



**CITY OF SUFFOLK**  
**DEPARTMENT OF COMMUNITY DEVELOPMENT**

442 W. WASHINGTON ST., SUITE 1084A, SUFFOLK, VIRGINIA 23434  
PHONE: (757) 514-4150; FAX: (757)514-4199

**Pool Fence Affidavit**

As the owner/contractor of the property located at \_\_\_\_\_, in the City of Suffolk, I am aware of, and have received a copy of the requirements for the enclosure of a pool in accordance with the Virginia Uniform Statewide Building Code (VUSBC). I am also aware that a pool permit must be accompanied by a building permit for the fence which conforms to pool regulations.

\_\_\_\_\_  **Existing Fence:** I certify that my/the property has an existing fence which meets the requirements of the code for a swimming pool enclosure.

\_\_\_\_\_  **New Fence:** I take full responsibility, as the property owner/contractor, for ensuring that the building permit and zoning permit for the pool fence enclosure is obtained and that the pool/spa shall be protected by a properly constructed fence or barrier during and after construction.

**Any pool site, new or existing, not properly protected by an approved fence or barrier may be subject to immediate legal action by the City of Suffolk.**

**THE USE OF THE POOL IS PROHIBITED UNTIL FINAL APPROVAL HAS BEEN ISSUED BY THE DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES, NEW CONSTRUCTION BUILDING DIVISION.**

**\* If this is a rental property, it is your responsibility to assure that you have the authority to use this property for your business and that the City assumes no liability for its use.**

\_\_\_\_\_ Name (print) \_\_\_\_\_ Signature \_\_\_\_\_ Date

**Check One:**  Owner  Agent  Contractor

Permit # \_\_\_\_\_ Issued by: \_\_\_\_\_ Date: \_\_\_\_\_

**Commonwealth of Virginia**  
City of \_\_\_\_\_  
The foregoing was sworn to and acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.  
Notary Public: \_\_\_\_\_ My Commission Expires: \_\_\_\_\_