

Acct#
Bus.Lic#
MONTH / YEAR

KEEP THIS STUB
FOR YOUR
RECORDS

1. Gross Receipts
Subject to Tax

2. Lodging Tax at 8.0%

3. Room Tax \$1.00
(Number of Rooms x 1.00)

4. Total Tax

5. Penalty

Amount Due



SUSAN L. DRAPER
COMMISSIONER OF THE REVENUE
PO BOX 1459
SUFFOLK VA 23439-1459
Phone: (757) 514-4260

LODGING & ROOM TAX

BUS. ADD.

MAILING
ADDRESS

SIGNATURE _____

DATE _____

Please make check payable to Treasurer, City of Suffolk

Acct#	Bus. Lic#	Month/Year	Due Date:
(1) Taxable Gross Receipts			\$
(2) Lodging Tax	(Line 1 x 8.0%)		\$
(3) Room Tax	(Number of Rooms Rented x 1.00)		\$
(4) Total Tax	(Line 2 plus Line 3)		\$
(5) Penalty			
AMOUNT DUE	(Line 4 plus Line 5)		\$