

City of Suffolk, Office of the Treasurer
Freedom of Information Act (FOIA)
Rights & Responsibilities

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The Rights of Requesters and the Responsibilities of the Suffolk Treasurer's Office under the Virginia Freedom of Information Act

The Virginia Freedom of Information Act (FOIA), located § 2.2-3700 et seq. of the Code of Virginia, guarantees citizens of the Commonwealth and representatives of the media access to public records held by public bodies, public officials, and public employees.

A public record is any writing or recording - regardless of whether it is a paper record, an electronic file, an audio or video recording, or any other format - that is prepared or owned by, or in the possession of a public body or its officers, employees or agents in the transaction of public business. All public records are presumed to be open, and may only be withheld if a specific, statutory exemption applies.

The policy of FOIA states that the purpose of FOIA is to promote an increased awareness by all persons of governmental activities. In furthering this policy, FOIA requires that the law be interpreted liberally, in favor of access, and that any exemption allowing public records to be withheld must be interpreted narrowly.

The City of Suffolk Treasurer's Office's FOIA Office is located at the following address:
City Hall
442 West Washington Street
Treasurer's Office - Room 1013
Suffolk, Virginia 23434

Contact Information

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FOIA Log Sheet

The City of Suffolk Treasurer's FOIA Office maintains a log of all FOIA requests and responses. This log is updated daily with information on the status of the response for each FOIA request and its final disposition.