

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK OCTOBER 13, 2021 AT 4:00 P.M. AT THE SUFFOLK MUNICIPAL BUILDING, 442 WEST WASHINGTON STREET, CITY COUNCIL CHAMBERS

MEMBERS PRESENT

Wesley King, Chairman
Maria Herbert, Vice Chairman
Margie Wiley, Secretary-Treasurer
Michael Milteer
Mary Snyder
Chris Rice

MEMBERS ABSENT:

George Consolvo
BJ Willie

STAFF PRESENT:

Kevin Hughes, Deputy City Manager
Gregory Byrd, Interim Director of Economic Development
Mitz Carr, Economic Development Associate
Deanna Holt, Business Development Manager
Diana Klink, Director, Media & Community Relations

OTHERS PRESENT:

Councilman Goldberg
Darius Davenport, Crenshaw, Ware & Martin
Alex McDaniel, Crenshaw, Ware & Martin
Jimmy LaRoue, Suffolk News Herald

CALL TO ORDER

Mr. King called the meeting to order at 4:01 p.m.

OLD BUSINESS

Minutes.

Ms. Herbert moved to approve the minutes of the regular meeting of September 8, 2021. The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes:	Herbert, Milteer, Rice (3)
Nays:	None (0)
Abstain:	King, Snyder (2)
Motion Passed	

Financial Report. Mr. Hughes commented that the most recent financial report was not available.

NEW BUSINESS

Accept and Appropriate Funds. Mr. Hughes briefed the Board on the need to accept and appropriate funds for the additional cleaning required at the Health and Human Services building as a result of COVID-19. Mr. Rice moved to approve **A RESOLUTION APPROVING THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF SUFFOLK TO ACCEPT AND APPROPRIATE CARES ACT FUNDS TO ENHANCE CLEANING AND SANITIZATION OF THE HEALTH AND HUMAN SERVICES BUILDING DUE TO COVID-19.** The motion was seconded by Ms. Herbert and carried the following recorded vote:

Ayes: King, Herbert, Milteer, Rice, Snyder (5)
Nays: None (0)
Abstain: None (0)
Motion Passed

Downtown Business Development Grant Completion-143 North Main Street. Ms. Holt briefed the Board on the request for an additional \$3,447.99 award to the original application for C-Fit Studio for a total of \$10,000 due to an increase in costs. Ms. Herbert moved to approve **A RESOLUTION TO AUTHORIZE AN ADDITION TO THE AWARD OF A DOWNTOWN BUSINESS DEVELOPMENT PROGRAM GRANT TO C-FIT STUDIO, LLC.** The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes: King, Herbert, Milteer, Rice, Snyder (5)
Nays: None (0)
Abstain: None (0)
Motion Passed

Façade Grant Extension Request-321 North Main Street. Ms. Holt briefed the Board regarding a request from the Prentis House for an additional six months to complete façade improvements due to delays in construction caused by COVID-19. Mr. Rice moved to approve the extension request for the façade grant for the building located at 321 North Main Street. The motion was seconded by Mr. Milteer and carried the following recorded vote:

Ayes: King, Herbert, Milteer, Rice, Snyder, Wiley (6)
Nays: None (0)
Abstain: None (0)
Motion Passed

Suffolk Marketing Activity Report. Mr. King presented the September 2021 Suffolk Marketing Activity Report.

Suffolk E-Newsletter. Mr. King presented the October 2021 Suffolk E-Newsletter.

Motion for Closed Meeting. Ms. Wiley moved to reconvene in a closed meeting for the purposes of "A discussion or consideration of acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Authority" specifically concerning, properties located at The Point at Harbour View, Obici Place, Northgate Commerce Park and Suffolk Industrial Park, pursuant to Virginia Code Section 2.2-3711 (A)(3)." The motion was seconded by Mr. Rice and carried the following recorded vote:

Ayes: King, Herbert, Milteer, Rice, Snyder, Wiley (6)
Nays: None (0)
Abstain: None (0)
Motion Passed

A Resolution of Certification of the Closed Meeting. Ms. Wiley moved to approve a resolution of certification of the closed meeting of October 13, 2021. Pursuant to section 2.2.-3712 of the Code of Virginia (1950), as amended. The motion was seconded by Mr. Rice and carried the following recorded vote:


Ayes: King, Herbert, Milteer, Rice, Snyder, Wiley (6)
Nays: None (0)
Abstain: None (0)
Motion Passed

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Mr. King reminded the Board of the next regular Board meeting on Wednesday, November 10 2021 at 4:00 p.m. at the Suffolk Municipal Building, 442 West Washington Street, City Council Conference Room.

Adjourn. There being no further business, the EDA meeting was adjourned by Chairman King at 5:09 p.m.

Approved: 
Wesley King, Chairman

Teste: 
Margie Wiley, Secretary-Treasurer