the Point at Harbour View.

Health and Human Services Building Food Truck Location Request. Ms. Carr briefed the Board on a request to allow food truck use on the property at the Health and Human Services Building. Mr. Consolvo moved to have Staff and EDA Counsel to work with the EDA Chair/Vice Chair to prepare an agreement to allow for food truck use on the property at the Health and Human Services Building. The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes: Broderick, Consolvo, Harper, Herbert, King, Rice, Willie (7)
Nays: None (0)
Abstain: None (0)
Motion Passed

Hampton Roads Alliance Monthly Newsletter. Ms. Herbert presented the Hampton Roads Alliance August 2022 Monthly Newsletter.

Suffolk Marketing Activity Report. Ms. Herbert presented the August 2022 Suffolk Marketing Activity Report.

Downtown E-Newsletter. Ms. Herbert presented the September 2022 Downtown E-Newsletter.

Suffolk E-Newsletter. Ms. Herbert presented the September 2022 Suffolk E-Newsletter.

Motion for Closed Meeting. Mr. Consolvo moved to reconvene in a closed meeting for the purposes of "A discussion or consideration of acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority" specifically concerning, property at the Point at Harbour View and Suffolk Industrial Park pursuant to Virginia Code Section 2.2-3711 (A)(3)." The motion was seconded by Mr. Broderick and carried the following recorded vote:

Ayes: Broderick, Consolvo, Harper, Herbert, King, Rice, Willie (7)
Nays: None (0)
Abstain: None (0)
Motion Passed

A Resolution of Certification of the Closed Meeting. Mr. Consolvo moved to approve a resolution of certification of the closed meeting of September 14, 2022. Pursuant to section 2.2.-3712 of the Code of Virginia (1950), as amended. The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes: Broderick, Consolvo, Harper, Herbert, King, Rice, Willie (7)
Nays: None (0)
Abstain: None (0)
Motion Passed

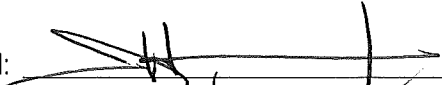
Mr. Hughes communicated an opportunity for the Board to attend the HRACRE State of the Industrial Market event on October 19, 2022.

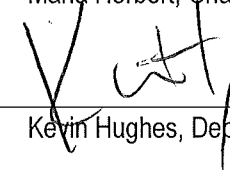
Mr. Hughes announced to the Board a scheduled FOIA training to be provided by counsel prior to the next EDA Board meeting Wednesday, October 12, 2022 at 3:00 pm.

Mr. Hughes informed the board the Economic Development Director Nic Langford will begin after October 22nd.

Ms. Herbert reminded the Board that the next meeting will be on Wednesday, October 12, 2022 at 4:00 p.m. at the Suffolk Municipal Building, 442 West Washington Street, City Council Conference Room.

Adjourn. There being no further business, the EDA meeting was adjourned by Chair Herbert at 4:41 p.m.

Approved: 
Maria Herbert, Chair

Teste: 
Kevin Hughes, Deputy Secretary-Treasurer