

PAYMENT Information

Online Payment

To make a payment online the City of Suffolk use visiting www.suffolkezpay.us. Credit card, debit card, e-check, and PayPal are all accepted forms of payment on this website. Below are the instructions for using EZPAY:

1. Receive invoice from Planning Technician (once your application has been processed the technician will e-mail your invoice)
2. Go to website www.suffolkezpay.us
3. Dropdown type – Planning & Community Development
4. Account # - on your invoice
5. Invoice # - on your invoice
6. Tech ID # - xxxx (The technician will provide you with this #)
7. Payment amount – on your invoice ****you must type in the exact amount of the invoice or payment will not be processed****
8. Click pay button
9. E-mail your confirmation e-mail from EZPAY to the Planning Technician

Mailing Payments

Payments may be mailed to the following address:

City of Suffolk
Planning and Community Development
442 W. Washington Street
Suite 1084A
Suffolk, VA 23434