



**City of Suffolk  
Office of the Treasurer  
Ronald H. Williams  
FOIA Request Form**

Request Receipt Date:

Time:

---

Form Completed By:

Name:

Address:

Telephone Number

Email Address:

Nature of Request:

Do you require a cost estimate prior to a response being provided?

---

FOIA Request Received By:

Date:

**City of Suffolk  
Office of the Treasurer  
Ronald H. Williams  
FOIA Office  
P.O. Box 1583  
Suffolk, VA 23439  
757.514.4275 (phone)  
[treasurerfoia@suffolkva.us](mailto:treasurerfoia@suffolkva.us) (email)**