



**Sheriff Everett "E.C." Harris** has over 34 years of law enforcement experience. He has proudly served the citizens of Suffolk for the last

30 years, building strong relationships with law enforcement and municipal entities throughout the region and State. Sheriff Harris began his career as a Military Police Officer in the United States Army. After his honorable discharge, he was employed with the Chesapeake Bay Bridge Tunnel Police and then the Suffolk Police Department where he served as a patrolman and detective for over 17 years. After 10 years serving as a sheriff's deputy and Chief Investigator with the Suffolk Commonwealth's Attorney Office he was appointed Chief Deputy of the Suffolk Sheriff's Office. Sheriff Harris is very active in our community as a member of the Suffolk Masonic Lodge, Suffolk Fraternal Order of Police, Virginia Sheriff's Association, Police Association of Virginia and the Suffolk Wellness Coalition. Sheriff Harris is an officer with the Suffolk Ruritan Club where he is very active in fundraising efforts that support the club's scholarship fund and veteran's appreciation efforts. He serves on the boards of the Suffolk Crime Line, Western Tidewater Regional Jail, Suffolk Public Schools Key Communicator and the Virginia State Bar's First District Disciplinary Committee. Sheriff Harris and the members of the Suffolk Sheriff's Office are committed to being engaged in the community, in order to make this city a better place to live.



**Our Mission:**

The Mission of the Suffolk Sheriff's Office is to provide quality services to the citizens of the City of Suffolk with integrity, compassion, and a commitment to justice. As dedicated professionals, we will ensure the peace and safety of all citizens, will uphold the Constitution of the United States and the Constitution of the Commonwealth of Virginia, will be responsive to the needs of the community, and will treat everyone with respect and fairness; free from self-interest, prejudice, or favoritism. Community relations and engagement will be the cornerstone of our organization, justice its foundation, and a commitment to excellence is to be the bulwark of our structure.

**"E.C." HARRIS, SHERIFF**

150 North Main Street  
Suffolk, VA 23434  
Phone (757) 514-7840 / Fax (757) 514-7853



@Suffolk VA Sheriff



@Suffolk VA Sheriff's Office



@Suffolk Virginia Sheriff's Office

**CITY OF SUFFOLK**  
**SHERIFF'S OFFICE**

**JUROR**



**"A TRADITION OF SERVICE"**

**SHERIFF**  
**"E.C." HARRIS**  
**SINCE 2017**





## Jury Information Recording 514-7832

**\* If you have received a postcard summons for a scheduled date, please check the recording the night before and the morning of.**

## CIRCUIT COURT FOR THE CITY OF SUFFOLK IMPORTANT JURY INFORMATION

The following information will be important throughout your term of jury service. You should keep this information sheet and refer to it throughout your term. Other questions concerning your jury service should be addressed to the Clerk of the Circuit Court, 150 N. Main Street, Suffolk, Virginia, telephone 514-7815.

**NOTICES FOR TRIALS** will be mailed usually one week in advance of the trial date. About one-half of jury trials take one day, and most of the rest take two days; however, jury trials may last longer, and you will usually know before the trial starts.

**JUROR INFORMATION** must be kept current. If your mailing address, telephone number, or employment information has changed or does change from the previous September questionnaire you completed, you must notify the Clerk of the Circuit Court immediately.

**ATTENDANCE FEES** are set by Virginia law. You will be paid \$30.00 per day. Travel expenses are included in your attendance fee, and the Court cannot separately reimburse them.

**PARKING** is available in the vicinity of the Courthouse. You may park in any 2-hour spot, HOWEVER, Official parking permit (enclosed) must be displayed in driver's window to avoid parking summons.

**PROPER DRESS IS REQUIRED** for trials. You should dress comfortably, but in proper attire. Proper attire is that which you would wear to an important legal or business meeting, since you will be judging the important legal and/or business matters of others.

**MEDICAL EXCUSES FROM SERVICE:** If you have a serious medical problem, which would prohibit you from serving at any time during this term, or would make jury service unreasonably difficult or inconvenient, please secure a doctor's statement and have it mailed or delivered to the Clerk of the Circuit Court. The Clerk cannot contact your doctor.

**EXCUSES FROM SERVICE:** If you think you cannot serve Jury Duty and you have a legitimate reason to be excused or deferred, or if you need only to be excused from certain days within the service dates, please contact the Chief Deputy Clerk prior to **DATE** or as soon as dates are known, by phone at **514-7815**, by fax **514-7104** or by email at [jurymanagement@suffolkva.us](mailto:jurymanagement@suffolkva.us).

**TEMPORARY EXCUSES FROM SERVICE:** Please visit our secure juror portal at <https://nowportal.suffolkva.net/> for more information about your service. You will be able to view upcoming service dates and you may send a request for exclusion(s) or a deferment for court's approval in the 'My Service' section under the main menu. During your term, you will also be able to print letters for your employer and look for a changes made in upcoming service dates.

**FAILURE TO APPEAR FOR TRIAL** is punishable as contempt of court by fine and/or imprisonment. Late appearances may also result in forfeiture of jury fees.

**CELL PHONES ARE NOT PERMITTED IN THE COURTHOUSE.**

**IN ORDER TO ASSURE PARKING NEAR THE COURTHOUSE, PLEASE PLAN TO ARRIVE EARLY FOR JURY SERVICE.**

**AN OFFICIAL PARKING PERMIT IS INCLUDED FOR USE IN TWO-HOUR PARKING SPACES ON JURY DAYS ONLY.**